

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th January 2021 at 8.00pm. ***Due to COVID-19 restrictions this meeting was conducted remotely using Zoom.***

Present. T Williams(Chair), T Parrot, B Wyatt, T Holmes, S Calvert, A Rowlands, M Nicholas, A Thompson, F Beswick DCllr L Bates in attendance Clerk D W Wright
Thirteen members of the public

Public Session.

James Corp presented his work on trying to obtain superfast broadband for residents of the Parish. BT had provided an estimate of the costs for a connection which would run from Dunston along Mill Lane and through Acton Trussell. At the moment some 340 properties have been identified that could take advantage of such a scheme. This would mean a cost of £ 1623 per property. The scheme however would be able to take advantage of the government Gigabit Voucher scheme to defray the cost of improving broadband in a rural area. The vouchers are worth £1500 per residence or £3500 per business/sole trader. It may be possible to include more properties into the scheme which would reduce costs. It would be necessary for residents to pledge the vouchers to the scheme and agree to an increase in their internet minimum speed. Actual speeds would depend on how near the fibre cabinet would be to each particular premise. More detailed information is available from James Corp and the Presentation slides are attached to the Parish Council website.

21.01 Apologies : None

21.02 Declarations of interest: Cllr Williams declared an interest in the possible plans for housing on a 47 acre site owned by Mr Lewis as he purchases straw from him.

21.03 Minutes.

The minutes of 18th November 2020 had been previously circulated and were agreed.. *They will be signed by the Chairman later.*

21.04 Matters arising:

Speed Indication Devices have now reduced in price (~ £1400) and could be considered for Acton Hill Road by the Community Centre to calm traffic speeds.

Request for tenders for the Grass Maintenance in the village and playing field had been sent out to three companies so far and other tenderers will also be canvassed.

The fencing for the Children's Play Area has been delivered and will be installed when the weather improves. A draft 99 year lease for the proposed carpark area in Bednall had been received and is now being reviewed by solicitors.

21.05 County Councillors Report. D Williams None.

The footpaths in Bednall and Acton Trussell need repair. The County Councillor will be invited to attend the next meeting to explain when necessary work on the footpaths and drainage problems will be carried out.

21.06 District Councillors Report, L Bates

If residents need to be out then they are urged to have regular Covid tests. Rate is now 509/per 100,000 and very worrying. A guide has been issued on the use of green spaces. Exercise once per day, by yourself or only people you live with.

Five penalty notices have been issued at £200 a time for fly-tipping. There had been a problem with recycling collection due to drivers self-isolating.

The footpaths had not been repaired in Acton Trussell or Bednall adequately. We need action on the footpaths and potholes in the road. The Clerk was asked to invite Cllr Williams who has cabinet responsibility for Highways to the next Parish Council meeting and also to write to him, reiterating the various problems which have been raised with him in the past, including Acton Hill Road

21.07 Parish Plan

a) Community Centre & Recreation Field.

The centre is closed and nothing is moving forward. The pal area and field are open but the main gate is closed.

b) Communication

The community website has been rebuilt and is about to be published. A new website host has been obtained. Assistance has been offered to Cllr Nicholas to support and maintain the community website This website covers community activities and is

separate from the Parish Council website which provides Parish Council documents and information.

c) Environment.

It has been very wet with flooding onto the A34 Five trees have been planted at the top of the playing field to mark the anniversary. SSDC has more trees for planting and the Council will request hardwood trees. Out thanks to residents who are carrying out litter picking in Acton Trussell and Bednall. Teddesley Road has lot of litter and the layby on Mill Lane is poor. We will ask for a litter bin in the layby

21.08 Finance.

- a) The accounts for the year up to 20th January were presented. The Investment account is currently £21,074.04. The Current account balance is now £21,316.61.

The following cheques were agreed for payment.

Steelway Fensecure- fencing for play area (<i>not paid in November</i>)	£ 4100.45
Soc Local Council Clerks –subscription	£ 95.00
Clerks salary –(less tax) Dec-Jan)	£ 580.12
Clerk-Home as Office	£ 240.00
Inland Revenue (PAYE)	£ 180.04
Total	<u>£ 5195.61</u>

Effective Cashbook balance £ 16,121.00

b) Precept

The Clerk had circulated a draft budget and precept schedule for 2021/22 based on retaining the previous level. The Council reviewed the budget and agreed that it generally covered the expected expenditure on more activities but suggested that there were additional future projects which would require funding. A range of increases was discussed vigorously and it was then agreed to make a small increase ,(+£1000) on the previous precept.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £24,500 for 202/22.

21.09 Highways and Transport

The pavements need work. CCllr Williams will be asked to come to the next meeting and explain when the work will be carried out as this has been promised since 2019. He will be asked to provide the statement on responsibility for ditch digging which he had said he would obtain.

The footpath from Top Road to Lower Penkridge Road was discussed. Ownership is unclear although it existed before the houses were built on Top Road. The surface needs completely relaying and this a major undertaking.

21.10 Planning

- a) **Neighbourhood Plan.** It was agreed to seek volunteers to help design a plan in a similar manner to the previous Focus Group. Skills as well as enthusiasm will be needed. It was suggested that the proposal be circulated on the websites and e-mail rings.

A public remote meeting has been arranged on 8th February at 7.00pm for information and discussions. Kelly Harris South Staffs District Council will attend and give an initial presentation on Neighbourhood Plans.

- b) The following planning applications are being considered.

20/00967/FUL Tanglewood 2 Kenderdine Close Bednall
Alterations and extensions to a two-storey dwelling

20/0867/FUL 6 Alsop Crescent Acton Trussell
Two storey front extension new roof and loft conversion

20/00104/FUL Land North of Common Lane Bednall
Creation of wildlife pond (retrospective)

The applicant explained that he had installed drainage for the fields used for touring caravans to cure a flooding problem. The drainage now fed into pond and he wished to improve the environment by making this more attractive as a wildlife pond.

21.11 Correspondence. None

21.12 Risks Potholes, footpath surfaces and drains.

21.13 Reports from Councillors

The next Parish Council Meeting will be held on Wednesday 17th February 2021 at 8.00 pm.

Join the Zoom Meeting

<https://us02web.zoom.us/j/88473443500?pwd=WUhQbExmYS9WK2FIZIZ0UUFdaEdxUT09>

Meeting ID: 884 7344 3500 Passcode: 556341

The meeting was closed at 10.19 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th February 2021 at 8.00pm. ***Due to COVID-19 restrictions this meeting was conducted remotely using Zoom.***

Present. T Williams(Chair), T Parrot, B Wyatt, T Holmes, S Calvert, A Rowlands, M Nicholas, A Thompson, F Beswick CClr D Williams in attendance Clerk D W Wright
Twenty members of the public

Public Session.

