

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19<sup>th</sup> January 2022 at 8.00pm.

**Present** T Williams(Chair), T Holmes, B Dellicompagni. A Thompson,, S Calvert, A Rowlands, D Marsden,  
T Parrot  
DCllr L Bates in attendance Clerk D W Wright

***Public Session. Nothing raised. One member of the public present.***

22.01 Apologies: B Wyatt

22.02 Declarations of interest: Planning Application 21/01288/AGR by Tim Williams

22.03 Minutes

The minutes of 17<sup>st</sup> November 2021 had been previously circulated. The minutes were amended to include the discussion about defibrillators and CPR. The amended minutes were then agreed and signed by the Chairman

22.04 Matters Arising

21.89 Land for Car Park in Bednall. Further discussion has indicated that a simple letter of intent to the Housing Association to maintain the carpark should be sufficient to allow the 106 agreement to be concluded. It was agreed that this letter would be signed by the Chairman and Vice Chairman on behalf of the Parish Council.

22.05 County Councillors Report. None

22.06 District Councillors Report, L Bates

The Refuse collection is going to introduce a new stream for paper and cardboard in Spring 2022. The recycling market has been demanding better quality material and separating the streams will give a better price for the material. A blue bag will be issued to each property and be collected fortnightly along with the blue bin. This will require additional collection rounds. There will be a communications campaign and a new calendar of collections.

Climate change is the biggest environmental issue now being faced. South Staffordshire Council has decided to declare a Climate Emergency and understand the impact of its own contribution to CO<sub>2</sub>. 2022 will be the Year of Climate Change and a Climate Prize to provide a grant to support local activities to affect Climate Change. Please get involved in local projects and events

22.07 Parish Plan

a) Community Centre & Recreation Field.

Work on the refurbished toilets has proceeded and now needs to be approved and the hot water system connected. Electrical testing and PAT tests to be completed. It was confirmed that the Parish Council would contribute £1000 towards the cost and transfer the £4000 lottery grant. Covid 19 has hit the Centre hard and only half of the clubs are currently meeting. Occasional lettings are down. Football has continued all the time with two teams who are very satisfied. Now looking to redecorate the entrance and main hall and possibly instal wi-fi. The Tearoom will re-open on 4<sup>th</sup> February.

It was suggested that a weekend of events might be organised to celebrate the Queen's Jubilee.

b) Communication. No progress so far.

c) Environment. The Best Kept Village Competition has been reorganised and now has a £ 700 entry fee. The Parish Council thought that it would be better to try to organise their own competition within the villages and invite neighbouring parish councils to join in. The Parish Council continue to fund expenditure on the villages as if they were entrants to the old scheme. Hedges are intruding onto the highway at the Barns, the Grange and Nash Lane.

d) Highways and Transport.

Speed Indicator Devices. Licenses are needed to instal the devices and sites proposed are: coming into Bednall on Common Lane, on Acton Hill Road and by the Barns on Lower Penkridge Road. The sites need to have a reasonably straight length of road in front of them for visibility and detection. SID like those installed in Brocton seem most suitable with battery power. The approximate price is £2700 +VAT but three quotations will be obtained. Residents and local organisation will be invited to make donations towards the SIDs. Painting of white lines in the Parish will be put into the Highways schedule and particularly the white lines on the entrances to the bridges in Mill Lane. The footpaths on the A449 by Junction 13 are in a poor state.

## 22.08 Finance

- a) The accounts for the year up to 19<sup>th</sup> January 2022 were presented. The Investment account is currently £21,075.81. The Current account balance is now £25,742.64.

The following cheques were agreed for payment.

Ditton Services -grass cutting Feb 2023 Standing Order	£	780.00
Clerk's salary – (less tax) Dec- Jan	£	480.12
Clerk-Home as Office	£	240.00
Inland Revenue (PAYE)	£	180.04
Soc Local Council Clerks subscription	£	98.00
Bayliss & Cooke - Community Centre Insurance	£	3373.00
South Staffordshire Council -Tree cutting etc	£	659.70
Total	£	<u>5810.86</u>

Effective Cashbook balance £ 19,931.78

- b) Precept

The Clerk had circulated a draft budget and precept schedule for 2022/23 based on an increase in the precept and a reduction in the reserves to allow the future purchase of land at Bednall which will form a carpark for community use. The Council reviewed the budget and agreed that it generally covered the expected expenditure. It was then agreed to make an increase (+£3500) on the previous precept.

**Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £28,000 for 2022/23.**

## 22.09 Xx Planning

- a) The following planning applications have been decided.

21/01288/AGR Ivy House Farm Wattles Lane Acton Trussell  
Erection of portal frame General Purpose Farm building and slurry store- circular tower structure.  
*Planning permission not required*

21/01221/FUL Hog Hall Yew Tree Farm Pottal Pool Road  
Single storey extension *Application refused*

21/01219/FUL Cottage 1 Gypsy Green Teddesley Hay  
Two storey side extension (resubmission of 21/00166/FUL) *Approved with conditions*

21/01215/AGR Yard at Moors Covert Farm Cock Lane Bednall  
5 bay open fronted steel frame building with cantilever roof. *Planning permission not required*

Attention of SSDC to be drawn to the land registry map of the land associated with 2 St James Crescent which shows the boundary to be the original hedge which was the field boundary and the removal of a tree with a TPO.

## 22.10 Correspondence

South Staffordshire Council *Queens Jubilee events - Beacon trail -Climate Change*

## 22.11 Risks

Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.  
Speed in the Community

## 22.12 Reports from Councillors

Grit bin at Kenderdine Close. This was not eligible to be filled by the County Council and would need to be filled privately. It was suggested that the School be approached.. Bednall has had some potholes filled but the Chicane is poor and the verges are being destroyed.

The Chairman reported the resignation of Councillor Francesca Beswick. A casual vacancy will now be declared.

## 22.13 Next meeting

**The next meeting will be on 16<sup>th</sup> February 2022 at 8.00pm.**

The meeting was closed at 10.18 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16<sup>h</sup> February 2022 at 8.00pm.

**Present** T Williams(Chair), T Holmes, A Thompson, D Marsden, T Parrot  
DCllr L Bates in attendance Clerk D W Wright  
Four members of the public

**Public Session.** *Best Kept Village competition. M Nicholas explained that the £700 quoted at the last meeting was the budgeted total cost of an entry to the competition but the actual entry fee was only £27. The average cost in previous years has been ~ £500 but signage and planters were now needing renewal. The Parish Council agreed to support both villages to enter. It was suggested that some cast iron signs could be put up to celebrate the Queen's Jubilee at the entrance to the villages. Costs will be obtained but initial costs seem to be £700~800 per sign.*

22.14 Apologies: B Wyatt ,B Dellicompagni S Calvert, A Rowlands C Cllr D Williams

22.15 Declarations of interest: None.

22.16 Minutes

The minutes of 19<sup>st</sup> January 202 had been previously circulated. The minutes were then agreed and signed by the Chairman

22.17 Matters Arising

21.89 Land for Car Park in Bednall. A simple letter of intent to the Housing Association to maintain the carpark has been sent.

