

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 9th January 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr B Golder, (Chair), A Parrott, M Nicholas, T Holmes, I McKechnie, R Howarth,

DCllr L Bates

Two members of the public

in attendance Clerk D W Wright

Public session

P Fuller explained the proposals for a sculpture to commemorate the Great War. This would be an openwork shape fabricated by a local blacksmith. This would be in the form of a soldier and be placed by the Memorial bench in Bednall A plaque would be attached and the wording of the message would be agreed with the Parish Council. A meeting of Bednall residents later this month is planned to agree a final design.

It was also suggested that if the development of affordable housing proceeds it would be an opportunity to provide toilets adjacent to the playing field, which would be essential for the children to use the field and would also benefit church visitors.

19.01 Apologies.

Apologies were received from Cllr T Williams, S Calvert, A Rowlands & PCSO A Poxon

19.02 Declarations of interest: The Council granted a dispensation for the financial interests of Councillors in item 8c. Cllr Parrot declared interest in Application 18/01031 as a tenant of some of the land . There were no other interests declared.

19.03 Minutes.

The minutes of 28th November 2018 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.04 Matters arising:

A consultation event on the proposed affordable housing in Bednall had taken place before Christmas with Councillors and Housing Association staff in Acton Trussell Community Centre and had been well attended. There was a better understanding of the proposals but some confusion about the number of houses. The report on the consultation will be attached to the website. 23 people with a local connection to the parish have so far expressed an interest in such housing although the plans are only for 8 properties. No planning application has yet been submitted. The possibility of a toilet block might be arranged as part of a S106 agreement and it was agreed that the Parish Council would take on responsibility for such a facility.

19.05 District Councillors Report. Cllr L Bates

There had been a further accident to a resident whilst running on the paths in Acton Trussell. No effective response from Highways Department and the Clerk was asked to write to the Highways and the local county councillor.

The planning application for land by Wildwood has again been submitted and appears to be very similar to the previously refused application. There is an emphasis on changes in national planning policy and a suggestion that the District Council housing strategy does not meet a 5 year plan. The District Council's strategy has in fact been recently adopted and does provide sufficient housing land for its 5 year plan.

The Parish Council will repeat its objections and comment on the recent development at the Old Police Headquarters which will further increase traffic congestion along the A34.

19.06 County Councillors Report. None

19.07 Parish Plan

a) Community Centre & Recreation Field.

The Fire Risk Assessment has been completed and the final report will recommend a complete fire alarm system and several other measures. Improvements in the emergency lighting system are required due to new and future regulations. The curtains need to be non-inflammable and do not meet the current standards and must be changed. The total costs will be large and beyond the management committees current funds.

The ventilation system in the main hall needs fixing because when there is a large meeting in the hall, the doors have to be opened for air movement and this gives a problem of possible noise annoyance to neighbours..

The Parish Council have budgeted for financial support for the essential works.

19.08 Finance.

a) The accounts for the year up to 9th January were presented... The Investment account is currently £21,054.19. The Current account balance was £17,992.34

b) The following cheques were agreed for payment.

Ditton Services-Grass cutting December	1458	£	667.60
Sale of village hall repayment 2017 & 2018-adjustment	1459	£	20.00
Clerks salary –(less tax) Dec 2018	1460	£	160.07
Clerk –home as office(less tax)	1461	£	180.00
Inland Revenue (PAYE)	1462	£	226.71
M Nicholas- Plants for BKV etc	1463	£	154.40
Total		£	1408.78

Effective Cashbook balance £ 16,583.56

c) Precept

The Clerk had circulated a draft budget and precept schedule for 2019/20 based on an increased expenditure for essential work on the Community Centre and a possible development of a play area in Bednall. The Council reviewed the budget and agreed that an increase in the precept was required but that some of the expenditure would be met from reserves. An increase of ~4% (£+1000) on the previous precept was discussed and agreed.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £23,500 for 2019/20.

19.09 Highways and Transport

The state of the footpaths and drains continues to be raised with the Highways but without improvement.

19.10 Planning

The following applications are being considered

18/01031/OUT Land west of Cannock Road and South of Hazelstrine Lane, Stafford
Outline planning application for the erection of up to 155 dwellings and 55 apartments

18/01029/LHSHLD 4 Common Lane Bednall
Single storey rear extension

The following application has been approved.

18/00914/FUL Small Holding Gypsy Green, Teddesley Hay
Retention of timber cart sheds

The following application has been refused.

18/00915/FUL The Cottage Badger Slade Lodge, Broadhurst Green
Erection of detached timber building to serve teas and refreshments

19.11 Correspondence

South Staffs District Council- Guide to procedure for Parish Council Elections

19.12 Risks. Potholes, footpath surfaces and dog fouling.

19.13 Date of the next meeting

Wednesday 13th February 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.00 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 13th February 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr T Williams(Chair) B Golder, T Holmes, I McKechnie

DCllr L Bates

No members of the public

in attendance Clerk D W Wright

19.14 Apologies.

Apologies were received from Cllr S Calvert, A Rowlands, A Parrott, M Nicholas, R Howarth & PCSO A Poxon

19.15 Declarations of interest: There were no interests declared.

19.16 Minutes.

The minutes of 9th January 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.17 Matters arising:

No planning application has yet been submitted in respect of the suggested affordable housing in Bednall.

Friends of Bednall had agreed their ideas for gateways at the entrance to the village and were obtaining the agreement of the Highways Department. A suggested inscription for the plaque associated with the Soldier sculpture to be installed in Bednall was discussed. It was thought far too long and the Parish Council suggested reducing it to **"We will remember them"**.

The state of the footpaths and drains had been raised again with Highways and formal letters sent by the Clerk.

19.18 District Councillors Report. Cllr L Bates

A resident had raised concerns about developments at Spring Paddock in Common Lane Bednall for a Caravan site. This was being investigated by the enforcement officer.

The initial costing obtained by the Housing Association for the car park and fencing associated with the affordable housing in Bednall had been very high but they had been advised to seek a costing direct from possible contractors.

It is not currently clear what involvement with a car park or playing field that the local church and school may have and a meeting will be suggested with the relevant parties so that we know where we are and how it might move forward.

The application for development at Wildwood will go to the planning committee in May.

19.19 County Councillors Report. None

19.20 Parish Plan

a) Community Centre & Recreation Field.

A management committee meeting reported that the hall was busy and doing well. The annual accounts had been passed to the Clerk. New heaters had been installed in the hall at £2000. An On-line booking system had been introduced to minimise delays. The Fire Alarm upgrade would cost £6800 and replacement of curtains to meet fireproofing would be required. The waste disposal contract was now with Veolia and working well.

b) Environment

The Best Kept Village preparations are going well. Planters are now in place in Acton Trussell and Bednall is proceeding with gates at the entrance to the village and an ornamental cut-out village sign.

19.21 Finance.

a) The accounts for the year up to 13th February were presented... The Investment account is currently £21,056.84. The Current account balance was £16,583.56

b) The following cheques were agreed for payment.