James Corp presented an update on his work on trying to obtain superfast broadband for residents of the Parish. A submission had been made to BT for consideration. An alternative supplier might be available, Exascale from Telford, who are about to announce a scheme in Penkridge. Broadband via 5G might be possible from a telephone mast to be installed in Dunston to serve the M6. This would need some repeater masts as the coverage of 5G is only about 500 yards. More detailed information is available from James Corp and the Presentation slides are attached to the Parish Council website.

21.14 Apologies : DCllr L Bates

21.15 Declarations of interest: None

21.16 Minutes.

The minutes of 20th January 2021 had been previously circulated and were agreed. *They will be signed by the Chairman later.*

21.17 Matters arising: The proposed car park in Bednall is to be available for all users and so could be used for events at the Church.

21.18 County Councillors Report. D Williams

There has been a lot of work with Covid-19 including immunisation and testing. SCC is trying to get more people to go for the testing. The scheme to preserve the Chase has received a lot of positive and negative feedback and concern that consultation had not been extensive enough. Cllr Williams is now the Cabinet Member for Climate Change. There are funds available for schemes relating to Climate change. Two schemes in Penkridge are now being funded.

The problem with verges in Bednall will need an in-depth response and a later letter. The £4000 from the Parish Council has been matched by £4000 from his budget and work will now be carried out on all footpaths in Bednall, scheduled to start on March 29th. The holes on Acton Hill Road should be addressed next week. A speed indicator device on Acton Hill Road could be useful.

He was advised that the speed survey carried out by Highways had been done when the river bridges in Acton Trussell were closed which would have affected traffic levels and speeds. It was suggested that further survey be carried out after lockdown is finished. Moving the 30mph sign requires an assessment and the cost ~ £6000 would need to be shared with the Parish Council. Although Stych Lane has been resurfaced it is now breaking up again.

21.19 District Councillors Report, L Bates

There is a Local Forum on March 3rd. It would be good if we could get several people to go on. Get an invitation from the IT department of SSDC

21.20 Parish Plan

a) Community Centre & Recreation Field.

Nothing going on at present and it remains closed although that has not stopped people using the play equipment or walking on the recreation field. The Fire alarm is now being tested every month and this will become weekly when the centre opens. Stafford Colts offered their goalposts and equipment, worth ~ £2 – 3.5K and this has been accepted. The Centre is currently pursuing the second instalment of a government support grant. A start has been made on the installation of the Children's Play Area fencing.

b) Communication. The community website is now running. Members were invited to look at the website and provide feedback.

c) Environment.

Water in Bednall on a footpath is a continuous underground water flow and have been a lot of well in Bednall in the past due to the high water table and natural springs. The only solution would seem to be put in another drain to catch the water.

21.21 Finance

a) Grounds Maintenance Contract

Tenders had been received from three contractors for the tri-ennial maintenance contract. These were SSDC Street Scene, SJL Landscapes and Ditton Services. A summary of the tenders and a cost comparison was presented by the Clerk. The tenders were similar but the Parish Council agreed to accept the tender of £7800 plus VAT per year from the existing contractor, Ditton Services, as it was the least expensive and the Council had been satisfied with their previous performance.

b) The accounts for the year up to 17th February were presented. The Investment account is currently £21,074.24. The Current account balance is now £16,221.00.

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting Feb	£	789.99
Pickering & Butters – Disbursements	£	20.00
M Nicholas BKV	£	389.11
Community Centre Doors etc	£	965.70
Webhosting fees	£	54.49
Clerks salary (less tax) Dec-Jan)	£	240.06
Inland Revenue (PAYE)	£	60.02
Total	£	<u>2,519.37</u>

Effective Cashbook balance £ 13701.63

21.22 Highways and Transport

The footpath from Top Road down to Lower Penkridge Road has a poor surface and the steps are dangerous. Discussed whether we could put up warning signs, repair or rebuild of the path which would be very expensive put a tape across the path or fit a handrail on the steps. Fingerpost at top of Stych Lane needs repair. Hedges planted on Top Road and Nash Lane will encroach onto the highway. The Enforcement Officer will be contacted

21.23 Planning

a) Neighbourhood Plan. A general public meeting was held on line on 8th February 2021 with 28 attendees. Kelly Harris and Ed Fox from SSDC Planning attended to answer questions and explain how a neighbourhood plan was used. They emphasised that a Neighbourhood plan was a guidance to future development but rather assumed that further development was desirable. It most particularly could not be used to stop appropriate development. It was noted that Acton Trussell and Bednall were not zoned for future development in the forthcoming District Plan as there were no services in the villages. Developing a neighbourhood plan would take about 2 years and involve significant work and cost. There was a good discussion and then a consensus of views was taken on the desirability of proceeding with a plan. It was noted that only 3 people of those attending indicated a wish to have a plan and the Parish Council agreed not to proceed further. A summary of the information on neighbourhood plans and their benefits and limitations will be circulated.

b) The following planning applications are being considered.

21/00094/FUL Celyn House Top Road Acton Trussell
Increase in the ridge height, replacement of all doors and windows, overclad of brickwork.
The council noted that this might affect light to adjacent gardens

21/01153/FUL The Acorns Acorn Farm Acton Hill Road Acton Trussell
Extension to lounge, new boot/wetroom, refit roof tiles with breathable membrane. Replace UPVC windows with wooden sash windows. As original build.

21.24 Correspondence. Brochures for play equipment for small children

21.25 Risks Potholes, footpath surfaces and drains. Cars parked on Cookes Bank.

21.26 Reports from Councillors. None

The next Parish Council Meeting will be held on Wednesday 17th March 2021 at 8.00 pm.

<https://us02web.zoom.us/j/81017273701?pwd=dmhoMW9KcU91eStvREJ4S3c0Ri92dz09>

Meeting ID: 810 1727 3701 Passcode: 271144

The meeting was closed at 9.50 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th March 2021 at 8.00pm.
Due to COVID-19 restrictions this meeting was conducted remotely using Zoom.

Present. T Williams(Chair), T Parrot, B Wyatt, T Holmes, S Calvert, A Rowlands,
A Thompson, F Beswick DCllr L Bates in attendance Clerk D W Wright
Ten members of the public

Public Session.