22.12 A Casual Vacancy has been notified for a Parish Councillor. If there is no request for an election by end of February the Parish Council will fill the vacancy by co-option.

22.18 County Councillors Report. None

22.19 District Councillors Report, L Bates

The recent Locality Forum discussed the Queens Jubilee, CommonWealth Games and Climate Change. Parish Councillors did not attend although some attempted to join the remote meeting. Funding is available to support local initiatives. He reported that Dunston & Coppenahall had applied for £985 and intend to have a Beacon and Street Parties. Coppenahall had a serious problem of Dog Fouling and the Environmental Officer had produced a letter for circulation. This will be posted on the website.

22.20 Parish Plan

a) Community Centre & Recreation Field.

Work on the refurbished toilets is now . Consideration will be given to a timescale for the refurbishment of the Men's toilet. Bookings are now picking up. Football is being badly affected by the weather and the state of the pitch. This means there could be a backlog and matches may run into the summer. It was asked if we could improve the drainage on the pitch. It has land drains but the soil has become compacted. Spiking will be considered when the ground dries out. It had been suggested that a weekend of events might be organised to celebrate the Queen's Jubilee. And this will be a street party in the Community Centre. An application has been made for a grant.

Repairs are needed to the main Hall blinds and the Stage drapes need to be cleaned and reproofed for fire resistance.

*Cllr Bates left the meeting at 8.45pm*

b) Communication. Domain Name is due for renewal. Information passed to Alex Thompson.

c) Environment..

Both villages are entering the BKV competition again this year.

d) Highways and Transport.

Speed Indicator Devices. Defer discussion on costs until next meeting.

Painting of white lines in the Parish have been put into the Highways schedule but will not happen this financial year. The state of the road in Bednall is very poor and the verges are being destroyed by passing vehicles. The drains are blocked by the A34 on Axton Hill Road and one outside *Barncroft* in Bednall leading to severe flooding. Maintenance of gullies does not seem to have been done properly..Flooding in Joyce's Lane has been sorted out by Highways Department

## 22.21 Finance

- a) The accounts for the year up to 16<sup>th</sup> February 2022 were presented. The Investment account is currently £21,076.50. The Current account balance is now £14,931.78. The Lottery grant of £4000 and a Parish Council grant of £1000 have been transferred to the BATTH Social Fund in aid of the refurbishment of the Ladies Toilets.

The following cheques were agreed for payment.

Clerk's salary – (less tax) Feb	£	240.06
Inland Revenue (PAYE)	£	60.02
V A Peach Plants -BKV	£	93.19
Total	£	<u>393.27</u>

Effective Cashbook balance £ 14,538.51

## 22.22 Planning

The following planning applications area waiting a decision.

22/00071COU Spring Paddock Common Lane Bednall

Change of use of land to accommodate 5no. touring caravans and motorhomes

*Parish Council had no objection*

## 22.23 Correspondence

Various suppliers of Flags, Mugs and other Jubilee memorabilia.

## 22.24 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

Speed in the Community

## 22.25 Reports from Councillors

The First Responders in Penkridge had been approached about having a branch in the villages. This requires significant expenditure on a vehicle and sufficient trained volunteers. The villages will be circulated to see if there are any volunteers. A further defibrillator is being funded by Bednall residents and will be installed in Bednall by the School. The Parish Council is keen to support regular CPR training as this is most essential.

Grit bin at Kenderdine Close. A new bin is in place in front of the old bin and it is half full of grit. This seems to be a County Council bin

Verge on Triangle at Junction of Common Lane and Teddesley Road has been badly damaged by a lorry.

## 22.26 Next meeting

**The next meeting will be on 16<sup>th</sup> March 2022 at 8.00pm.**

The meeting was closed at 9.30 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16<sup>th</sup> March 2022 at 8.00pm.

**Present** T Williams(Chair), T Holmes,, A Thompson,, T Parrot, B Wyatt, B Dellicompagni  
DCllr L Bates in attendance Clerk D W Wright  
No members of the public

**Public Session.** *No matters raised:*

22.27 Apologies:, D Marsden, S Calvert, A Rowlands C Cllr D Williams

22.28 Declarations of interest: None.

22.29 Casual Vacancy.

There had been no request for a bye-election. No nominations for co-option have been received.

22.30 Minutes

The minutes of 16<sup>st</sup> February 2022 had been previously circulated. The minutes were then agreed and signed by the Chairman

22.31 Matters Arising

22.09 Possible erection of fence against Top Road edge at 2 St James Crescent is n encroachment. A letter will be sent to the owner from the Parish Council requesting that any fence is erected on the legal boundary of the property and not on the verge which has been maintained by the Parish Council for many years.

22.32 County Councillors Report. None

22.33 District Councillors Report, L Bates

South Staffordshire Council had been very successful and come top of the Public Sector Organisations competition. There were more than 200 entries. The Council also get several other awards. and certificates of excellence.

There will be a meeting with the Chief Executive with the Chairman and Clerk on Thursday 17<sup>th</sup> March. We need to say what we are looking for from the SSDC. It was suggested to include, Road Safety, 20 is Plenty, Drainage issues. SSDC has issued leaflets for communication including Climate Change, Waste & recycling. Penkridge Leisure Centre is to be upgraded.

22.34 Parish Plan

a) Community Centre & Recreation Field.

. Football is now doing exceptionally well and it is hoped to start to catch up with matches. Consideration is now being given to adding a conservatory. The concrete outside the Hall needs to be replaced.

b) Communication. Website is now running and domain name has been secured. There were 176 visitors in one day to the site. Now collecting photographs to add to the website.

c) Environment..

Both villages have held initial meetings of their BKV committees. An additional litter bin is needed by the Telephone Box in Bednall.

d) Highways and Transport.

Speed Indicator Devices. Three quotations have been obtained. Most likely cost would be £1300-£1400 for four devices, including solar batteries. Still awaiting license from Highways Department for an installation on the road side. An approach will be made fund raise from the Community. It was suggested that we might start with only two units and see how it works.

"20 is Plenty" Several parish councillors attended a Zoom presentation on a "20 is Plenty" initiative, which explained this campaign to reduce speeds in local villages and suburbs.. The parish Council is in favour of this but it needs support from the \County Council. A traffic order would cost around £5000 but could cover a large number of streets or a complete village. Speed guns are not calibrated for measurement at lower speeds and are inaccurate below 25mph.