Ditton Services-Grass cutting January	1464	£	667.60
Clerks salary –(less tax) Jan + Feb 2019	1465	£	320.14
Inland Revenue (PAYE)	<u>1466</u>	<u>£</u>	<u>213.42</u>
	Total	£	1201.16

Effective Cashbook balance £ 15,382.40

c) Clerk's salary

The Council reviewed the latest salary guidance from the National Association of Local Councils and the proposal of the Clerk. It was agreed to increase the Clerk's salary to Salary Point 14 on Scale LC1 from April 1st 2019. This is equivalent to £3501 per annum.

19.22 Highways and Transport

The state of the footpaths and drains continues to be raised with the Highways but without improvement. Due to the roadworks on the A34, Acton Hill Lane has become a major rat-run and traffic has increased.

19.23 Planning

The following applications are being considered

18/ 00642/OUT Land at Meadow Lane, Acton Trussell

Outline application for erection of up to 3 dwellings including means of access

This is a resubmission with 4 houses deleted from outline.

The Council has objected previously regarding development outside the village envelope and drainage problems.

19/00038/FUL Small Holding Gypsy Green Teddesley Hay Stafford

Single storey side extension and two storey rear extensions

18/01031/OUT Land west of Cannock Road and South of Hazelstrine Lane, Stafford

Outline planning application for the erection of up to 155 dwellings and 55 apartments

19.24 Correspondence

Ditton Services - Request to be paid by bank transfer rather than cheque.

Black Mountains Guiding co. – Notification of orienting style event on the Chase 4-5 May

19.25 Risks. Potholes, footpath surfaces and drains.

19.26 Date of the next meeting

Wednesday 20th March 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.48 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 20th March 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr T Williams(Chair) B Golder, T Holmes, I McKechnie A Rowlands M Nicholas, R Howarth

DCllr L Bates C Cllr D Williams

One member of the public

in attendance Clerk D W Wright

19.27 Apologies.

Apologies were received from Cllr S Calvert, A Parrott & PCSO A Poxon

19.28 Declarations of interest: There were no interests declared.

19.29 Minutes.

The minutes of 13th February 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.30 Matters arising:

No planning application has yet been submitted in respect of the suggested affordable housing in Bednall. It was agreed that a meeting would be arranged for 3rd April between representatives of the local church, the local school and the Housing Association so that a clearer idea could be obtained of what each would like from this proposal, as at the moment the Parish Council seem to be the only active party.

The Friends of Bednall had explained in more detail their reasons for the lengthy plaque inscription. The Parish Council had no strong feelings and accepted the request for an additional £75 for this. An initial deposit for the sculpture will be paid to the fabricators.

19.31 District Councillors Report. Cllr L Bates

Planning applications are being submitted for the developments at Spring Paddock in Common Lane Bednall for a Caravan site, but enforcement action may be needed..

19.32 County Councillors Report. D Williams

All County Councillors have been given £20,000 to spend on highways. This is mainly repairs and work which will enhance the area. He is going to put £10,000 onto paths but would look to Parish Councils to also put money in. This would allow more work to be done and offers the option of using other contractors rather than Amey who are very expensive. The work would be commissioned by the Parish Council and money claimed back from the County Council and also a VAT reclaim. Obviously need to identify top priority. The Community Fund provided to County Councillors is no longer £10,000 but only £2,500 and is also match funded.

Weeding is being done again by the County Council. The drains in Bednall have been worked on.

19.33 Parish Plan

a) Community Centre & Recreation Field.

New heaters installed in the hall are working very well. Now waiting for a third quotation for the installation of a Fire Alarm system

The Football pitch is now heavily used and on one occasion both clubs play matches on the same day.. Car parking is now a problem if it is very wet and now looking at possibilities of extending the car park.

b) Environment

The Best Kept Village preparations are going well. There are 25 people on the Acton Trussell Committee. The Council agreed to fund street sweeping in April in both Acton Trussell and in Bednall.

19.34 Finance.

- a) The accounts for the year up to 20th March were presented... The Investment account is currently £21,057.79. The Current account balance was £15,556.80

b) The following cheques were agreed for payment.

Ditton Services-Grass cutting February	1467	£	667.60
Clerks salary –(less tax) March 2019	1468	£	160.07
Clerks Broadband March 2018-Feb 2019	1468	£	208.00
Inland Revenue (PAYE)	1469	£	106.71
Sculpted Steel	1470	£	250.00
M Nicholas – BKV	1471	£	444.47

Total £ 1836.85

Effective Cashbook balance £ 13,545.55

19.35 Highways and Transport

The state of the footpaths and drains continues to be raised with the Highways but without improvement .

19.36 Planning

The following applications are being considered.

19/00159/FUL The Stables Meadow Lane Acton Trussell.
Domestic garage

18/ 00642/OUT Land at Meadow Lane, Acton Trussell
Outline application for erection of up to 3 dwellings including means of access

18/01031/OUT Land west of Cannock Road and South of Hazelstrine Lane, Stafford
Outline planning application for the erection of up to 155 dwellings and 55 apartments

The following application has been approved.

19/00038/FUL Small Holding Gypsy Green Teddesley Hay Stafford
Single storey side extension and two storey rear extensions

19.37 Correspondence

L McDowell- request for letters re defibrillators
South Staffs Council – Nomination forms and Notice of Elections

19.38 Matters raised by Councillors. The wall in Cooks Bank needs to be reinstated as it was an ancient sandstone wall and demolished without permission several years ago to provide an access to the field behind it.

19.39 Risks. Potholes, footpath surfaces and drains.

19.40 Date of the next meeting

Wednesday 17th April 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.30 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON Wednesday 17th April 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present.,

Cllr T Williams(Chair) B Golder, T Holmes A Parrott M Nicholas, R Howarth DCllr L Bates
Three members of the public in attendance Clerk D W Wright

Public session

The applicant for planning permissions for developments on land opposite Spring Cottage Common Lane Bednall explained the proposed scheme for caravan parking. This was for use by a Caravan Club for short stays. The site had been certified by the Caravan Club for up to 5 touring caravans but needed to have better facilities such as electric hook-ups. The applications for an agricultural building was intended to support use of the land for lambs and sheep.. The application for change of use of the stables to an office was so that the applicants could work from home without having to convert part of their house. The applicants withdrew from the meeting before the later discussion of planning applications by the Parish Council.

19.41 Apologies.

Apologies were received from Cllr S Calvert, A Rowlands , I McKechnie, C Cllr D Williams,

19.42 Declarations of interest: There were no interests declared.

19.43 Minutes.

The minutes of 20th March 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.44 Matters arising:

No planning application has yet been submitted in respect of the suggested affordable housing in Bednall. A meeting had been arranged representatives of the local church, the local school and the Housing Association so that a clearer idea could be obtained of what each would like from this proposal, However as no confirmation of attendance had been received the Housing Association, no Parish Councillor attended as a Parish Councillor although Cllr Howarth and D Cllr Bates were present.