James Corp presented an update on his work on trying to obtain superfast broadband for residents of the Parish. A firm quotation had been received from BT OpenReach and this was the same as the estimate. The government voucher funding does not unfortunately completely cover the cost to the community. In future when Dunston area is upgraded it may then bring down the cost but it is currently not viable. Exoscale, who are planning a scheme for Penkridge said that Bednall was not in their plans at the moment.

21.27 Apologies :

Cllr Malcolm Nicholas has decided to resign from the Parish Council. The Parish Council will write to him to thank him for his past services and all the work he does.

21.28 Declarations of interest: None

21.29 Minutes.

The minutes of 17th February 2021 had been previously circulated and were agreed.
They will be signed by the Chairman later.

21.30 Matters arising: Information on a Speed Indicator Device had been supplied by the clerk to Cllr D Williams own parish council. With installation the cost would approach £6000. Quite a number of road signs are damaged or not visible. A survey will be made and reported to the Highways Dept. The proposed car park in Bednall is to be available for all users and has 26 parking spaces.

21.31 County Councillors Report. D Williams . None

21.32 District Councillors Report, L Bates

There was a Local Forum on March 3rd. Presentations will be placed on the website. The rate of Covid19 cases has fallen in the area with South Staffs at 48 per 100,000 people, Cannock 51/100,00 Stafford 34/100.100 against an England average of 58/100,000

21.33 Parish Plan

a) Community Centre & Recreation Field.

All the fencing around the Childrens Play area has been completed. The Council approved £50 towards eliminating a trip hazard on the concrete by the rear entrance. It has now been agreed what will go into the ladies toilet but the suppliers are not yet open.

b) Communication. Alex has the website but no the access to logon at present. Terry Jones and James Corp are sharing information and sending appropriate information to the villages.

c) Environment.

Vegetation on the path from Top Road to Lower Penkridge Road has been cut back and removed to the tip. In Bednall, the verges are being broken down and there is ongoing flooding at the end of Richfield Lane and Cherry Tree Cottage. It was reported that the pavement in Bednall will be refreshed rather than replaced.

21.34 Finance

a) The accounts for the year up to 17th March were presented. The Investment account is currently £21,074.574. The Current account balance is now £13,701.63

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting March	£	789.99
Pickering & Butters – Disbursements	£	20.00
Clerks salary (less tax) (March 2021)	£	240.06
Inland Revenue (PAYE)	£	60.02
SPCA Training fees	£	50.00
Total	£	<u>1,140.07</u>

Effective Cashbook balance £ 12,561.56

An application to change the bank mandate to include Alex Thompson as a signatory is in progress.

21.35 Highways and Transport

Hedges planted on Top Road and Nash Lane will encroach onto the highway. The Enforcement Officer advises that this is not Planning but a Highways matter. The signpost at the top of Stych Lane needs to be replaced. A sign made in wood is preferred. The parapet on the bridge on Mill Lane has been hit and may fall into the water.

21.36 Planning

a) The following planning applications are being considered.

21/00094/FUL Celyn House Top Road Acton Trussell
Increase in the ridge height, replacement of all doors and windows, overclad of brickwork.

21/01152/FUL 6 Lower Penkridge Road Acton Trussell
Proposed sitting/utility room extension

21/01153/FUL The Acorns Acorn Farm Acton Hill Road Acton Trussell
Extension to lounge, new boot/wetroom, refit roof tiles with breathable membrane. Replace UPVC windows with wooden sash windows. As original build.

21.37 Correspondence. Resignation from M Nicholas. Details on SID deployment project.

21.38 Risks Potholes, footpath surfaces and drains. Cars parked on Cookes Bank. Verge damage.

21.39 Reports from Councillors. Mobile home installation at Lords Wood. The BATTH Social Group will run a Parish Barbeque on the last Saturday in August.

21.40 Next meeting:

21.41 The next Parish Council Meeting will be held on Wednesday 21st April 2021 at 8.00 pm.
This will be a remote meeting on Zoom.

Join the next Zoom Meeting

<https://us02web.zoom.us/j/85081070502?pwd=UW5EcC9kMnlzOGFDazNYNdNNldvUT09>
Meeting ID: 850 8107 0502 Passcode: 694734

The meeting was closed at 9.22 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 22d April 2021 at 8.00pm.

Due to COVID-19 restrictions this meeting was conducted remotely using Zoom.

Present T Holmes. (Chair), T Parrot, B Wyatt, S Calvert, A Rowlands, A Thompson, F Beswick
DCllr L Bates in attendance Clerk D W Wright

Eight members of the public

Public Session.

Ben Dellicompagni raised the problems of speeding through Acton Trussell. Residents were meeting to discuss possible actions. A traffic survey might be organised but this is a matter for Highways Department. Cllr D Williams will be contacted. The bridges on Mill Lane and the road along Cooks Bank are pinch points and are likely to be the location of accidents

21.42 Apologies: Cllr T Williams. The Parish Council wished him a speedy recovery.

21.43 Declarations of interest: None

21.44 Minutes.

The minutes of 17th February 2021 had been previously circulated and were agreed.
They will be signed by the Chairman later.

21.45 Matters arising:

Following the resignation of M Nicholas, a Casual Vacancy had been declared. The Council was awaiting confirmation that no bye-election had been requested. The parish Council will then proceed to co-opt at the next meeting. The vacancy will advertised on the Website and GrapeVine. It was agreed that Alex and Cesca could go ahead and generate a new website. The mobile home at LordsWood had been removed. The lease for the carpark in Bednall was being reviewed by the Solicitors. When available it will be circulated to all Councillors before approval. Although the lease is a 99 year lease at a peppercorn rent, there may be additional obligations. The Parish Council agreed that the signpost for Stych Lane would be fabricated in softwood and durably painted by M Nicholas at a cost of £200.

21.46 County Councillors Report. D Williams . None

21.47 District Councillors Report, L Bates

The rate of Covid19 cases has fallen in the area with South Staffs at 12.5 per 100.000 people, Cllr Bates pointed out a restart grant from the District Council of £5000 might be available to the Community Centre

21.48 Parish Plan

a) Community Centre & Recreation Field.

The Community Centre will open at the end of June. The ladies toilets are next on the list for refurbishment and most material supplies are now agreed.

b) Communication. Clerk will ask M Nicholas for the log on information to access the website hosting. Software and manuals have been passed over.

c) Environment.

There is no Best Kept Village competition this year but it is intended to have the Scarecrow competition. The rest of the trees donated though SSDC have been planted. Litter has increased and is mainly from McDonalds. Some litter picking is being done by McDonalds but they are not coming as far as the village. It was suggested that regular meetings/letters be used to maintain a pressure to get them to do what was promised. Alex will contact the local manager.