There has been a recent accident on the A34. The |Parish Council thinks the speed limit is too high.

## 22.35 Finance

- a) The accounts for the year up to 16<sup>th</sup> March 2022 were presented. The Investment account is currently £21,076.50. The Current account balance is now £13,758.51.

The following cheques were agreed for payment.

Clerk's salary – (less tax) March	£	240.06
Broadband Apr 2020-March 2022 (part cost less tax))	£	384.00
Inland Revenue (PAYE)	£	156.02
V A Peach Plants -BKV	£	105.91
Total	£	<u>885.99</u>

Effective Cashbook balance £ 12,872.52

## 22.36 Planning

The following planning applications area waiting a decision.

22/00071COU Spring Paddock Common Lane Bednall

Change of use of land to accommodate 5no. touring caravans and motorhomes

22/000177/LUP Park Gate Teddesley Road Acton Trussell

2 storey rear extension, no more than 3m in depth, not exceeding existing roof levels and not within 2m of a boundary.

## 22.37 Correspondence

Email questions about the recent increase in the precept. Clerk has provided individual explanations. Various suppliers of Flags, Mugs and other Jubilee memorabilia.

## 22.38 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road. Tarmac has come away from the ironwork in the road and is now dangerous. And the same is true in Mill Lane.

Speed in the Community. Hedges overgrowing the road at The Grange, on Nash Lane, Barn End Road and outside Ivy House.

## 22.39 Reports from Councillors

The planning for the Jubilee celebrations at the Community Centre is going well. There will be a Bouncy Castle, a Singer and the BATTH choir. Two flag poles have been purchased and bunting, table cloths and Union Jacks are being obtained. Table and chairs will be borrowed from the County Showground. There will be some adult games. Volunteers are needed to help put up the Marquees and to carry tables and chairs.

## 22.40 Next meeting

**The next meeting will be on 20<sup>th</sup> April 2022 at 8.00pm.**

The meeting was closed at 9.47 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20<sup>th</sup> April 2022 at 8.00pm.

**Present** T Williams(Chair), T Holmes, A Thompson, T Parrot, B Wyatt, B Dellicompagni S Calvert, A Rowlands  
DCllr L Bates in attendance Clerk D W Wright  
One member of the public

**Public Session.** *No matters raised:*

22.41 Apologies:, D Marsden,

22.42 Declarations of interest: None.

22.43 Casual Vacancy.  
No nominations for co-option have been received.

22.44 Minutes  
The minutes of 16<sup>st</sup> March 2022 had been previously circulated. The minutes were then agreed and signed by the Chairman

22.45 Matters Arising

22.34 Additional litter bin in Bednall. Although some residents objected to a bin, the Council decided to proceed with its installation.

22.39 Bednall will organise a Jubilee celebration event on the same day as Acton Trussell, Sunday 5<sup>th</sup> June.

22.46 County Councillors Report. None

22.47 District Councillors Report, L Bates

Enforcement action is being considered about the work at Ivy Cottage Teddesley Park. SCC Highways have written to the owner of 2 St James Crescent about the alleged incorporation of amenity land into his residential curtilage. Cllr Bates reminded the Parish Council about SSDC Climate challenge and available funds, encouraging it to propose a project.

22.48 Parish Plan

a) Community Centre & Recreation Field.

The Community Centre has obtained 100% of the Covid Grants which it was entitled to. Bookings are looking very good and about 80% of what it was 2 years ago. The toilets are now in use and receiving favourable comments from users. Football is now doing exceptionally well and a Junior League Cup Final will be held at the weekend involving the two teams which play here.

Redecoration of the outside of the building is now needed and quotations will be obtained for the work. More members of the Management Committee are needed.

A meeting will be held to progress the Parish Jubilee Day. A bouncy castle, a singer, Community singing and a bar are being organised. The Clerk was requested to arrange insurance for this Parish Council event. There will be a barbeque and fun day in August.

b) Communication. The Grapevine has moved to a new format.

c) Environment..

Both villages have held meetings of their BKV committees. Bednall is gathering steam. Signs are now up at the entrances to Acton Trussell but more people are needed to help.

d) Highways and Transport.

"20 is Plenty" A questionnaire had been circulated to residents about possible speed reductions 126 responses have been received so far. General response is positive and it would encourage people to walk more and feel safer. The drain at the bottom of Cooks Bank is flooding but empties quickly. The drains need sucking out.

## 22.49 Finance

- a) The Parish Council agreed the re-appointment of Alan Toplis as the Council's Internal Auditor.
- b) The Report of the Internal Auditor was presented. There are no items of immediate concern. The Risk Assessment, Financial Regulations and Standing Orders will be reviewed during the year These are displayed on the website.
- c) Approval of Revenue & Payments Statement. The Clerk answered some questions and then the Statement for 2021/22 was approved.
- d) Approval of Governance Statement.  
The Council considered and approved the Governance statement.
- e) Approval of The Annual Return of Accounts  
The Council considered and approved the Annual Accounting Statements for 2021/22
- f) The accounts for the year up to 20<sup>th</sup> April were presented. The Investment account is currently £21,076.66. The Current account cashbook balance was £12,092.56
- g) The following cheques were agreed for payment.

Pickering & Butters LLP -Legal fees	£ 1300.00
Staffs Parish Councils Association subscription	£ 341.68
Toplis Associates – Internal audit	£ 166.42
Clerks salary –(less tax) April 2022	£ 240.06
Inland Revenue (PAYE)	£ 60.02
Total	£ 2,128.18

Effective Cashbook balance £ 9,964.38

## 22.50 Planning

The following planning application is waiting a decision.

22/00268/FUL 7 Moathouse Close Acton Trussell  
Loft conversion with raised roof height, first floor rear extension and ground floor front extension including new front entrance hall

## 22.51 Correspondence

Glasdon – Street furniture.  
Various suppliers of Flags, Mugs and other Jubilee memorabilia.

## 22.52 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

## 22.53 Reports from Councillors

None.

## 22.54 Next meeting

**The Annual Parish Assembly will be held on Wednesday 11<sup>th</sup> May 2022 at 8.00 pm. It will be followed by the Annual Parish Council Meeting.**

The meeting was closed at 9.50 pm.



# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 11<sup>th</sup> May 2022 at 8.45pm. This meeting followed immediately after the Annual Parish Assembly.

**Present** T Williams(Chair), T Holmes, A Thompson, D Marsden S Calvert, A Rowlands  
DCllr L Bates in attendance Clerk D W Wright  
One member of the public

22.55 T Williams was nominated and elected as Chairman of the Parish Council. He indicated that this would be his last year as Chairman. He then signed his Declaration of Acceptance of Office. Trevor Holmes was nominated and elected as Vice-Chairman.