The overall field is quite large and the area of land for the housing development and the car parking and school field is not fully defined. The School would hope to fund the playing field using money from the diocese. Land for the Car Park might be funded by the Parish Council. There is no funding available for a toilet block. Conveyance plans are needed to allow the valuations to proceed.

The County Council has contacted Cllr Golder about the drains in Bednall and work is scheduled for May 2020.Cllr Williams will be asked to put forward some money so that it can be done earlier.

19.45 District Councillors Report. Cllr L Bates

He had carried out a survey with the Parish Council chairman of the state of the footpaths through the village and the required work. This had been passed to the Director of Highways. Acton Hill Road, Alsop Crest, Cooks Bank, Hempits Grove, Leese Lane, Moor Close, St James Crescent, Top Road and Trussell Close all need a slurry coat. The bends on Ivy Close and the stretch from Ivy Close to Mill Lane need to be tarmacked. The area around the "Shop" in Bednall needs to be tarmacked. The slurry will normally last 10-12 years and costs £40 square metre.

19.46 Parish Plan

a) Community Centre & Recreation Field.

Still waiting for a third quotation for the installation of a Fire Alarm system
Some car parking spaces have now been blocked out to maintain access to the overflow area.

b) Environment

Five seats have been oiled and the signs for the BKV are going up tomorrow. The signs in Bednall have gone up. The scarecrows are now going up.

19.47 Finance.

- a) The accounts for the year up to 17th April were presented... The Investment account is currently £21,058.60. The first instalment of the precept has been received. The Current account balance was £25295.55
- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting March-April	1467	£	1335.20
Clerks salary –(less tax) April 2019	1468	£	160.46
Inland Revenue (PAYE)	1469	£	131.28
Spca subscription	1470	£	333.00
M Nicholas – BKV	1471	£	194.13

Total £ 2154.07

Effective Cashbook balance £ 23141.48

The Revenue & Payments Summary for 2018/19 was presented and explained. This was then approved by the Parish Council. The accounts for 2018/2019 are being prepared for internal audit. As the turnover for the Parish Council has exceeded £25000 a full external audit is required. This will cost £200.

The Parish Council discussed donations as none were shown for the previous year. It was agreed to make donations of £ 100 to each of the Churches in the Parish towards grounds maintenance and a further donation of £200 to the Parish Magazine.

Resolved: that Acton Trussell Bednall with Teddesley Hay Parish Council approves the payment of the donations listed above as S137 payments under the Local Government Act 1972, it being the opinion of the Council that the expenditure will be in the interests of all or part of the community.

19.48 Highways and Transport

The state of the footpaths and drains continues to be raised with the Highways but without improvement A survey of the footpaths has been carried out to identify the work required.

19.49 Planning

The following applications are being considered.

Land North side of Common Lane Bednall.

19/00199/FUL Creation of 5 gravel caravan pitches, 3 bollards for electric hookup and an enclosed Elsan point.

19/200/FUL Erection of agricultural building for hay store/lambing shed

19/202/COU Change of use of stables to Office use, widening of access and retention of hard standing.

The Parish Council will object to these retrospective applications. The stables have been in use for livestock and feed storage and are not redundant. There is no requirement to justify the agricultural building and there is a concern that it might be later converted to a dwelling. The creation of caravan pitches is considered likely to set a precedent for other applications of this type and possible appeals against previous refusals.

19/213 /OUT Erection of 3 bedroom detached dwelling

10 Top Road Acton Trussell

The Parish Council will object to this application . The development is overcrowded crowding and not in keeping with the surrounding properties. The driveway is opposite a road junction

19.50 Correspondence

South Staffs Council –Notice of uncontested Elections and elected Councillors

19.51 Risks. Potholes, footpath surfaces and drains.

19.52 Date of the next meeting

**Wednesday 15th May 2019 at 8.00 pm in Acton Trussell Community Centre.
This meeting will follow the Annual Parish Assembly**

The meeting was closed at 10.17 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 15th May 2019 at 8.465pm immediately following the Annual Assembly in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, T Holmes, M Nicholas, A Parrott, S Calvert, A Rowland
One members of the public in attendance Clerk D W Wright

19.53 T Williams was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office. Barbara Golder was nominated and elected as Vice-Chairman.

19.54 Apologies. Apologies were received from Cllrs R Howarth. DCllr L Bates

19.55 Declarations of interest: None.

19.56 Minutes.

The minutes of 17th April 2019 had been previously circulated. It was noted that School used a portable toilet facility for the sports field and there was no actual demand for a toilet block. The minutes were approved by the Council and signed by the Chairman.

19.57 Matters arising:
Following Cllr I McKechnie's resignation from the Parish Council, a notice of the Casual Vacancy will be issued allowing 10 residents to request an election. If no request is received the Parish Council will make a co-option at the next meeting.

19.58 District Councillors Report. Cllr L Bates

Cllr Bates had been in touch with Highways about the state of the footpaths. After the road sweeping in Acton Trussell and Bednall had left the footpaths in Leese Lane and in front of Bednall Church in very poor state. The Highways are treating this as a matter of urgency. The application for housing at Wildwood by Gladman is now coming before the planning committee on 16th July at Codsall. The application would put 220 houses on 19 acres with some land given over to green space and wildlife. This is a high density. Facilities in Stafford Borough are not adequate and it will generate heavy traffic down Acton Hill Lane which is already overloaded. The land forms part of a wildlife corridor between the AONB and Deep Moor.

Cllr Bates had requested that the Telephone service in the Telephone Box in Meadow Lane be retained but the usage survey shows no use in the last 12 months so the District Council will not object.

19.59 Parish Plan

- a) Community Centre & Recreation Field.
Field is being well used by children.
- b) Environment
The triangle by Bednall Farm now needs to be cut by Ditton Services as it is beyond the capability of the adjoining residents.
The road sweeping has been carried out in two sessions in both villages before the start of the BKV competition. Grass cuttings are not being cleared away from Miss Pickerings Field. The grass collector is needed for cuts of the Open Spaces.
Many other BKV villages have metal signs at their entrances. ~ £500 each
- c) Telephone Box. It was agreed to adopt the box and Clerk will approach BT.

19.60 Finance.

- a) The Parish Council agreed the re-appointment of Alan Toplis as the Council's Internal Auditor.
- b) The Report of the Internal Auditor was presented. There are no items of immediate concern. The Risk Assessment, Financial Regulations and Standing Orders will be reviewed during the year These are displayed on the website.

- c) Approval of Governance Statement.
The Council considered and approved the Governance statement and the explanations to be submitted for non-compliances.
- d) Approval of The Annual Return of Accounts
The Council considered and approved the Annual Return of Accounts
- e) The accounts for the year up to 15th May were presented... The Investment account is currently £21,059.44. The first instalment of the precept has been received. The Current account cashbook balance was £23141.48
Alternative arrangements for holding the reserves will be investigated to see if a better interest rate can be obtained.
- f) The following cheques were agreed for payment.