21.49 Finance

a) The Revenue & payments Account was presented by the Clerk. The Parish Council spent around £37,000 and received around £ 29,000 in the year. This was due to several items delayed from the previous financial year. The R&P Account was approved by the Parish Council

b) The accounts for the year up to 22nd April were presented. The Investment account is currently £21,074.75. The Current account balance is now £12,561.56

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting April	£	789.99
Clerks salary (less tax) (April 2021)	£	240.06
Inland Revenue (PAYE)	£	60.02
SPCA Subscription	£	<u>335.00</u>
Total	£	<u>1,425.07</u>

Effective Cashbook balance £ 11,136.49

21.50 Highways and Transport

Hedges planted on Top Road and Nash Lane will encroach onto the highway. The Enforcement Officer advises that this is not Planning but a Highways matter. The Clerk will contact both Highways and the residents.

21.51 Planning

a) The following planning applications are being considered.

21/00083/FUL 1 Miss Pickerings Field Acton Trussell
Single storey extension providing enlarged lounge and garage
The Parish Council thought that the development might be forward of the building line

21/00040/FUL Springslade Works Cannock Road Bednall
Redevelopment of the existing buildings by way of erection of 5 dwelling houses
The Parish Council thought that this would improve the site but was concerned about access onto the A34 with fast moving traffic

b) The following plans have been approved.

21/00094/FUL Celyn House Top Road Acton Trussell
Increase in the ridge height, replacement of all doors and windows, overclad of brickwork.

21/01152/FUL 6 Lower Penkridge Road Acton Trussell
Proposed sitting/utility room extension

21.52 Correspondence. Letter to M Nicholas. Audit forms from Mazars LLP.

Street Scene amenity works . It was suggested that there could be some wild flower planting in Nash Lane Play Area and by the bust stop at the bottom of Leese Lane. Planting in Bednall needs to coordinate with existing planting.

21.53 Risks Potholes, footpath surfaces and drains. Verge damage.

21.54 Reports from Councillors. Styck Lane has been worked on by Highways but is no better than before. No attempt has been made to sort out the drain. Repairs to the pavements in Bednall were carried out two weeks ago but it is only a cheap solution and weeds are coming through already.

21.55 Next meeting:

The Annual Parish Assembly will be held on Wednesday 19th May 2021 at 8.00 pm. It will be followed by the Annual Parish Council Meeting.
The meetings will once again be at Acton Trussell Community Centre but in the large hall so that social distancing can be maintained.

The meeting was closed at 9.40 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 19th May 2021 at 8.43pm. This meeting followed immediately after the Annual Parish Assembly.

Present. T Williams(Chair), A Thompson ,F Beswick ,T Parrott , B Wyatt
Three members of the public DCllr L Bates in attendance Clerk D W Wright

21.56 T Williams was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office. Trevor Holmes was nominated and elected as Vice-Chairman.

21.57 Apologies : Cllrs A Rowland, S Calvert ,T Holmes

21.58 Declarations of interest: None.

21.59 Casual Vacancy.
Two candidates were invited to make a brief presentation about themselves and how they hoped to work on the Parish Council. Both candidates were considered exceptional and the Parish Council agreed to accept both candidates as Parish Councillors. Ben Dellicompagni and David Marsden were then elected as Parish Councillors replacing Malcolm Nicholas, who had been an Acton Trussell Ward Councillor.

21.60 Minutes.

The minutes of 21st April 2021 had been previously circulated. The minutes were approved by the Council. The Chairman then signed the minutes.

21.61 Matters arising:
Wood for the fingerpost sign at Stych Lane had been sourced. The lease for the field in Bednall had not yet been received from the solicitors..

21.62 District Councillors Report. Cllr L Bates None

21.63 County Councilorsrpt D Williams None

21.64 Parish Plan

- a) Community Centre & Recreation Field.
The recreation field is being well used for walking and exercise. Football is now being played. The Community Centre will open again on 21st June
- b) Communication. The e-mail systems are working well for both villages. There has been no progress on rewriting the BATTH website.
- c) Environment.
There is no BKV competition this year except a submission of photograph. The Scarecrow competition and Hanging Basket Competition will be held as usual. .Contact has been made with the management at McDonalds to try to address the litter problems in the villages due to discarded containers from McDonalds.

21.65 Finance.

- a) The Parish Council agreed the re-appointment of Alan Toplis as the Council's Internal Auditor.
- b) The Report of the Internal Auditor was presented. There are no items of immediate concern. The Risk Assessment, Financial Regulations and Standing Orders will be reviewed during the year These are displayed on the website.
- c) Approval of Governance Statement.
The Council considered and approved the Governance statement.
- d) Approval of The Annual Return of Accounts
The Council considered and approved the Annual Accounting Statements for 2020/21

- e) The accounts for the year up to 21st May were presented... The Investment account is currently £21,074.75. The first instalment of the precept has been received. The Current account cashbook balance was £22,606.49
- f) The following cheques were agreed for payment.
- | | | |
|------------------------------------|--------------|-------------------|
| Ditton Services-Grass cutting May | S/Order £ | 780.00 |
| Clerks salary –(less tax) May 2021 | £ | 240.06 |
| Inland Revenue (PAYE) | £ | 60.02 |
| | <u>Total</u> | <u>£ 1,080.08</u> |

Effective Cashbook balance £ 21,526.41

21.66 Highways and Transport

The resurfacing of footpaths in Bednall seems to be better now the surface has hardened although weeds are still coming through. The drains in Bednall are blocked probably with material scraped of these paths during the work. There are still many potholes needing attention, 5 major ones in Bednall, on the junction to the A34 and Stych Lane. Photos and a map will be used to highlight them.

21.67 Planning

The following applications are being considered.

21/00477/FUL 1 Ivy Close Acton Trussell
Demolish conservatory and build a new single extension

21/00471/FUL Evergreens 9 Kenderdine Close Bednall
Proposed new entrance porch and garage link.

21/00421/FUL Coppice Farm Cannock Road Bednall
Extension of existing equestrian arena

21/00346/FUL Ouaine Lower Penkridge Road Acton Trussell
Remodel existing and proposed two storey extension over existing bungalow to form 1.5 storey dwelling.

20/00762/AMEND Amended plans Erection of one 3bed dwelling to the rear of 2 St James Crescent with access of Top Road.
The Parish Council is concerned about overlooking of the neighbouring properties and an access onto a convex bend on Top Road.

21.68 Correspondence

Email to website requesting information o the grass cutting in Miss Pickering's Field.
Internal Auditors report and Audit paperwork from Mazars LLP.