22.56 Apologies:, B Dellicompagni, T Parrot, B Wyatt

22.57 Declarations of interest: None.

22.58 Minutes  
The minutes of 20<sup>th</sup> April 2022 had been previously circulated. The minutes were then agreed and signed by the Chairman

22.59 Matters Arising

22.34 Additional litter bin in Bednall. This has not yet been fitted as the wall by the telephone box needs repair. The Footpath sign is also broken and a new one should be requested from South Staffs Council.

22.39 Jubilee celebration events on the same day in Acton Trussell and Bednall, Sunday 5<sup>th</sup> June. The Parish Council discussed the need for better cohesion.

22.60 County Councillors Report. None

22.61 District Councillors Report, L Bates

He thanked the parish council for the letter of appreciation. In promoting Climate Change it was suggested that friends groups in the community could be formed. SSDC would then work with them. It was noted that there was already a Friends of Bednall group. Refurbishment of the Leisure Centres is planned in a £3-4 million project. Codsall was upgraded last month and Penkridge next followed by Cheslyn Hay. We should encourage people to use the Leisure Centres which are much cheaper than private gyms.

Enforcement action has visited site off Common Lane opposite the War Memorial where the entranceway now has brick walls. It needs a retrospective application for the brickwork and septic tank installation. There is a concern that this might become a travellers site.

22.62 Parish Plan

a) Community Centre & Recreation Field.

Football is now doing exceptionally well. Two finals were played on the same day in the field and was very successful.

More members of the Management Committee and volunteers as well as a deputy for the Chairman are needed.

A meeting has been held to progress the Parish Jubilee Day. The Clerk has arranged insurance for this Parish Council event. There will be a barbeque and fun day in August.

b) Communication. The Grapevine has moved to a new format but there has been a problem with some messages being treated as SPAM..

c) Environment..

Both villages have held meetings of their BKV committees. Bednall is gathering steam. Signs are now up at the entrances to Acton Trussell but more people are needed to help. M Nicholas is doing most of the work.

d) Highways and Transport.

The 30mph sign in Common Lan was replaced last week. Some potholes are being repaired and the Triangle off Teddesley Road is also being repaired. Ditton Services will be asked to maintain the grass to improve visibility.

**"20 is Plenty"** Another 25 responses to the questionnaire have been received ( so far 144). General response is positive and it would encourage people to walk more and feel safer. There has been flooding in front of Barncroft on Common Lane. All the drains seem to filled with soil. The drains need sucking out.

## 22.63 Finance

- a) The accounts for the year up to 20<sup>th</sup> April were presented. £ 10,000 had been transferred from the Current Account to the Reserve Account. The Investment account is currently £31,077.01. £25,000 of this is earmarked in relation to the purchase of land in Bednall. The first instalment of the precept has been received. The Current account cashbook balance was £13,184.38

b) The following cheques were agreed for payment.	
Bayliss & Cooke- Jubilee Insurance	£ 232.00
BHIB Insurance – Parish Council	£ 681.79
A Thompson – Domain renewal	£ 17.99
Clerks salary –(less tax) May 2022	£ 240.06
Inland Revenue (PAYE)	£ 60.02
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Total	£ 1,231.86

Effective Cashbook balance £ 11,952.52

As part of the BKV activities to improve the villages, the grass cutting of both the Churches is important. It was suggested that a donation of £125 be made to both Churches to help with the costs of the grass cutting. The provision of a bench inside the Childrens' Play Area was suggested. This would allow Mothers to sit down but still supervise their young children.

## 22.64 Planning

The following planning application are awaiting a decision.

22/00268/FUL 7 Moathouse Close Acton Trussell

Loft conversion with raised roof height, first floor rear extension and ground floor front extension including new front entrance hall

22/00268/FUL 2 Hempits Grove Acton Trussell

Tw storey front extensions to form an extended lounge and entrance hall and an additional bedroom and an extended master bedroom suite.

22/00390/FUL Whitecroft 2 Wattles lane Acton Trussell

Single storey front extension.

22/00408/FUL Bryher Cottage Common Lane Bednall

Rear single storey ground floor kitchen/family room extension and redesign of existing front porch.

22/00437/LUP Tanglewood 2 Kenderdine Close Bednall

4m x 4 metre orangery -single storey extension

*The Parish Council considers that this is a overdevelopment of the site.*

## 22.65 Correspondence

Various suppliers of Flags, Mugs and other Jubilee memorabilia.

## 22.66 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

## 22.67 Reports from Councillors

None.

## 22.68 Next meeting

**The next Parish Council Meeting will be held on Wednesday 15<sup>th</sup> June 2022 at 8.00 pm.**

The meeting was closed at 9.38 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15<sup>th</sup> June 2022 at 8.00pm..

**Present** T Holmes (Chair), B Dellicompagni, T Parrot, D Marsden S Calvert, A Rowlands  
in attendance Clerk D W Wright

One member of the public

**Public session** *Nothing raised.*

22.69 Apologies:, B Wyatt T Williams A Thompson DCllr L Bates

22.70 Declarations of interest: None.

22.71 Minutes

The minutes of 11<sup>th</sup> May 2022 had been previously circulated. There was some discussion on how the wording of the minutes might be interpreted. The minutes were then agreed and signed by the Chairman

22.72 Matters Arising

22.34 Additional litter bin in Bednall. A resident has objected to provision of a bin.

22.62. Triangle off Teddesley Road.. There has been some repair and the bank partly replaced. Grass has been cut back to give better visibility by Highways but it needs proper cutting. Ditton Services will be asked to assist

22.73 County Councillors Report. None

22.74 District Councillors Report, None

22.75 Parish Plan

a) Community Centre & Recreation Field.

The Parish Platinum Jubilee celebration was very successful despite the weather with many positive comments. Large numbers attended events in Bednall and Acton Trussell. The Community Barbeque and Fun Day at Acton Trussell Community Centre is on Saturday 27<sup>th</sup> August. .

b) Communication. .

c) Environment..

The second round of judging for the BKV has taken place and both villages are looking good. Thanks to everyone working hard to make the villages nice.

d) Meetings in Bednall

The Parish Council has informally discussed holding some of its meetings in Bednall. This ceased when use of All Saints School became impractical several years ago. It is however now hoped to hold the September meeting in Bednall.

e) Highways and Transport.

The 30mph sign in Common Lan was replaced last week. Some potholes are being repaired and the Triangle off Teddesley Road is also being repaired. Ditton Services will be asked to maintain the grass to improve visibility.