Ditton Services-Grass cutting May	S/Order	£	667.60
Clerks salary –(less tax) May 2019	1477	£	160.46
Inland Revenue (PAYE)	1478	£	131.28
BHIB Ltd Insurance	1479	£	607.03
Toplis Associates –Audit fee	1480	£	<u>166.56</u>

Total £ 1,732.93

Effective Cashbook balance £ 21,408.55

- g) Highways and Transport
The road sweeping had to be done in two stages and the road sweeper came back on another day. A good job was done but pavements were damaged in some area. Acton Hill Lane is still flooding on the bend.
- h) Planning
The following new application is being considered.

19/00348/FUL Ashdown Top Road Acton Trussell Stafford ST17 0RQ
Proposed garage conversion and extension to form new garage.
- i) Correspondence
None
- j) Risks. Potholes, footpath surfaces and drains.
- k) Date of the next meeting
Wednesday 19th June 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.05 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH

MINUTES OF THE ANNUAL PARISH ASSEMBLY Wednesday 15th May 2019 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, T Holmes, M Nicholas, A Parrott, S Calvert, A Rowland
One member of the public in attendance Clerk D W Wright

1. Apologies were received from Cllrs R Howarth. DCllr L Bates

2. **Chairman's Report**

The Chairman reported on the previous year and thanked the Councillors for their excellent support during the last twelve months.

During the past year we have been active in many areas, including roads, footpaths, blocked drains, planning, BKV and village maintenance.

The footpaths in both villages have become dangerous, making pedestrians walk on the roads instead of the footpath. They will now be resurfaced within the next few months. Gladman are still pushing on the development at Wildwood. Traffic will be a major problem if it goes ahead. The School in Bednall had had a few problems but now seems to be sorting them out.

Many of the road problems arise from blocked drains not allowing water to be removed from the road sides making the verges soft and easily potholed.

In Bednall there are on-going problems with cars during school drop off and pick up times and church services. A possible solution has been given by the Bramley family who have offered a piece of ground which would entail a small housing development of affordable housing. A parking area for use by the parents might now be possible but would impact on the Parish Council financial reserves.

A major development railhead and distribution site at the Four Ashes has again come to light. This has great opposition from local parishes.

What a fantastic effort was made last year by the residents of our parishes. It is a joy to live in two of the best villages in Staffordshire with Bednall winning their category in the Best Kept Village competition. The Parish Council funded the commemoration of the end of WW1 with a bench at the Community Centre for Acton Trussell and a Metal Sculpture for Bednall.

After a bumpy start Ditton Services seem to have fallen into a good routine with the grass cutting.

The Community Centre keeps on going from strength to strength with a very big thank-you to all on the Management Committee. It is now difficult to book a date as it is well used.

Finally I must thank all councillors for their on-going support in running the Parish Council so successfully.

3. **Minutes.**

The minutes of the last Parish Assembly held on 23rd May 2018 were read out by the Clerk. The Council unanimously thanked the Chairman for his efforts.

4. **Finance.**

The Clerk presented the accounts for 2019/20 and summarised the income and expenditure. The accounts will now be submitted for external audit after this meeting but will be available for any member of the parish to consult during June.

5. **Community Centre**

Now getting quotes for a new fire alarm system and for changes to the hot water system. The floor of the hall needs attention and this will be investigated. There has been a number of problems with car parking when both the playing field is in use and there is also a booking of the Hall. Extending the area of reinforcement for car parking will be considered. The Parish Council made a vote of thanks to Les McDowell, Chairman of the Management Committee.

The meeting closed at 8.45pm and was followed by the Annual Parish Council Meeting.

The Annual Parish Assembly is not a meeting of the Parish Council.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th June 2019 at 8.05pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. B Golder (Chair), T Holmes, M Nicholas, S Calvert, A Rowland, R Howarth
Two members of the public DCllr L Bates C Cllr D Williams in attendance Clerk D W Wright

Public Session.

The state of the footpaths was raised and dissatisfaction expressed at the delays in any work being carried out. Cllr Bates and C Cllr Williams explained the history of the recent survey of the paths and the planned work. The loss of surface had been worsened by the recent street sweeping.

19.61 Apologies. Apologies were received from Cllrs T Williams, A Parrott,.

19.62 Declarations of interest: None.

19.63 Minutes.

The minutes of 15th May 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.64 Matters arising:

A notice of the Casual Vacancy had been issued allowing 10 residents to request an election. As no request had been received the Parish Council is now able to make a co-option meeting. No potential candidates had been identified. A notice of the vacancy will be published on the notice boards and website.

19.65 County Councillors Report D Williams

Cllr Williams was putting £10,000 into footpath repair work but this was associated with funding from the Parish Councils so that more work could be carried out. Work would be contracted out independently from the County Councils current agreement with Amey pl It was suggested that for the footpaths the Parish Council could offer £4-5000.

19.66 District Councillors Report. Cllr L Bates

Cllr Bates has now become a member of the Cabinet at South Staffordshire Council with portfolio responsibility for Leisure Centres, Waste, Street Scene and other areas. He reported that the planning application for a house on Top Road had been refused. The application for housing at Wildwood by Gladman is now coming before the planning committee on 16th July at Codsall. The application would put 220 houses on 19 acres with some land given over to green space and wildlife. This is a high density. Facilities in Stafford Borough are not adequate and it will generate heavy traffic down Acton Hill Lane which is already overloaded. The land forms part of a wildlife corridor between the AONB and Deep Moor.

19.67 Parish Plan

a) Community Centre & Recreation Field.

They have now received 4 quotations for the Fire Alarm Scheme and are obtaining prices for the Emergency Lighting Scheme. There is an occasional problem of congestion in the car park when there is an event in the Hall and groups are using the Football. As the Football usually starts before the users of the Hall arrive, there may be no space for them to be able to park. This is discouraging hirers from booking the Hall. The Community Centre is considering purchasing land for additional car parking but need to approach the land owner and obtain the necessary planning permissions. The ladies toilets need work and refurbishment may cost ~£24000. This has been added to the Community Centre plan of work but cannot start until the hot water system has been made effective. The Parish Council expects to support this work. Cllr Bates raised the previous agreement to add a rowing machine to the adult exercise equipment at the recreation field. Applications for grants to South Staffs had been refused. The brochure for the machine will be re-circulated and other grants sought.

- b) Environment
Ditton Services have been requested to cut the triangle by Bednall Farm. 1st and 2nd round of judging are complete for the BKV. The third round will be in August and the presentation of the results will be at the Moat House this year. It was noted during the judging that many other BKV villages have ornamental metal signs at their entrances. ~ £3-400 each and 3 or 4 would be needed.
- c) Telephone Box. The Clerk approached BT but BT had advised that the telephone box on Top Road was already being adopted by another charity, AED who use them for defibrillator installations, and they could not accept our request. Further attempts will be made to adopt the box. as there are two existing defibrillators nearby.