21.69 Risks

Potholes, footpath surfaces and drains.

21.70 Reports from Councillors

None

Date of the next meeting

The next Parish Council Meeting will be held on Wednesday 16th June 2021 at 8.00 pm.

The meeting was closed at 10.17 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16th June 2021 at 8.00pm.

Present T Williams. (Chair), B Wyatt, , S Calvert, A Rowlands, A Thompson, , D Marsden,
B Dellicompagni, T Holmes
DCllr L Bates CCllr D Williams in attendance Clerk D W Wright
One member of the public

Public Session.

None

21.71 Apologies: F Beswick, T Parrot..

21.72 Declarations of interest: None

21.73 Minutes.

The minutes of 19th May 2021 had been previously circulated and were agreed.

21.74 Matters arising:

None

21.75 County Councillors Report. D Williams .

The County Council was doing a good job with the NHS getting tracing and vaccination carried out. A list of the pathways scheduled to be recoated in Acton trussell had been prepared. Unfortunately no dates are available for when the work will actually be carried out. The footpaths in Bednall have been done and now the surface has hardened they are quite good although some weeds are regrowing.. The drain problem in Bednall is still being discussed with Severn Trent to establish responsibility.. In Acton Trussell he has asked for sharks teeth and speed roundels to be painted on the roads into the village.. Stych Lane will be redone by the contractors. The drain at the top of Stych Lane has been jetted through but there is a collapse and further work is required.

Various speed control measures were discussed but many require expensive Traffic Orders. Speed Indication Devices are possibly the best solution.

It was suggested that excessive speed and traffic control be added to the Risk Register along with road defects.

21.76 District Councillors Report, L Bates

Cllr Bates was concerned that the Parish was not represented at the regular Local Forums including a recent one on Climate Change. Need to contact Street Scenes to arrange for Nash Lane Play Area to become a wild flower area. Grants of up to £ 5000 are available for Parish Safety Plans in respect of rural properties and farms. He had had discussions with the Planning Officers about the application for house adjacent to 2 St James Crescent. Regarding the removal of trees subject to TPOs and the location of the development. It was noted that the application had now been withdrawn.

21.77 Lease Agreement

The proposed lease for the land and carpark in Bednall and the Solicitors comments had been circulated. The Councillors felt that the lease linked the carpark to the school and did not offer any apparent community use. It did not correspond to the original discussions prior to the planning approval. The conditions were apparently onerous and the break clause where not appropriate. The Solicitors had reviewed the lease as a legal document but would need a more detailed brief setting out the Parish Council aims and requirements. Cllr Holmes had had some advice from within Bednall and undertook to draw up a brief and circulate it to councillors for comment and approval.

21.78 Parish Plan

a) Community Centre & Recreation Field.

The Community Centre will open on July 19th. The Community BBQ is on 28th August. The football club had requested to have the bigger pitch and turn it so that the goal ends faced the Community Centre. The Council was concerned about the safety of the play area and therefore did not agree to this change.

b) Communication. No progress so far. Copies of invoices for the Domain and hosting will be sent to Cllr Alex Thompson.

c) Environment.

The plants have been removed from the planters but they will be replanted later this week. There are quite a lot of scarecrows appearing but not as many as last year. The

Children's posters are being laminated to go in the bus shelter. There are also a lot of nice hanging baskets.

Discussions had been held with McDonalds about litter and the Area manager will visit the villages and review the litter picking plan. Signs had been removed from the lampposts and one banner. The fingerpost on Stych Lane has been renewed by Malcolm Nicholas using oak. Ditton Services will be asked to cut the grass round this fingerpost. Street Scene will be approached to trim trees by Penny Farthings which are starting to block footpath.

21.79 Finance

a) The accounts for the year up to 16th June were presented. The Investment account is currently £21,074.75. The Current account balance is now £20,908.33

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting June	£ 780.00
Clerks salary (less tax) (June 2021)	£ 240.06
Inland Revenue (PAYE)	£ 60.02
M Nicholas – Play Area fencing	£ 410.98
M Nicholas – Finger post construction	£ 187.47
M Nicholas – BKV	£ 79.89
M Nicholas – Village planters	£ 16.48
A Toplic – Audit fees 2019-20	£ 153.48
A Toplis-Audit fees 2020-21	<u>£ 140.40</u>
Total	<u>£ 2,068.78</u>

Effective Cashbook balance £ 18,839.55

21.80 Highways and Transport

The County Council has invited comment on the provision of a bus service prior to renewal of contracts. It is thought that very few people actually use it at the moment.

21.81 Planning

a) The following planning applications are being considered.

21/00477FUL 1 Ivy Close Acton Trussell
Demolish conservatory and build a new single extension

21/00471/FUL Evergreens 9 Kenderdine Close Bednall
Proposed new entrance porch and garage link.

21/00421/FUL Coppice Farm Cannock Road Bednall
Extension of existing equestrian arena

b) The following plans has been approved.

21/003514/FUL Coppice Farm Cannock Road Bednall
Erection of steel frames over existing equestrian buildings (retrospective)

21.82 Correspondence.

Pickering & Butters Draft lease and comments(

21.83 Risks Potholes, footpath surfaces and drains. Speed in the Community

21.84 Reports from Councillors. None

21.85 Next meeting:

The next meeting will be on 21st July 2021 at 8.00pm

The meeting will once again be at Acton Trussell Community Centre and will be in the large hall so that social distancing can be maintained.

The meeting was closed at 9.40 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21st July 2021 at 8.00pm.

Present. T Holmes (Chair), B Wyatt, , S Calvert, A Rowlands, A Thompson, , D Marsden,
B Dellicompagni, , T Parrot
DCllr L Bates in attendance Clerk D W Wright
One member of the public

Public Session.

No questions raised

21.86 Apologies: F Beswick,. T Williams

21.87 Declarations of interest: None

21.88 Minutes.

The minutes of 16th June 2021 had been previously circulated and were agreed.

21.89 Matters arising:

21.77 lease agreement

Concern had been expressed about the potential costs of the lease and the maintenance of the carpark. A letter had been sent to our solicitors outlining the key points that the Parish council wished to be included. The possibility of returning to an outright land purchase was mooted. It was felt that progress would be better made by a direct discussion with the land owner rather than interaction between solicitors. It was resolved that Cllrs A Thompson & B Dellicompagni be delegated to arrange a meeting with the land owners to explore outstanding details and options including future costs and to report back to the Parish Council..