A resident had complained that the new finger post installed on the Acton Hill Road//Stych lane junction no longer showed Acton Hill as a direction and instead listed Stafford and the A34.

Councillors had been unable to attend the recent **'20 is plenty'** meeting.

More detailed information was presented on Speed Indicator Devices. Cllr Dellicompagni has walked round the villages with Highways to look for sites for the SID equipment. The site need to have a straight line visibility and so some sites were not suitable. A license is need for each site at ~£150 each and the Clerk should make a formal application.

Four possible sites:: Acton Hill Lane, just past T Parrot's house:: The Moat House straight on Lower Penkridge Road:: In Bednall by the memorial in Common Lane:: Bednall Lane opposite barn conversions.

It was suggested to look at two equipment to start but more equipment as it progresses. It will cost about £ 4000 to put posts into the ground but then the equipment can be relocated easily. Perhaps start with one and test the effectiveness first. The first site would be Acton Hill Lane.

## 22.76 Finance

- a) The accounts for the year up to 15<sup>th</sup> June were presented. The Reserve Account balance was £ 31,077.27 Current account cashbook balance was £11,816.52

b) The following cheques were agreed for payment.

Bednall Church -S137 Grounds maintenance	£ 125.00
Acton Trussell Church -S137 Grounds maintenance	£ 125.00
S Calvert – Jubilee expenditure	£ 586.75
M Nicholas- BKV & Village Maintenance	£ 751.82
M Nicholas – Flag poles and Flags	£ 319.07
Clerks salary –inc back pay (less tax) June 2022	£ 338.20
Inland Revenue (PAYE)	£ 84.55
	<hr/>
Total	£ 2330.39

Effective Cashbook balance £ 9,488.13

The Parish Council agreed to an increase from 1<sup>st</sup> April 2022 of the Clerks salary to Scale point 17 (£12.95 per hour) giving an annual salary off £3885

The flagpoles were purchase as part of the Jubilee celebrations. The Jubilee Street Party expenditure in Acton Trussell was less than the grant from SSDC but does not include the Insurance cover paid by the Parish Council to cover the event.

## 22.77 Planning

The following planning application are awaiting a decision.

20/00007/AMEND Land on West Side of Richfield Lane Bednall  
Addition of a septic tank to northwest of approved stables

I22/00268/FUL 2 Hempits Grove Acton Trussell  
Two storey front extensions to form an extended lounge and entrance hall and an additional bedroom and an extended master bedroom suite.

22/00408/FUL Bryher Cottage Common Lane Bednall  
Rear single storey ground floor kitchen/family room extension and redesign of existing front porch.

## 22.78 Correspondence

Emails relating to Stables development off Richfield Lane.

Letter from Great Wyrley Garden Supplies confirming their regular cutting of the grass verge along Top Road outside 2 St James Crescent during their many years as the Parish Council's grass maintenance contractor.

## 22.79 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road. Flooding in Common Lane and Acton Trussell. Broken manhole cover outside Miss Pickering's Field.

## 22.80 Reports from Councillors

A resident in Vicarage Lane had complained about a problem of dog fouling and asking for CCTV to identify the culprit. Advice will be given including reference to the District Council Website.

## 22.81 Next meeting

**The next Parish Council Meeting will be held on Wednesday 20<sup>th</sup> July 2022 at 8.00 pm.**

A presentation on the Locality arrangements in South Staffordshire will be made

The meeting was closed at 9.40 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20<sup>th</sup> July 2022 at 8.00pm..

**Present** T Williams (Chair), T Holmes B Dellicompagni, T Parrot, S Calvert, A Rowlands, A Thompson  
DCllr L Bates CCllr D Williams in attendance Clerk D W Wright  
Seven members of the public

## **Public session**

### **a) Locality Working.**

*Ryan Cresswell from SSDC, currently Housing & Welfare Services Manager explained how SSDC is trying to engage with the Parish Councils. He is the enabler for Locality 1 which includes Acton Trussell. A general forum is held every 2 months with the meeting breaking out into separate locality sessions. The aim is to develop an Action Plan for the enabler. Looking at increasing employability in South Staffordshire, improving financial understanding. Currently working with communities and looking where they would go for support. Looking to see if there are gaps ~actual or perceived. Managing contracts for disabled adaption and help with problems. Managing housing demand. At the moment there is nobody on the street Monitoring households at risk of eviction, support when the landlord is intending to sell a house and homeless due to family breakdown.*

### **b) Public questions**

*The Parish Council was asked about a planning application at Lower Farm Bednall which would include 2 houses and 7 units. The Parish Council and the District Councillor advised that they were not aware of any such submitted application.*

*Concern was expressed about flooding in Bednall past Cherry Tree Cottage. Some of the drains are full of soil. There is only 1 road sweeping per year. CCllr Williams advised that there is a collapsed drain in the road in Bednall. There is still a dispute with Severn Trent about who damaged it. Some additional money will be used this year and the gullies will be cleared to mitigate the problem.*

*The verges through the village are being reduced by the traffic but there are no plans for reinstatement. Flood water is pooling in Common Lane by Barncroft and causing people to drive round the flooding on the wrong side and may cause an accident.*

*Currently there is only 1 road sweeper in South Staffordshire District and this covers from Kinver up to Bednall. The County Council and District Council will put in more money and this should improve the situation.*

22.82 Apologies:, B Wyatt, D Marsden

22.83 Declarations of interest: None.

22.84 Minutes

The minutes of 15<sup>th</sup> June 2022 had been previously circulated. The minutes were agreed and signed by the Chairman

22.85 Matters Arising

22.34 A grant from SSDC Climate Change Fund of £200 had been allocated to the Parish. The application had proposed some wild flower planting and some tree planting. Suggestions for suitable locations are required.

22.86 County Councillors Report. D Williams

The County Council has taken part in Home for Ukraine and there have been 345 sponsors so far covering about 875 people. About 500 have now been resettled. Policy on route to employment includes a Job Fair in Penkridge at the Monckton Centre in September. This will be free of charge and also includes Schools. The encroachment issue has been passed onto the legal team and they will carry out measurements and consider action. The contract for Highways maintenance has been reviewed and now working with AMEY to see how things can be improved. The Neighbourhood Teams will be rearranged and Highways Department will work through local Councillors to ensure the right priority of work. An extra £50k is being put in to try to improve the maintenance of paths, cycle ways and weed removal. £1 million is being allocated to further patching of roads with an intention of right first time projects. Potholes are classed in three categories. Cat 3 will be done at once Category 2 within a week. To do Category 3 would cost at least £7 million to do everywhere. Patching work is adequate for normal roads but not good enough for roads with HGV. Patching is being carried out at 50 patches per day. He considers 20 is plenty is not enforceable by the police. It needs physical barriers to keep down speed.