19.68 Finance.

- a) The accounts for the year up to 19th June were presented... The Investment account is currently £21,060.31. The Current account cashbook balance was £21,408.55. The rejected cheque for the deposit for the sculpture in Bednall being made by Sculpted Steel had been returned and will now be cancelled.
- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting May	S/Order	£	667.60
Ditton Service- Adjustment for VAT	1483	£	244.78
Clerks salary –(less tax) June 2019	1481	£	160.46
Inland Revenue (PAYE)	1482	£	131.28
South Staffs –street sweeping	1484	£	346.00
Acton Bednall PCC S137	1485	£	400.00
M Nicholas – BKV & expenses	1486	£	101.19
	Total	£	2057.31

Effective Cashbook balance £ 19,601.24

An amendment to the Standing Order for Ditton Services was signed raising the payment to £ 789.99 to include the VAT which is now payable

19.69 Highways and Transport

Some work had been done on road gulleys and drains were pumped out in Bednall . There had been 2ft of sludge in the drains but they need to be jetted. The potholes still need filling. Is it possible for residents to fill in potholes before they become too large? Highways will be approached to see if this acceptable and that there would be no public liability. Acton Hill Lane is still flooding on the bend.

19.70 Planning

The following new application are being considered.

19//00108/PREHH 9 Top Road Acton Trussell Stafford ST17 0RQ
Extensions to dwelling including raised ridgeline

19/00458/FUL Fieldfare Common Lane Bednall Stafford ST17 0SD
Proposed replacement dwelling, entrance walls and gates

19//00441/COU 9 Richards Court Bednall Stafford ST17 0SP
Proposed change of use of walled enclosure from agricultural to garden

19/19/00401/REM Bednall Hall Farm Common Lane Bednall ST17 0SF
New build 1 no 4 bed detached dwelling

The following applications have been approved.

19/00348/FUL Ashdown Top Road Acton Trussell Stafford ST17 0RQ
Proposed garage conversion and extension to form new garage.

19/00199/FUL Land Northside of Common Lane Bednall
Creation of 5 gravel caravan pitches

19/00200/FUL Land Northside of Common Lane Bednall
Erection of agricultural building for hay store/lambing shed

19/00202/COU Land Northside of Common Lane Bednall
Change of use of stables to office use.

19.71 Correspondence

First Responders: Request for permission to change the lock codes on the defibrillator cabinets to a two digit number to simplify access. The Parish Council agreed.

19.72 Risks

Potholes, footpath surfaces and drains.

Date of the next meeting

Wednesday 17th July 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.07 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th July 2019 at 8.05pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams(Chair),,A Parrott, T Holmes, M Nicholas, S Calvert, A Rowland,
Five members of the public DCllr L Bates in attendance Clerk D W Wright

Public Session.

The plans for the future of Bednall School were explained by the Chief Executive of the Stafford University Trust. The School is being adopted and will be converted as an academy by the Trust. There is no intention to shut the school. The trust specialises in supporting small schools in rural areas.. There are currently 76 pupils. The school needs a playing field and is intending to start with a short term lease until everything is sorted out.

Valuations of parts of the large field in Bednall currently leased as a playing field have been obtained. Approximately 0.44 acres could form a car park and 0.99 acres form a playing field for the school.

The Management Committee of the Community Centre had talked to the Charity Commission to determine if the funds being accumulated from repayment for the Old Village Hall could be released to purchase land for the benefit of the parish. This is associated with extensions to car park provision at the Community Centre

19.73 Apologies. Apologies were received from Cllrs R Howarth. B Golder, C Cllr D Williams

19.74 Co-option. No candidate had come forward yet.

19.75 Declarations of interest: None.

19.76 Minutes.

The minutes of 19th June 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.77 Matters arising:

19.78 County Councillors Report D Williams. None
Cllr Williams would be asked to clarify the legal situation if residents carry out repairs to potholes. Traffic on Teddesley Road is now going very fast. Could Highways put a speed restriction on this road which is not a wide road.

19.79 District Councillors Report. Cllr L Bates

The application for housing at Wildwood by Gladman is now coming before the planning committee on 20th August at Codsall. The application would put 220 houses on 19 acres with some land given over to green space and wildlife. Stafford Borough Councillors have campaigned against it and over 700 people have signed a document against the application.

The development at Bednall Head has not complied with the planning permissions and the matter has been passed to the enforcement officer.

19.80 Parish Plan

a) Community Centre & Recreation Field.

They have now received some reasonable quotations for upgrading of the emergency lighting and will now appoint a contractor. Following more detailed studies, updating the ladies toilet with better wall surfaces should now cost ~ £4000. The Management Committee could fund part of this cost but would need support from the parish council Several items of expenditure including the fire alarms, emergency lighting and a safety fence around the play area were suggested which total approximately £9000... There is a conflict of usage and lack of car-parking associated with the Football usage. Possible means of increasing the car-parking facilities are still being explored. There will be a barbecue and fun day on 31st August.

b) Environment

The BKV team noted that the Community Centre roof fascia has paint bubbling and suggest refurbishment with PVC cladding to improve the appearance. This would cost approximately £400 and the Parish Council agreed to this work being carried out. 1st and 2nd round of judging are complete for the BKV. The third round will be in August and the presentation of the results will be at the Moat House this year. The Parish Council were asked to assist with final judging of the Scarecrow competition on the following Saturday.

Grass cuttings are not being collected when the grass is cut. Ditton Services will be asked use a grass collector on their mowers. A bigger machine is really needed on Miss Pickerings Field.

- c) Telephone Box. Cllr Nicholas had been able to get the forms for adoption of the telephone box on Top Road.

19.81 Finance.

- a) The accounts for the year up to 17th July were presented... The Investment account is currently £21,060.31. The Current account cashbook balance was £18,933.64..

- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting June	S/Order	£	789.99
Clerks salary –(less tax) July 2019	1487	£	160.46
Inland Revenue (PAYE)	1488	£	131.28
M Taylor –3 year defibrillator fees	1489	£	60.00
G F Davis -3 year defibrillator fees	1490	£	60.00
P Fuller – Bednall BKV	1491	£	501.71
S Calvert – BKV prizes	1492	£	73.46

Total £ 1776.90

Effective Cashbook balance £ 17,156.74

19.82 Highways and Transport

The potholes still need filling.
Acton Hill Lane is still flooding on the bend.

19.83 Planning

The following new applications are being considered.

19//00118/PREHH 6 Alsop Crest Acton Trussell Stafford ST17 0SJ
Two storey front extension

19/00475/FUL The Stores Common Lane Bednall Stafford ST17 0SF
Change of use to three bedroom dwelling together with extensions and alterations and demolition of outbuildings

19//00345/FUL Land off Meadow Lane Acton Trussell Stafford
Proposed development of 3 single storey detached dwelling houses with detached garages

19.84 Correspondence

Hags – Play Equipment
Glasdon – Street furniture.

19.85 Risks

Potholes, footpath surfaces and drains.

Date of the next meeting

Wednesday 11th September 2019 at 8.00 pm in Acton Trussell Community Centre.