21.90 County Councillors Report. None .

21.91 District Councillors Report, L Bates

The Local Government Boundary Commission is minded to recommend that the South Staffs District Council should have only 41 Councillors a reduction from the current 49. The Commission is interested in the views of which communities should be part of the same ward. They are also considering MP constituencies and possible reallocation of some areas to different constituencies. It has been suggested that the Stone area be added to the area which currently includes Penkridge. The Commission website address for comments is <https://consultation.lgbce.org.uk/node/27826>. The consultation ends on 2nd August.

21.92 Parish Plan

a) Community Centre & Recreation Field.

The Community Centre is now open. All electrical and alarm work has been completed to comply with the regulations. The tearoom opens on Thursday with a Magician and free ice cream. The Community BBQ is on 28th August. Numbers are limited to 200 and tickets are going quickly.

b) Communication. No progress so far.

c) Environment.

McDonalds are being chased to remove an unauthorised sign. Cllr A Thompson has met with the Area Manager and he has provided some litter picking sticks and 500 bags.

The Council has re-erected the Slowdown sign by the Community Centre but traffic is still too fast. Cllr B Dellicompagni agreed to prepare a cost plan for a Speed Indication Sign. Speed reduction Stickers for Wheelie Bins had been obtained.

White line markings have been remarked in the parish.

21.93 Finance

a) The accounts for the year up to 21st July were presented. The Investment account is currently £21,075.10. The Current account balance is now £18,839.55

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting July	£ 780.00
Clerks salary (less tax) (July 2021)	£ 240.06
Inland Revenue (PAYE)	£ 60.02
V A Peach – Bednall Planters	<u>£ 194.98</u>
Total	<u>£ 1,275.06</u>

Effective Cashbook balance £ 17,564.49

The Parish Council agreed to fund defibrillator training sessions to be arranged by the Men's Society at a cost of about £190.00

21.94 Planning

a) The following planning applications are being considered.

21/00646/FUL Coppice Farm Cannock Road Bednall
Erection of two stable block buildings

21/00645/FUL Coppice Farm Cannock Road Bednall
Erection of stable block and ancillary facilities buildings# and removal of portacabin

21/00637/FUL Land rear of Lordswood Cottage Teddesley Park
Proposed outdoor menage with associated perimeter fencing and drainage system.

21/00421/FUL Coppice Farm Cannock Road Bednall
Extension of existing equestrian arena

b) The following plans has been approved.

21/00477FUL 1 Ivy Close Acton Trussell
Demolish conservatory and build a new single extension

21.95 Procedures.

The Standing Orders had been circulated before the meeting. They were approved.

The Financial Regulations were circulated before the meeting The current bank mandate was discussed and the use of Internet payments. Arrangements for security of the financial records were questioned and current arrangements accepted. The Regulations were then approved..

21.96 .Correspondence.

Pickering & Butters Draft lease and comments

Western Power Distribution Wayleave agreement

The Parish Council agreed a wayleave for a buried cable across the Play Area to the Electricity substation.

21.97 Risks Potholes, footpath surfaces and drains. Speed in the Community

21.98 Reports from Councillors. Hedges in Bednall along Common Lane need cutting back.

21.99 Next meeting:

The next meeting will be on 15th September 2021 at 8.00pm

The meeting was closed at 10.05 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th September 2021 at 8.00pm.

Present T Williams(Chair), T Holmes, B Wyatt, S Calvert, A Rowlands, A Thompson,, D Marsden,
B Dellicompagni , T Parrot
DCllr L Bates in attendance Clerk D W Wright

Public Session. No members of the public present

21.100 Apologies: F Beswick,.

21.101 Declarations of interest: None

21.102 Minutes.

The minutes of 21st July 2021 had been previously circulated and were agreed.
Proposed S Calvert Seconded B Dellicompagni.

21.103 Matters arising:

21.89 Land for Car Park in Bednall

A site meeting had been held with the land owner and also a Teams meeting with the builder for the housing scheme. The key issues re the entrance area and strip of land. The entrance will be to Highways standard with a rumble strip. There would be gravel for the roadways and GrassCrete for the parking areas which would be suitable for long term intermittent parking. The tree planting needs permission from SSDC but they will provide a schedule of landscaping. All this needs to be defined in writing. The Council then discussed the alternatives of leasing or purchase and the possible source of funds. It was agreed that if a realistic price for this area of less than 0.5 acre of agricultural land could be agreed then the Council would prefer to purchase. It was agreed that the Chairman would discuss this with the landowner. The Parish Council can either take out a loan from the Public Works Board or use its reserves. In either case an increase in the precept will be required to restore the Parish Councils financial position. It was suggested that would be spread over a 10 year period and require a 10% increase in the precept at worst or some what less if a realistic price for the land was suggested. The matter will be considered again at the next meeting.

21.104 County Councillors Report. None .

21.105 District Councillors Report, L Bates

He thanked the Councillors who joined the Climate Change Workshop. Waste collection is being affected by the shortage of HGV drivers and some of their drivers have been tempted away by better terms from other employers. The workforce is working overtime and Saturdays to try to keep up but residents should leave their bins out if a collection is missed as the teams will be trying to catch up the next day. The problem is being experienced by most other Councils and is expected to get worse. The South Staffordshire Housing Plan will be issued on 16th September. The climate workshop discussed what could be done in the parish. Electric cars were suggested with the provision of electric fuelling stations. Most houses in the parish have parking and therefore would not need public charging points. Advice on solar panels and grants is available from Grant Mitchell at SSDC.

21.106 Parish Plan

a) Community Centre & Recreation Field.

The Social Committee of the Community Centre had organised a very successful BBQ. Components are now available and it is hoped to start the refurbishment of the Ladies Toilets. The concrete apron at the back of the centre is cracked and will be inspected. Dog fouling is again a problem on the field despite a "No Dogs" notice. A message will be circulated on the e-mail rings.

b) Communication. No progress so far.

c) Environment.

McDonalds have removed an unauthorised sign as a result of planning enforcement action. A case of Fly-tipping occurred blocking Joyces Lane. Staffordshire County Council have an app for mobile phones (*MyStaffs*) which helps reporting of incidents.e. Cllr B Dellicompagni obtained a cost plan for a Speed Indication Sign and this will now be circulated after the meeting. Suggested sites for the devices would be on Lower Penkridge Road by the Moat House, Bednall Lane, Acton Hill Road and Common Lane in Bednall. The devices would be solar powered and cost about £2500 for each unit.