## 22.87 District Councillors Report, L Bates

He enjoyed the Jubilee Party and thought that the £600 grant from the District Council helped.

## 22.88 Parish Plan

### a) Community Centre & Recreation Field.

The Parish Platinum Jubilee celebration was very successful despite the weather with many positive comments. A thankyou to the Parish Councillors who helped. Large numbers attended events in Bednall and Acton Trussell.

The Community Barbeque and Fun Day at Acton Trussell Community Centre is on Saturday 27th August.

### b) Communication.

Terry Jones and Malcolm are collaborating on the villages. Now looking at fixing some of the problems of the GrapeVine .

### c) Environment..

The second round of judging for the BKV has taken place and both villages are looking good. Thanks to everyone working hard to make the villages nice.

### d) Highways and Transport.

Data is coming out of the survey, indicating where the problems is rather than individual perceptions The analysis of the survey shows that it is not a simple problem but manly narrow roads and no path. The data will be put into a map o determine worst places and rat-runs.. In general it is narrow roads, insufficient passing places and poor visibility around bends. Possible actions include: traffic restriction -villagers only, Speed limits and gateways, SatNav route restrictions. Consider improved visibility and one-way route. Improvement action is needed near Schools and Churches.

## 22.89 Finance

- a) The accounts for the year up to 20<sup>th</sup> July were presented. The Reserve Account balance was £ 31,077.54 Current account cashbook balance was £8,708.13

- b) The following cheques were agreed for payment.

V A Peach – BKV expenditure	£	272.96
A Thompson - Website hosting renewal	£	118.66
Clerks salary – (less tax) July 2022	£	259.00
Inland Revenue (PAYE)	£	64.75
Total	£	715.37

Effective Cashbook balance £ 7,992.76

- c) Copies of approved invoices for the BKV expenditure in Acton Trussell and the Queens Platinum Jubilee Party had been made available to interested parishioners. The process of certifying invoices was questioned and discussed by the Council

## 22.90 Planning

The following planning application are awaiting a decision.

20/00007/AMEND Land on West Side of Richfield Lane Bednall  
Addition of a septic tank to northwest of approved stables

21/00990/AMEND 7 Trussell Close Acton Trussell  
Proposed roof design over the existing kitchen is to revert back to the existing design.

## 22.91 Correspondence

Emails requesting information on expenditure on BKV and Platinum Jubilee Party. Email requesting a dog poo bin near the telephone box in Bednall.

## 22.92 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

## 22.93 Reports from Councillors

Road is being blocked in School Lane by a parked vehicle.

## 22.94 Next meeting

**The next Parish Council Meeting will be held on Wednesday 21st September 2022 at 8.00 pm in All Saints Church, Bednall.**

The meeting was closed at 9.50 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21<sup>st</sup> September 2022 at 8.00pm. in All Saints Church Bednall.

***Because of the period of official mourning following the death of Queen Elizabeth II, it was not possible to give the three clear days of notice before a meeting. Any decisions at this meeting will be ratified at the next meeting of the Parish Council in October.***

**Present** T Williams (Chair), B Dellicompagni, T Parrot, A Thompson, B Wyatt, D Marsden  
DCllr L Bates in attendance Clerk D W Wright  
Seven members of the public

## **Public session**

a) *A one minute silence was held in remembrance of Queen Elizabeth II.*

b) *Public questions*

*The Staffordshire Way sign needs replacing by the Telephone Box in Bednall. The Footpaths Officer will be contacted. A contractor has been approached about rebuilding the stone wall by the telephone box.*

*The Car Park in Bednall is not progressing.. There seems to be a problem with signatures on the 106 planning agreement. The District Council has signed but the Housing Association do not seem yet satisfied about a maintenance agreement for the Car Park. The Clerk will discuss this with Leslie Birch of the Housing Association and try to resolve it urgently.*

22.82 Apologies: S Calvert, A Rowlands, Cllr D Williams, D Cllr A Adams

22.83 Resignation: Cllr T Holmes had submitted his resignation from the Parish Council. The Parish Council will write to him confirming its appreciation of his contribution to the Parish Council. A Casual Vacancy will now be declared.

22.84 Declarations of interest: None.

22.85 Minutes

The minutes of 20<sup>th</sup> July 2022 had been previously circulated. The minutes were agreed and signed by the Chairman

22.86 Matters

Election of a replacement Deput Chairman will be deferred to the next meeting.

22.87 County Councillors Report. D Williams

. None

22.88 District Councillors Report, L Bates

Cllr Bates reported on a number of ongoing planning issues The Owners of Ivy Cottage in Ladies Wood Teddesley Hay have been asked to submit a retrospective application for the work they have carried out by 1<sup>st</sup> October. If no application is submitted enforcement action will be reasonable and proportionate. The proposed development at Springslade Works on the A341 is still waiting for a decision on the Planning Application. Cllr D Williams is dealing with the encroachment on Top Road. South Staffs Council has a draft local plan for 2018-38 to provide 8100 new houses. This mainly affects NE Penkridge, as Penkridge has facilities. The local plan goes to the District Council on 9<sup>th</sup> November and consultation will start on 11<sup>th</sup> November for 6 weeks up to 23<sup>rd</sup> December.. The developments will include Leisure Centres, Community Halls, Country Parks and an upgrade of the sewage system. A company is proposing to develop a solar farm T Littywood Farm at Dunston. This will cover 170 acres and produce up to 40Mwatts, sufficient for 16,000 homes.

22.89 Parish Plan

a) Community Centre & Recreation Field.

Bookings for the Community Centre are slowly increasing but they have lost two confirmed regular users and another one is still to restart. Party bookings for weekends are building up nicely. The work on the Ladies Toilet is complete with a small number of snagging items to rectify. The Community Barbeque and Fun Day at Acton Trussell Community Centres on Saturday 27<sup>th</sup> August was successful and well enjoyed.

- b) Communication.  
Terry Jones and Malcolm are collaborating on the villages. People can subscribe to the new website and email notices. 46 have signed up so far...
- c) Environment..  
Bednall came second in the small villages category of the BKV whilst Acton Trussell came first and also obtained an award Community Spirit and green issues. The chairman congratulated everybody on their success. And thanked everyone for working hard to make the villages nice.
- d) Highways and Transport.  
Cllr Ben Dellicompagni presented information on the proposed location of Speed Indicator Devices and answered some questions. The Clerk will now submit an application for a Highways license for installing the poles and equipment. This will cost about £150

## 22.90 Finance

- a) The accounts for the year up to 21<sup>st</sup> September were presented. The VAT recovery of £ 1820.40 for 2021-22 had been received but not the second instalment of the precept The Reserve Account balance was £ 31,078.57 Current account cashbook balance was £9254.16
- b) The following cheques were agreed for payment.