Dan Roberts, SSDC Waste Management will be invited to speak at this meeting.

The meeting was closed at 10.05 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON Wednesday 28th August 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams(Chair),A Parrott, B Golder T Holmes, M Nicholas, S Calvert, A Rowland, R Howarth
Eight members of the public DCllr L Bates in attendance Clerk D W Wright

19.86 Apologies. None.

19.87 Declarations of interest: None.

The chairman then invited the public to raise any matters of concern or report.

Public Session.

Residents were concerned that about the extraordinary meeting and that that wanted to know what was going to be discussed in confidence and how it might affect Bednall. The Council explained that it wanted to discuss all the various commitments it had already planned and expected extras expenditure so that it could determine if it had enough money or needed to give priority to particular items. The original presentation on affordable housing in Bednall had been supported by many but not all residents and questions were asked about the Parish Council intentions with respect to the parking area outlined in the plan. This land is agricultural but no planning applications have been submitted for any part of the affordable housing scheme. The Parish Council was interested in providing a parking area to relieve problems of parking on Common Lane due to the school and the church. However some of the information on land values was subject to confidentiality clauses and could not be discussed in an open meeting. A brief summary was given of the items of expenditure that the Parish Council was going to review. There was agreement that the maintenance of footpaths and highways were essential work and that match funding for the Highways should be prioritized over any provision of a car park, particularly as not all Bednall residents wanted one.

The Parish Council confirmed that any decisions would be reported in the minutes and that all planning applications such as a change of use of land would be open to residents to comment.

The chairman invited the public to remain for the rest of the meeting.

19.88 Finance.

Confidential Valuations had been seen for two parcels of land, the suggested playing field and the suggested parking area.. No formal agreements have been made to purchase any of the land.

The following items of expenditure were discussed and their priority evaluated. .

- a) Fencing around the Play Area £ 3000
It was confirmed that this would be funded by the Community Centre Tea Room and Social Committee and not the Parish Council
- b) Emergency Lighting and Fire Alarms £1500
This is essential and as part of the fabric of the Community Centre is the responsibility of the Parish Council
- c) Refurbishment of Ladies Toilets £4000
This was necessary to improve the lettings and previously agreed by the Parish Council
- d) Ornamental Village Signs £2000
This is of lower priority and will be put on hold
- e) Rowing Machine £1000
This had been agreed by the Parish Council and it was suggested that funds had been provide already by Cllr Bates and the Mens Society. This is to be checked.

- f) Match funding for Highways work £5000
Although this work is not the responsibility of the Parish Council, putting in funds will ensure work is carried out much earlier and that more work can be done by the highways department. It was agreed that this was essential expenditure, although waiting for more details of the appropriate work.
- g) Replacement hot water system for the Community Centre £2500
Estimates are still being obtained for this work. It necessary for this work to be carried out before the refurbishment work on the toilets
- h) Car park extension and surfacing at the Community Centre £3500
This a membrane and hardcore covering on existing Land at the Centre
- i) Purchase of Additional land for car parking at the Community Centre. ?
This would be funded by the Trustees of the Old Village Hall subject to the Charity Commission's agreement. It may not be required if the item above gives sufficient parking spaces.
- j) Purchase of land for a Car park in Bednall Not available.
Some Funding might be available from the Trustees of the Old Village Hall
An alternative would be for the Church to purchase this land.
- k) Surfacing of car park ?20,000
It would be the intention of asking that the formation of the car-park should be carried out by the Affordable Housing Building Contractor at no cost to the Parish Council

Items f , b and c are immediate expenditure at an approximate total cost of £ 10,500
Items e, g , and h are needed this financial year at an approximate total cost of £ 7,000

The Parish Council has possible available funds of a maximum of £30,000 although £ 10,000 of that is allocated to a loan facility for the Community Centre.

The Parish Council can therefore meet its planned expenditure although its reserves will be seriously depleted. It cannot fund any land purchases without support from other sources or by borrowing. At the budget meeting in January 2020 consideration should be given to an increase in precept to help rebuild reserves but also to ensure matching funds could always be made available for highways work.

19.89 Other business

Cllr Bates reported on the Community Link scheme in Stafford which might be useful to residents of the parish for transport to Stafford or Penkridge. This is working well in Stafford Borough and has funding put in from the Mayor of Stafford. It provides friendly transport and helps for rural areas where there is no public transport. Membership of the scheme costs £7 per annum and single trips within Stafford Town cost £5. It is estimated that trips from Bednall to Penkridge of Stafford would cost £6 and from Acton Trussell to Stafford would cost £7.50. It is not certain whether these costs would reduce if there are several people on the journey. Further information will be obtained and circulated.

Date of the next meeting

Wednesday 11th September 2019 at 8.00 pm in Acton Trussell Community Centre.

Dan Roberts, SSDC Waste Management has been invited to speak at this meeting.
Graham Wright, Chief Executive Stafford & District Community Transport has been invited to speak at this meeting.

The meeting was closed at 9.30 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 11th September 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams(Chair),,A Parrott, M Nicholas, R Howarth. B Golder

Nine members of the public DCllr L Bates C Cllr D Williams in attendance Clerk D W Wright

Public Session.

*A presentation on the Waste and Collection policies of South Staffordshire Council was given by Dan Roberts, the Waste Officer. Recycling is now at 51% compared to 7% when the blue bins started but up to 80% **could** be recycled. Since 2013 no waste in South Staffs goes to landfill. It costs only £3,73 per month for each household for household waste collection*

Graham White , Chairman, gave a presentation on the Community Transport scheme in Stafford Borough which has been operating over 40 years and became a charity in 2003. When they were part of Stafford Voluntary Services. They have 18 minibuses, some wheelchair adapted and 15 cars with 45 staff and non paid volunteers, The Dial a Ride service operated Mon-Friday. They transport members only but membership costs £7 a year. Typical journey costs are £5 anywhere in Stafford and Bednall –Penkridge £6 and Acton to Stafford £7.50.The service is door-to door. Groups can travel and this is cheaper. More information will be distributed. Leaflets will be distributed The service is already used by some residents.

Concern was expressed by a number of residents associated with Bednall Church about any suggestion that the Church needed a car park or should contribute to its cost. It was stated that with only a few weddings and large funerals per year there was no real problem with parking on the road.

19.90 Apologies. Apologies were received from Cllrs T Holmes, S Calvert, A Rowland,,

19.91 Co-option. After discussion the Parish Council agreed to co-opt Brian Wyatt from Ivy Court , Acton Trussell to fill the vacancy for a Councillor following the resignation of Ian McKechnie.

19.92 Declarations of interest: None.

19.93 Minutes.

The minutes of 17th July 2019 and 28th August 2019 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

19.94 Matters arising:

Car Park. The clerk will write to the secretary of the PCC asking that the matter of funding of the land be included in the agenda for the next meeting. The Parish Council discussed the points raised in a letter from K Howell and agreed to note the letter.