21.107 Finance

- a) The Clerk reported that the Audit had now been completed. He drew the Council's attention to the comments of the external auditor. Information on public rights and the audit completion for 2019-20 had not been present on the website when the internal auditor carried out his check. The Council agreed that they would assure themselves of the website completeness before signing the Annual Governance statement.
- b) The accounts for the year up to 15th September were presented. The Investment account is currently £21,075.63. The VAT reclaim of £3,596.64 has been received. The Current account balance is now £20,381.13

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting Sept	£ 780.00
Clerks salary (less tax) (Aug-Sept 2021)	£ 480.12
Inland Revenue (PAYE)	£ 120.04
Mazars Audit -2020 & 2021	£ 480.00
SPCA Training	£ 25.00
M Nicholas-BKV & Community Centre	£ 782.97
S Calvert BKV Scarecrow Competition etc	£ 108.50
Information Commissioner -Data registration	£ 40.00
Total	<u>£ 2,816.63</u>

Effective Cashbook balance £ 18,344.70

21.108 Planning

- a) The following planning applications are being considered.

21/00662/FUL Hog Hall Yew Tree Farm Pottal Pool Road
Single storey flat roof extension

21/00805/FUL Acton Mill Farm House Mill Lane Acton Trussell
Conversion and extension of detached garage to form residential annex

21/00835/FUL The Grange Top Road Acton Trussell
Dining room extension. Extension to front of garage and over.

21/00849/FUL Bednall Hall Farm Common Lane Bednall
Erection of 1 x 4 bedroom detached dwelling.

21/00902/FUL Ingleside Top Road Acton Trussell
Bedroom extension and conversion of garage to sitting room.

21/00909/FUL Easby Nash Lane Acton Trussell
Proposed first floor domestic extension.

- b) The following plans has been approved.

21/00637/FUL Land rear of Lordswood Cottage Teddesley Park
Proposed outdoor menage with associated perimeter fencing and drainage system.

21.109 .Correspondence.

Diocesan Property Service Request regarding maintenance of entrance of Car Park
Elan City Speed Indicator Device literature

21.110 Risks Potholes, footpath surfaces and drains. Speed in the Community

21.111 Reports from Councillors. Hedges in Bednall along Common Lane need cutting back.
Thank you to M Nicholas for his work installing the Play Area fencing. White lines are needed at the end of Wattles Lane and a Slow sign on the road.

21.112 Next meeting:

The next meeting will be on 20th October 2021 at 8.00pm

The meeting was closed at 10.00 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th October 2021 at 8.00pm.

Present T Williams(Chair), T Holmes, B Wyatt, A Thompson,, D Marsden, B Dellicompagni ,
DCllr L Bates CCllr D Williams Two members of the public in attendance Clerk D W Wright

Public Session. *Leslie Birch of the Housing Association clarified that the item holding up the development of the affordable housing was not the lease or purchase of the land for the carpark but rather the signing of a satisfactory maintenance agreement for the carpark between the Parish Council and the current owner of the land as this was a key requirement for the completion of the 106 agreement associated with the Planning Approval. The Parish Council had not previously understood this requirement.*

21.113 Apologies: F Beswick,, T Parrot,, S Calvert, A Rowlands

21.114 Declarations of interest: None

21.115 Minutes.

The minutes of 15st September 2021 had been previously circulated and were agreed and signed by the Chairman.

Some requested additional comments on the bank mandate have been added in the Finance section of these minutes. The practise of circulating unapproved draft minutes to the public prior to the meeting was questioned. The Parish Council had previously resolved to make the draft minutes available to provide more transparency and to assist parishioners who might wish to raise items. For the avoidance of doubt the Parish Council again resolved that the draft unapproved minutes would be displayed on the noticeboard and website and circulated electronically shortly after each meeting.

21.116 Matters arising:

21.89 Land for Car Park in Bednall. The Chairman had met with the land owner and negotiated a suitable agreed price for the proposed purchase of the land. In addition to the purchase price, the Parish Council would also pay half off the vendors legal costs associated with the land purchase. The total costs were reasonable for the land and the Clerk confirmed that they could be met from the Parish Council's existing funds. The purchase would reduce the Parish Council' reserve fund but it this might be restored by an increase in the precept phased over several years.

It was resolved that the Parish Council would now proceed to purchase the land at the agreed price.
In respect of the Public Session reported above. **It was resolved that the Parish Council would now proceed to establish a satisfactory maintenance agreement for the carpark between the Parish Council and the current owner of the land.**

21.117 County Councillors Report.

Bednall footpath surface repairs have been completed. Flooding on Acton Hill Road is going to be dealt with. The gully at the junction of A34 and Acton Hill Road will be re-instated. Adding kerbing on Teddesley Road would be too expensive but the verges will be re-instated when they are damaged. Water is coming out of the repaired pothole at the end of Wattles Lane. The repair on the bend of Teddesley Road before the first cottages on the left from the A34 has failed yet again; it is a hazard and may cause accidents.

21.118 District Councillors Report, L Bates

The draft local plan preferred options for 2018-2038 has now been issued for public comment. The plan is to provide for the housing needs of residents and allow for neighbouring councils as required by legal agreement. The aim is to protect the green belt whilst providing housing for our community. Significant to the parish is the inclusion of 186 homes at Acton Hill. This was put forward previously and refused. There is still a good case to get it refused again. Penkridge will have a lot more houses including a development of 750 houses, with a new country park, a local centre and primary school. The public can comment on the plans from 3rd November and public meetings are being organised for each locality. Contact South Staffs Council on 01902 696000 to be invited to such meetings. The public will be able to meet with Officers at Haling Dene Centre Penkridge from 10 am until 7.30pm on 22nd November by appointment and up to 10 people at a time.

21.119 Parish Plan

a) Community Centre & Recreation Field.

Bookings of the Community Centre are picking up very well and they are now starting to get bookings for weekends. The Barn Dance was cancelled due to Covid. The Ladies toilets are now being refurbished. The new car-park is being well used. The Community Centre does not expect need the offered loan facility from the PC at the moment. More volunteers are needed to hold keys for the Community Centre and assist with opening and closing the centre.

- b) Communication. No progress so far.
- c) Environment.
Using social media has raised awareness of the problem of dog fouling in the villages and on the Recreation field. There has been a lot of feedback. and some suggestions. Nash Lane Play Area should only be used as a play area and not for dogs. The wishes of the Nash family who donated the land should be respected.
It was noted that there are now very few McDonald's wrappers as litter in the villages.