Information Commissioner -Data Registration	£ 40.00
Clerks salary – (less tax) July 2022	£ 259.00
Inland Revenue (PAYE)	£ 64.75
Total	£ 687.50

Effective Cashbook balance £ 8566.66
- c) The Annual Accounts have now been approved by the External Auditors. There were no matters of concern to be reported to the Parish Council but the Clerk had to correct a minor error in the stated funds for the previous year..

## 22.91 Planning

The following planning application are awaiting a decision.

20/00007/AMEND Land on West Side of Richfield Lane Bednall  
Addition of a septic tank to northwest of approved stables

The following application has been approved.

22/00627/FUL The Grange, Top Road, Acton Trussell.  
Demolition of conservatory and formation of a new dining room, extension to front of garage and over, forming a cinema room, tool store and 5<sup>th</sup> bedroom. Single storey extension to kitchen.

## 22.92 Correspondence

South Staffordshire District Council I s preparing for the elections in May. A question was raised whether Teddesley Hay was grouped with Acton Trussell and Bednall as they had no record. The clerk has been able to provide evidence of the Grouping order in 1979 which predates the Government website information.

22.93 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

## 22.94 Reports from Councillors

A number of hedges are now growing into the road and creating a hazard. The Clerk will write to the owners suggesting that they arrange to have them cut back.

## 22.95 Next meeting

**The next Parish Council Meeting will be held on Wednesday 19<sup>th</sup> October 2022 at 8.00 pm in Acton Trussell Community Centre.**

The meeting was closed at 9.58 pm.



# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19<sup>th</sup> October 2022 at 8.00pm. in Acton Trussell Community Centre.

**Present** T Williams (Chair), T Parrot, A Thompson, B Wyatt, D Marsden, S Calvert, A Rowlands  
DCllr L Bates, D Cllr A Adams in attendance Clerk D W Wright  
One member of the public

## ***Public session***

*Public questions. None*

22.96 Apologies: B Dellicompagni, Cllr D Williams

22.97 Declarations of interest: None.

22.98 Minutes

The minutes of 21<sup>st</sup> September had been previously circulated. The Parish Council resolved to ratify the decisions of the meeting of the 21<sup>st</sup> September which had not had the required notice due to Public Mourning. The minutes were agreed and signed by the Chairman

22.99 Matters Arising

Election of a replacement Deputy Chairman. Alex Thompson was elected as Vice Chairman  
A Casual vacancy has been declared following the resignation of T Holmes.

A new draft maintenance agreement had been prepared by The Housing Association solicitors. This had been circulated was acceptable to all parties. The Parish Council instructed the Chairman and Clerk to sign on behalf of the Parish Council. And their signatures were witnessed by Cllr Wyatt.

22.100 County Councillors Report. D Williams

. None

22.101 District Councillors Report, L Bates

South Staffs Council has a draft local plan for 2018-38 to provide 8100 new houses. This mainly affects NE Penkridge, as Penkridge has facilities. The local plan goes to the District Council on 8<sup>th</sup> November and consultation will start on 10<sup>th</sup> November for 6 weeks up to 23<sup>rd</sup> December. The signed document will then be sent to the Secretary of State. 27 organizations benefited from the Climate change community fund. The Council has changed to green energy for its offices. Eight electric vehicle charging points have been installed at the new Council Hub. Council officers are available to present the Climate Change Work and a tour will be possible of the Hub on 3<sup>rd</sup> November.

22.102 Parish Plan

a) Community Centre & Recreation Field.

Ladies Toilet now completed. A new Dance Group has started on Mondays 5-9pm replacing the Zumba group. Bookings for ad hoc parties are doing well. Both the Football teams are playing on the field and there will be a match every Sunday at 2pm. The Management Committee is considering providing a WiFi system and replacing the ancient cooker in the kitchen.

The booking secretary has offered her resignation and the Committee is looking at an automatic booking system for the hall.. The Chairman will finish at the end of the year but there have been no volunteers so far to take over. The Parish Council agreed to support printing of flyers for circulation around the Parish inviting volunteers. This will also be put on the Website.

The McMillan Coffee morning raised around £1000.

b) Communication.

Website running well.

c) Environment.

Bednall came second in the small villages category of the BKV whilst Acton Trussell came first and also obtained an award for Community Spirit and green issues reflecting how the community was working together. The chairman congratulated everybody on their success. And thanked everyone for working hard to make the villages nice.

Climate Change will be added as an Agenda item.

d) Highways and Transport.

The Clerk has submitted an application for a Highways license for installing the poles and equipment. Moving the 30mph sign further out of Bednall along Common Lane towards Spring Cottage would cost ~ £7000 .

Potholes have been previously marked with white lines but this is wearing away and no action has been taken. The hedge on the A449 up to the M6 is overgrown and covering the footpath. Concern about traffic coming out of catch corner and the Parish Council has previously suggested the there should be no right turn back towards the motorway.

#### 22.103 Finance

- a) The accounts for the year up to 19<sup>th</sup> October were presented. The second instalment of the precept has been received. The Reserve Account balance was £ 31,081.21 Current account cashbook balance was £21,066.66

- b) The following cheques were agreed for payment.

Clerks salary – (less tax) September 2022	£ 259.00
Inland Revenue (PAYE)	£ 64.75
Mazars LLP -Audit fees	£ 288.00
Acton Trussell General Charity	£ 766.00
Total	£ 1377.75

Effective Cashbook balance £ 19,628.91

- c) The Clerk met with the internal auditor for a half yearly review.

#### 22.104 Planning

More buildings and stables are being erected at Ivy Cottage Gypsy Green. The Fence is still in place. Enforcement Action is needed.

The following planning application is awaiting a decision.

22/00921/FUL Acton Close Lower Penkridge Road Acton Trussell

Two storey side extension, remodel to existing layout including changing windows and a new porch.

*The Council felt that this was not in keeping with the street scene and affected the property opposite.*

The following application has been approved.

22/00627/FUL The Grange, Top Road, Acton Trussell.

Demolition of conservatory and formation of a new dining room, extension to front of garage and over, forming a cinema room, tool store and 5<sup>th</sup> bedroom. Single storey extension to kitchen.

*The Parish Council thought that this was an over development of the site. The erection of the Cinema room will further narrow the roadway.*

#### 22.105 Procedures.

The Standing Orders and Financial Regulations were presented for review. The Financial Regulations were reapproved but the Standing Orders will be reviewed in detail by a working party (Cllrs Marsden, Wyatt and Thompson) to bring them up to date.