Bednall School. The school has 64 pupils now but the new intake this year is low.

19.95 County Councillors Report D Williams.

The pathway work has been agreed with Lower Penkridge Road to be done this year and Leese Lane next financial year. He has asked for the footpaths in Bednall be addressed. Cllr Golder stated that workmen had been round to clear the drain in Bednall by Barncroft. This drain is not actually on the map of drains used by Amey Ltd for Bednall and following the work, the drain is now completely blocked. The problem of continuing flooding on the bend in Acton Hill Road was also raised again as it is potential risk for cyclist and motorists.

19.96 District Councillors Report. Cllr L Bates

Cllr Bates had identified that money from SSDC and the Men's Society towards a rowing equipment had not actually been passed to the Parish Council. The moneys will be paid shortly and the Parish Council will fund the rest of the cost. At the Police Meeting held earlier that day, he was disappointed that there had been no representation by the parish councillors. Parking enforcement is no longer a police responsibility and it is now up to the Community to take action. Photographs should be taken and times recorded and then submitted to the police.

19.97 Parish Plan

- a) Community Centre & Recreation Field.
The new football season has started but now only one club is using the field. The Football goal posts have been removed and new ones are needed. The Fire Alarm and Lighting contract is to go ahead but co-ordination is needed with the hall bookings and contactor availability. Work on the refurbishment of the ladies toilets being planned but is awaiting a successful grant application.. The Forced ventilation is now installed and working effectively.
The BAATH social committee organised a very successful BBQ and fun day at the Community Centre on 31st August with 240 paying guests and 100 children. The event made a small profit.
- b) Environment
Bednall won first place in the small village section of the BKV in South Staffordshire. Acton Trussell came second. The overall County winner was again Tittensor. The Parish Council congratulates both villages and appreciated the hard work of the volunteers.
There are 21 planters in Acton Trussell of which 3 are looked after by residents. It was agreed to purchase bulbs for the planters. ~£150.
- c) Telephone Box. Cllr Nicholas had been informed the telephone box has been bought by the charity AED.
- d) A new hosting provider is required for the Website because the original firm has closed.

19.98 Finance.

- a) The accounts for the year up to 11th September were presented... The Investment account is currently £21,062.96. The Current account cashbook balance was £17,038.35..
- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting August	S/Order	£	789.99
Clerks salary –(less tax) August-September 2019	1487	£	160.46
Inland Revenue (PAYE)	1488	£	131.28
SSDC – Electoral recharge		£	271.28
Information Commissioner – Data registration		£	40.00
Mazars LLP – External audit fee	1492	£	200.00
M Nicholas – MIntenance supplies		£	<u>97.36</u>

Total £ 1982.15

Effective Cashbook balance £ 15,056.20

19.99 Highways and Transport

One of the trees in St James Crescent which overhangs the road has a dying branch but probably the tree needs to come down for safety reasons. A tree surgeon's opinion is needed.

19.100 Planning

The following applications are being considered.

19//00646/FUL 6 Alsop Crest Acton Trussell Stafford ST17 0SJ
Two storey front extension

19/00663/FUL Acorn Farm Building, Acton Hill Road ST17 0RY
Barn conversion to residential dwelling

19/00642/FUL Park Gate Lock Teddesley Road
Facilities building for narrow boating(outdoor recreation)

19/00621/FUL Bednall Villa Teddesley Road ST17 0SA
Extension and conversion of existing agricultural building to domestic dwelling

19/00579/FUL The Old School House Barn End Road Acton Trussell
Proposed replacement of contemporary detached garage with an ancillary residential annexe

19/00475/FUL The Stores Common Lane Bednall Stafford ST17 0SF
Change of use to three bedroom dwelling together with extensions and alterations and demolition of outbuildings

19//00345/FUL Land off Meadow Lane Acton Trussell Stafford
Proposed development of 3 single storey detached dwelling houses with detached garages

19.101 Correspondence

Staffs County Council –Grit bins
-- Guidance on pothole filling by residents
South Staffs Council –*Street Scene* -- Update
Cannock Chase AONB -- Brochure
K Howell – Letter re affordable housing discussion

19.102 Risks

Potholes, footpath surfaces and drains.

Date of the next meeting

Wednesday 16th October 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.10 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16th October 2019 at 8.00pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams(Chair),,A Parrott, M Nicholas, R Howarth, S Calvert, A Rowland, B Golder
Ten members of the public DCllr L Bates in attendance Clerk D W Wright

Public Session.

A number of residents raised questions about the proposed car park and housing development. Several spoke in favour of the affordable housing and one wished to be able to live in one of the houses. Leslie Birch from the Housing Association reported that analysis of the responses to the survey shows that there were 9 people with a demonstrable link to the parish. The plans are for 8 properties 4 rented and 4 part ownership. The chairman expresses his thanks to the Bramley family for making this affordable housing, playing field and car park possible. It was noted that ideally the playing field should be made available for use by local children and for village functions.

19.103 Apologies. Apologies were received from Cllr B Wyatt and PCSO A Poxon,

19.104 Declarations of interest: None.

19.105 Minutes.

The minutes of 11th September 2019 had been previously circulated. The minutes were amended to identify the proposed car park as being in Bednall and were then approved by the Council and signed by the Chairman.

19.106 Matters arising:

Car Park. Following earlier discussions in the public session, the Parish Council thought that the car park could now be affordable, as it would be available at a peppercorn rent and its development would be carried out by the developer of the affordable housing at no cost to the Parish Council. The car park would only be hard surfaced but not tarmacked meaning that it would not be subject to rates. It was noted that the car park is associated with the development of the housing and would not proceed without it.

The Parish Council put to the vote and agreed the following resolution.

The Parish Council is in agreement with the creation of the affordable housing and car park in Bednall.

19.107 County Councillors Report D Williams.

He has carried out a site visit with County Highways in Bednall to look at drains and gullies. Gully cleaning will commence 2nd week in November. Officers are ensuring all blocked and overgrown gullies/drains are identified and cleaned properly. He has requested officers assess the required works for the paths in Bednall and to report back what is needed for placing onto next financial year work programme.

19.108 District Councillors Report. Cllr L Bates

Cllr Bates was pleased that the Chairman, Vice Chairman and Cllr Holmes had attended the Parish Forum. The Health & Safety session about organizing events covered the legal and insurance aspects. This was a brilliant event and all Councillors should attend. The Chief Executive had agreed to write to the Parish to see what work is required.

19.109 Parish Plan

a) Community Centre & Recreation Field.

The new football season has started and now two clubs are using the field. Co-ordination to avoid both clubs using the pitch for home matches on the same day is needed.. The Fire Alarm and Lighting work is awaiting co-ordination of the hall bookings and contractor availability. There is concern about the possibility of travellers camping on the recreation field and some form of barrier is required. The Parish Council agreed to investigate and fund the installation of a barrier. SSDC will be consulted about barriers they had installed on other play areas.