21.120 Finance

- a) The accounts for the year up to 20th October were presented. The Investment account is currently £21,075.81. The second instalment of the precept has been received.
The Current account balance is now £29,814.50

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting Oct	£ 780.00
Clerks salary (less tax) (October 2021)	£ 240.06
Inland Revenue (PAYE)	£ 60.02
Charity Loan Repayment	£ 766.00
M Nicholas-BKV & Community Centre	£ 115.83
V Peach Bednall BKV plants etc	<u>£ 106.07</u>
Total	<u>£ 2,067.98</u>

Effective Cashbook balance £ 27,745.52

- b) Bank Mandate. Four retired Councillors are being removed as signatories. Trevor Holmes is being added as a full signatory. Application will be made to change the bank mandate to require two Councillor signatories to electronically release an internet banking payment.

21.121 Planning

- a) The following planning applications are being considered.

21/01013/FUL Coppice House Cannock Road
Single storey extension, hallway, porch and domestic store extension

21/00990/FUL 7 Trussell Close Acton Trussell
Proposed front extension

/00849/FUL Bednall Hall Farm Common Lane Bednall
Erection of 1 x 4 bedroom detached dwelling.

21/00902/FUL Ingleside Top Road Acton Trussell
Bedroom extension and conversion of garage to sitting room.

- b) The following plan has been approved.

21/00909/FUL Easby Nash Lane Acton Trussell
Proposed first floor domestic extension.

21/00964/LUE Ivy Cottage Teddesley Park Penkridge
Continued use of land and buildings as domestic curtilage.
The parish council considers that the use has been commercial and not domestic

21.122 .Correspondence.

South Staffordshire District Council Local Plan Review -Preferred Options

21.123 Risks Potholes, footpath surfaces and drains. Speed in the Community

21.124 Reports from Councillors. Hedges in Bednall along Common Lane need cutting back.

21.125 Next meeting:

The next meeting will be on 17th November 2021 at 8.00pm

The meeting was closed at 10.17 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th November 2021 at 8.00pm.

Present T Williams(Chair), T Holmes, B Wyatt, , D Marsden, T Parrot
DCllr L Bates in attendance Clerk D W Wright

Public Session. No members of the public present.

21.126 Apologies: F Beswick, B Dellicompagni. A Thompson,, S Calvert, A Rowlands

21.127 Declarations of interest: None

21.128 Minutes.

The minutes of 20st October 2021 had been previously circulated and were agreed and signed by the Chairman.

21.129 Matters arising:

21.117 The drain off the A34 junction needs desilting. Stych Lane where it joins Acton Hill Road is in a dangerous state and needs attention.

21.131 SSDC Preferred Options. The plan has been launched for consultation and Cllr Bates attended a consultation meeting with CPRE. The plan will be cover housing needs from 2021 to 2038. Comments should be made up to December. Councillors have arranged to attend a face-to face consultation meeting with Planning Officials and the Parish Council's opposition to any development at Acton Hill will be raised, reflecting the opposition to a previous large scale planning application for on this site.

21.89 Land for Car Park in Bednall. The Clerk had written to the solicitors informing them of the intention to purchase and suggesting the production of a simple maintenance agreement. A cut down version of the proposed lease was considered suitable as a basis for the maintenance agreement.

21.130 County Councillors Report. None

21.131 District Councillors Report, L Bates

Cllr Bates attended the Annual Remembrance service at SSDC where various parish councils laid wreaths but not Acton Trussell. The Parish Council **will** attend next year. There will be a locality forum on 25th November covering support for local business, Commonwealth Games cycling on Cannock Chase. There will be a number of breakout sessions.

At the last meeting some parish councils did not understand how the Community Safety Partnership worked. There is a contact at Dunston & Coppenhall Parish Council for Locality 1. Some people were not happy with how it worked and the Chief Inspector gave his direct telephone number so that if Councillors are unhappy, they can contact him directly. (07977 472743).

Concerns were expressed about drains and flooding. Penkridge PC do not have any equipment to mitigate flooding. Cllr Bates attended the Rivers Drainage Board. Floodplains from Dunston to Penkridge have been studied but plans are not yet available.

The gypsy site on Teddesley Road has been attended by the enforcement officer and stop notices issued. An application for planning permission for caravans and hard standing was refused and it has now gone to appeal.

21.132 Parish Plan

a) Community Centre & Recreation Field.

A possible volunteer for the Committee has been put forward. The recreation field is being well used and bookings of the Community Centre are picking up very well.

b) Communication. No progress so far.

c) Environment.

d) Transport. A red bus has been seen coming into the villages, and the parish council hopes they will be used. The bus runs from Stafford through the villages down to Wolverhampton.

21.133 Finance

a) The accounts for the year up to 17th November were presented. The Investment account is currently £21,075.81 and the Current account balance is now £27,746.52

The following cheques were agreed for payment.

Ditton Services S/O Grass cutting November	£ 780.00
Clerk's salary (less tax) (November 2021)	£ 240.06
Inland Revenue (PAYE)	£ 60.02
Staffs Parish Councils Assoc – Training fee	£ 25.00
AED Donate Defibrillator training	<u>£ 118.80</u>
Total	<u>£ 1,223.88</u>

Effective Cashbook balance £ 26,522.64

21.134 Planning

a) The following planning applications are being considered.

21/01013/FUL Coppice House Cannock Road
Single storey extension, hallway, porch and domestic store extension

21/00990/FUL 7 Trussell Close Acton Trussell
Proposed front extension

/00849/FUL Bednall Hall Farm Common Lane Bednall
Erection of 1 x 4 bedroom detached dwelling.

21.135 Correspondence.

M Grainger email regarding travellers on Teddesley Road

Glasdon Brochure on equipment for Parish Councils

21.136 Risks Potholes, footpath surfaces and drains. Broken tarmac edges on Teddesley Road. Speed in the Community

21.137 Reports from Councillors. Request for additional dog waste bins. A request had been made for another defibrillator in Bednall. There are two units in Bednall, one funded by the Friends of Bednall, and one by Spring Cottage. Three in Acton Trussell were funded by The Mens Society and donations and a fourth at The Moat House was funded by the Lewis Partnership. The Parish Council had with support from South Staffordshire Council, funded the installation of the three units in Acton Trussell. The possible locations for a unit in Bednall were discussed as it would need a power supply. The problems of fetching a unit if there were only one person around to help were highlighted. CPR could be essential to keep a person breathing and their blood circulating until a paramedic can assist. The Parish Council felt that it should concentrate initially on funding further training in CPR.

21.138 Next meeting:

The next meeting will be on 19th January 2022 at 8.00pm.

This meeting will consider the budget and precept for 2022-23.

The meeting was closed at 9.18 pm.