#### 22.106 Correspondence

SCC Highways - Street works license acknowledgement.

Glasdon - Steet furniture

SSDC -- Rough Sleeping Survey

Housing Association - Discussions on Maitenance agreement

#### 22.107 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road.

#### 22.108 Reports from Councillors

A number of hedges are now growing into the road and creating a hazard. This will be added as an Agenda Item. The encroachment onto the verge at 2 St Janes Crescent is now in the hands of the County Council highways and Legal departments.

#### 22.109 Next meeting

**The next Parish Council Meeting will be held on Wednesday 16<sup>th</sup> November 2022 at 8.00 pm in Acton Trussell Community Centre.**

The meeting was closed at 9.58 pm.

# **ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16<sup>th</sup> November 2022 at 8.00pm. in Acton Trussell Community Centre.

**Present** T Williams (Chair), T Parrot, A Thompson, B Wyatt, B Dellicompagni, S Calvert, A Rowlands  
DCllr L Bates, attendance Clerk D W Wright  
A Aston, R Porter (StreetScene SSDC )

## **Public session**

*Andy Aston & Rachel Porter gave a presentation on Fly tipping and how SSDC tries to deal with it. Fly tipping costs SSDC £ 200,000 per year to remove waste and covert cameras are used at hot spots to try to identify culprits and vehicles who are involved. The Local Authority do prosecute fly tipping but any crimes in progress should be reported to the police dial 999.*

*47% of the fly-tipping was household refuse (not including green waste). It is the responsibility of the householder to make sure that any waste is properly disposed of and they should ensure that any contractors they use have appropriate waste transport licenses and explain where they intend to take the waste.*

22.110 Apologies, D Marsden Cllr D Williams D Cllr A Adams

22.111 Declarations of interest:

T Parrott declared a relative's connection to a site included in the proposed District Plan.

22.112 Minutes

The minutes of 19<sup>th</sup> October had been previously circulated. The minutes were agreed and signed by the Chairman

22.113 Matters Arising

The Chairman had placed a wreath at the remembrance service at Codsall on behalf of the Parish Council. A discussion was held on the remembrance services held in Bednall and Acton Trussell.. No interest has been expressed in the Casual Vacancy for a Councillor so far. Letters had been sent to residents requesting cutting of overhanging hedges.

22.114 County Councillors Report. D Williams

. None

22.115 District Councillors Report, L Bates

Councillor Len Bates said; South Staffordshire Council has been notified by the Home Office that the Hatherton Hotel at Penkridge has been made available for immediate use by asylum seekers. The Home Office has chosen to temporarily house asylum seekers at this location to ease pressures elsewhere in the country, as a result of unprecedented demand nation - wide. Though this has not been organised by South Staffordshire Council we have published frequently asked questions section on the main Council web site to help with any queries. South Staffordshire Council is working with partners to ensure that the process runs as smoothly as possible.

It was suggested that there could be group working with Penkridge, Dunston and Acton Trussell and the Chairman could meet every three months. Similar problems and the same area could be dealt with in a consistent manner. South Staffs Council has grants available for support of "Warm Hubs" and also more tailored support to those in need.

SSDC has prepared a draft local plan for 2018-39 to provide 8100 new houses. This mainly affects NE Penkridge, as Penkridge has facilities. The local plan has gone to the District Council although there was not unanimous support. Public consultation started on 11<sup>th</sup> November for 6 weeks up to 23<sup>rd</sup> December. The signed document will then be sent to the Secretary of State.

The draft local plan however contains a number of potential sites for housing development, including one adjacent to Wildwood at Acton Hill and within the parish of Acton Trussell.

This site is slightly smaller than that proposed for development in previous years. The Parish Council opposed the planning applications for this site previously and it was refused by the Planning Department. The Parish Council will write to strongly oppose the inclusion of this site in the draft local plan.

22.116 Parish Plan

a) Community Centre & Recreation Field.

The Chairman will finish at the end of the year but there have been no volunteers so far to take over. The Parish Council agreed to make a presentation to him reflecting on his long service in

support of the Community Centre. An application will be made for support from the District Council to help fund more social get togethers as part of a "Warm Hub" approach during the coming winter in addition to the regular Thursday Tea Room.

- b) Communication. Website running well. More residents have registered.
- c) Environment.- Climate Change The Best Kept Village Organisers were coming on Friday 18<sup>th</sup> to present the awards to Acton Trussell.
- d) Highways and Transport. Exceptionally good work has been done on Acton Hill Lane whilst it was closed for 3 days. And the potholes were filled. The drains at A34 and one at the A449 end of Mill Lane is blocked.  
An application for a license to install post for Speed Indication Devices has been submitted.

#### 22.117 Finance

- a) The accounts for the year up to 16<sup>th</sup> November were presented. The Reserve Account balance was £ 31,081.21 Current account cashbook balance was £18848.91
- b) The following cheques were agreed for payment.

Clerks salary – (less tax) November 2022	£ 259.00
Inland Revenue (PAYE)	£ 64.75
S Calvert – Prizes for Scarecrow & Hanging Baskets	<u>£ 60.00</u>
Total	£ 383.75

Effective Cashbook balance £ 18225.15

#### 22.118 Planning

The fence at Ivy Cottage has now been removed There is a new fence line along the back of the property and further building going on. Enforcement Action is needed.

The following planning applications are awaiting a decision.

22/00921/FUL Acton Close Lower Penkridge Road Acton Trussell

Two storey side extension, remodel to existing layout including changing windows and a new porch.

22/01024/FUL Tudor House Mill Lane Acton Trussell

Proposed double garage

22/00980/FUL 4 Mill Lane Acton Trussell

Proposed single storey rear orangery extension and remodelling works to existing two storey detached dwelling

22/00921/FUL Millers Lodge Top Road Acton Trussell

Demolition of existing bungalow and residential development of 4 no x 4 bed detached houses.

*The Parish Council thought that was far too high a density and that the appearance of the planned houses was poor and not in keeping with the rest of the village.*

#### 22.119 Procedures.

The Standing Orders are under detailed review to bring them up to date.

#### 22.120 Correspondence

Glasdon - Steet furniture

SSDC -- Draft Local Plan Grants for Community Support

#### 22.121 Risks Potholes, footpath surfaces and drains.

#### 22.122 Reports from Councillors

The encroachment onto the verge at 2 St Janes Crescent is still in the hands of the County Council highways and Legal departments.

#### 22.123 Next meeting

**The next Parish Council Meeting will be held on Wednesday 18<sup>th</sup> January 2023 at 8.00 pm in Acton Trussell Community Centre. This meeting will review the proposed Budget and set a Precept request.**

The meeting was closed at 9.58 pm.