The successful BBQ organised by the BATT social committee raised £813

- b) Environment
Acton Trussell BKV committee were unhappy with the marking of the BKV competition and the committee is still to reconvene ready for next year's competition. The grass cuttings are not being taken away when the grass is cut in the villages, particularly Miss Pickerings Field and Hempits Grove.
- c) A new hosting provider has been found for the Website. New regulations on accessibility require modifications to both websites and could involve considerable work. This work is being assessed for feasibility and cost.

19.110 Finance.

- a) The accounts for the year up to 16th October were presented. The second instalment of the precept had been received and a £270 donation from the Men's Society. The Investment account is currently £21,063.85. The Current account cashbook balance was £28,019.82.
- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting October	S/Order £	789.99
Mazars LLP – External audit fee Vat	1499 £	40.00
Clerks salary –(less tax) October 2019	1500 £	160.46
Inland Revenue (PAYE)	1501 £	131.28
Acton Trussell General Charity	1502 £	<u>766.00</u>
	Total	£ 1,887.75
Effective Cashbook balance £ 26,132.07		

19.111 Highways and Transport

The Community Bus services were advertised in the Parish Magazine and several people have joined up. The tree in St James Crescent which overhangs the road has been assessed and a price obtained. The owner will carry out the work when another tree is also cut down. There is a problem with traffic entering Moat House Close, whilst looking for the Moat House Hotel and the verges are being damaged. The corner on Acton Hill Road is still flooding with a deep pothole. The drain is blocked and the flood water is narrowing the road, creating a serious hazard to traffic. The Chairman has reported this repeatedly.

19.112 Planning

The following applications are still being considered.

19/00663/FUL Acorn Farm Building, Acton Hill Road ST17 0RY
Barn conversion to residential dwelling.
19/00642/FUL Park Gate Lock Teddesley Road
Facilities building for narrow boating(outdoor recreation)
19/00621/FUL Bednall Villa Teddesley Road ST17 0SA
Extension and conversion of existing agricultural building to domestic dwelling

19.113 Correspondence

Creative Play –Brochure
Marmax Products—Brochure –Recycled plastic benches etc.

19.114 Risks

Potholes, footpath surfaces and drains.

Date of the next meeting

Wednesday 20th November 2019 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.24 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th November 2019 at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams(Chair),,A Parrott, M Nicholas, T Holmes, S Calvert, A Rowland, B Golder
Five members of the public DCllr L Bates in attendance Clerk D W Wright

Public Session.

A resident had written to the Council expressing his dissatisfaction that discussion of the topic of the Car Park in Bednall had not been adequately announced and requesting that his letter be discussed.. The Council discussed the content of the letter and also took input from the public present. The Council did feel that the usual amount of publicity had been given and that a normal procedure had been followed. The views expressed at the last meeting by the public had been different to those expressed previously but no attempt had been made to exclude any views. No planning applications have been made as yet but if an application comes before the January Meeting date, an additional planning meeting will be arranged so that all opinions can be considered..

19.115 Apologies. Apologies were received from Cllrs R Howarth and B Wyatt and PCSO A Poxon,

19.116 Declarations of interest: None.

19.117 Minutes.

The minutes of 16th October 2019 had been previously circulated. It was noted that the funds raised at the BBQ had been donated to Macmillan Cancer Support. The minutes were amended and then approved by the Council and signed by the Chairman.

19.118 Matters arising:
None.

19.119 District Councillors Report. Cllr L Bates

Three tier working. A meeting has been held with Parish Councillors and Clerks in Locality 1. . Cllr Bates was disappointed that this parish was not represented.

19.120 Police report
A storage unit at a farm had been broken into and there was theft of garden tools and electrical items from a garden shed in Acton Hill

19.121 Parish Plan

a) Community Centre & Recreation Field.

There is now only one football team using the field. The Fire Alarm and Lighting work is awaiting co-ordination of the hall bookings and contractor availability. There is concern about the possibility of travellers camping on the recreation field and some form of barrier is required. The Parish Council agreed to investigate and fund the installation of a barrier. SSDC was consulted about barriers they had installed on other play areas. Cllr Nicholas had prepared a design for a barrier. It needs to be secure and must be broken for it to provide grounds to remove illegal occupiers. The barrier would be locked with the key kept in the office to allow it to be opened for authorised access.

A plan for the car park extension had been prepared and a local contractor would be asked to quote for the excavation work

Grant applications had been made for the playground fencing and for the car park extension. A grant of £4000 had been obtained towards the cost of refurbishing the toilets.

b) Environment

200 bulbs have been planted and the bus shelter roof repaired.. It was agreed to add guttering so that the planters could be watered.

- c) The social website is currently unavailable due to problems at the hosting company.

19.122 Finance.

- a) The accounts for the year up to 20th November were presented. A grant of £500 had been received from SSDC towards the rowing machine. The Investment account is currently £21,064.72. The Current account cashbook balance was £26,692.09.
- b) The following cheques were agreed for payment.

Ditton Services-Grass cutting November	S/Order	£	789.99
Clerks salary –(less tax) November 2019	1503	£	160.46
Inland Revenue (PAYE)	1504	£	131.28
Bayliss & Cooke- Community Centre Insurance	1505	£	2920.60
M Nicholas – BKV and maintenance	1506	£	403.14
	Total	£	4405.47

Effective Cashbook balance £ 22,286.36

19.123 Highways and Transport

The footpaths in Acton Trussell have been treated and the work is to a high standard. However only Lower Penkridge Road has been done and work is required on Top \Road and Ivy Court.. No work has been done in Bednal, perhaps work can be done next year and the Parish Council will include funds in next year's budget. The pothole by Bednall Villa on Teddesley Road has been marked but no work has yet been done. The verge by Moat House Farm has been damaged by a lorry and needs repairing. It is very soft and hardcore is required. The corner in Acton Hill Road and Stych Lane is still flooding.

19.124 Planning

The following applications have been approved.

19/00684/FUL 4 Ivy Court Acton Trussell
Oak framed balcony side of property

The following applications are still being considered.

19/00741/FUL Fieldfare School Lane Bednall ST17 OSD
Proposed replacement dwelling (resubmission of application 19/00458/FUL)

19/00663/FUL Acorn Farm Building, Acton Hill Road ST17 0RY
Barn conversion to residential dwelling.

19/00642/FUL Park Gate Lock Teddesley Road
Facilities building for narrow boating(outdoor recreation)

19/00621/FUL Bednall Villa Teddesley Road ST17 0SA
Extension and conversion of existing agricultural building to domestic dwelling

19.125 Correspondence

South Staffordshire Council –Strategic Plan
Parish Councillor Renumeration
Closed Churchyard Maintenance Policy
K A Howell Letter questioning the transparency of the Parish Council

19.126 Risks

Potholes, footpath surfaces and drains.

Date of the next meeting

Wednesday 15th January 2020 at 8.00 pm in Acton Trussell Community Centre.
This meeting will review the expenditure budget for 2020/21 and set the Annual Precept

The meeting was closed at 10.02 pm.