

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 13th January 2016 at 8pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, A Parrott, R Howarth, T Holmes, M Nicholas,
3 members of the public in attendance Clerk D W Wright

Public Session

The Mens Society have organised defibrillators which will be powered by solar panels because of the difficulty of providing an electrical power source. This has led to a much larger cost and they envisage only two units will be installed. One on Top Road and one by the Bush Shelter on Lower Penkridge Road. Trials were now in process to see how effective are the panels as this seems to be an unproven arrangement. They identified that they were not supplying one for the Community Centre and asked what the Parish Council had done about it. A grant had been arranged by Councillor Williams but had not yet been received by the Council.

Mr Ken Lees has been approached about funding and a suitable site location for a defibrillator in Teddesley Hay.

The building works on the Community Centre have been completed and within the overall budget. The Community Centre wished to express its thanks to the Parish Council for its support. The extension will be formally opened on Friday 15th January by Jeremy Lefroy MP. There will refreshments and entertainment.

They are now looking at a suitable Public Address system and now have a price of approx £1000 for blinds to cover the windows in the Hall. The surface for the stage has been sorted out.

The extension has removed some of the parking space and now more parking is seen as a priority particularly when there is a function at the Hall and the recreation field is also being used for an event. There is an area of the field with a reinforced surface and perhaps this could be highlighted and extended.

16.01 Apologies were received from Cllr I McKechnie, S Calvert, & PCSO A Poxon.

16.02 Declarations of interest: None.

16.03 Minutes.

The minutes of 18th November had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

16.04 Matters arising:

a) Cooks Bank. There was no further information about a possible development. The wall should be re-instated.

16.05 Affordable Housing Survey

The Councillors had read the report on the Affordable Housing Survey. As expected it showed that there was a potential demand for affordable housing, although much of the demand was not strictly affordable housing but more down-sizing. The Council discussed recent visits to Pattingham and the reactions to that development. It was thought by the Council that most residents would be unwilling to support the provision of affordable housing. The linking of any affordable housing to local needs was of concern as it was noted that at least one resident of the Mrs Pickering Field Housing Association development had actually come from Liverpool under an interchange scheme. The need for such housing had been identified by a small number of respondents to the Focus Group questionnaire and the Council had therefore initiated the review. After further discussion the Council voted that it would not proceed with the recommendations of the Affordable Housing Survey.

16.06 Police Report.

There had been two cases of burglary last month in Acton Trussell, being entry to a property being renovated on Cannock Road and a garage broken into with the theft of bicycles and garden tools. There had been four attempted thefts from motor vehicles in Bednall.

16.07 District Councillors Report

Cllr Bates reported that SSDC had reviewed its Site Allocation Document. There were no housing allocation sites within the Parish and no Gypsy sites. Industrial development was planned for Acton Plaza, a business office development at Acton Gate along the access road for Argos. SCC has been looked at the land in Cannock Chase for possible sale. There may be implications for any development on the Chase or in the setting of the AOB, such as Acton Trussell and Bednall.

16.08 County Councillors Report.

Cllr Williams reported that none of Cannock Chase would be sold. The consultation on the library for Penkridge was now finished. It will have the same hours and is not closing.. Top Road pathway is still on the list for work and should be done by March, The County Council has to save £50 million for the next three years from the budget expenditure.

16.09 Highways and Transport

The drains at Bednall Head are still not working. It probably needs a ditch in the field. The drains further down in Bednall are also not working. The holly hedge on Top Road on the bend is dangerous and obstructs vision. The owner has been approached but is unwilling to do anything to reduce the overhang. SCC Highways will be asked to assess the risk.

16.10 Communication

Parish Twitter account. @Parishgrapevine. The website exists but there has not been a big usage. Twitter again does not seem to be being used but Parish Grapevine does seem to be active.

16.11 Finance.

- a) The accounts for the year up to 13th January were presented. The Investment account is currently £21,452.11. The Current account balance was £3,703.41

The following cheques were agreed for payment.

| | | |
|--|-------|-----------------|
| Great Wyrley Gardens(Nov-Dec 2015) | 1310 | £ 511.60 |
| Clerks salary –(less tax) Dec-Jan | | £ 256.62 |
| Clerk home as office | 1311 | £ 300.00 |
| Inland Revenue (PAYE) | 1312 | £ 171.08 |
| Soc Local Council Clerks -subscription | 1313 | <u>£ 103.00</u> |
| | Total | £'1,342.30 |

Effective Cashbook balance £ 2,361.11

16.12 Precept:

The Clerk had circulated a draft budget and precept schedule for 2016/17 based on retaining the previous level. The Council reviewed the budget and agreed that it covered the expected expenditure on more activities and providing more for the villages. However the budget would draw down the reserves and it was therefore agreed to increase the precept request by £1000.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £22,000 for 2016/17 .

16.13 Clerk's Salary

The Council reviewed the Clerk's salary, unchanged since 2007 and agreed to adjust the Clerk's salary in line with the National Joint Council for Local Government Services (NJC) recommended salary scale and backdate this adjustment to January 2015. The Clerk salary is defined as Scale LC1 point 21 at £19,742 x 6/37 = £3201.40.

16.14 Planning:

The following applications are pending consideration

15/01035/FUL 22 St James Crescent Acton Trussell
Construction of a new detached dwelling.

The council noted that this was an unstable site having been a marl pit and there was running sand.

15/01029/FUL 7 Moore Close Acton Trussell
Construction of an extension above existing single storey.

The following applications have been decided.

15/00948/FUL 12 Hempits Grove Acton Trussell
Infill existing swimming pool and construct single storey conservatory to side

15/00873/FUL Meadow View Joyces Lane Bednall
Rear living room extension

15/00854/FUL Acton Trussell Farm Bednall Road Acton Trussell
Single storey rear extension and new basement

16.15 Correspondence.

South Staffs District Council – *Local Plan - Site Allocations Document*
Police Accountability Forums
Staff Parish Council's Association - *Training Courses*
Pageant Master – *The Queen's 90th Birthday beacons*
Penkridge & Acton Trussell Voluntary Care Scheme--*Leaflet*

16.16 Date of the next meeting:

Wednesday 17th February 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.40 pm.

www.batth.co.uk .

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th February 2016 at 8pm in
ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, A Parrott, R Howarth, T Holmes, M Nicholas, DCllr L Bates
20 members of the public in attendance Clerk D W Wright

Public Session

Representatives of the people present who wished to speak about three of the current applications were invited to speak and set out their comments and objections, The development at Cooks Bank was likely to be close to the back boundaries of the houses in Top Road and affect their view and light and will overlook the bedroom windows. Access of Cooks Bank was unsatisfactory and a traffic hazard. Original lapsed planning consent was for a single dwelling. Moving the development away from the boundaries would be preferable and possible. The density of the development is excessive.

The development of The Lane House was serious overdevelopment and with three storeys would be 15 metres higher than the neighbouring properties. Access is over a single width private road and the owner of the road will refuse the extra use as the original development of the land is subject to a covenant for a single dwelling. Several trees have already been removed including some subject to TPOs would be overlook many properties. The roof windows will look directly into other house bedroom windows and existing screening trees have been removed. It is affecting neighbours and not in keeping with the adjoining properties.

The development at Bednall Hill Farm is a new build in the Green Belt and on the ridge line so that it would be visible from Cannock Chase. Previous applications have been refused on appeal. Neighbours object to extra traffic on the lane which is maintained by the residents, Trees have been felled and the Tree report was carried out by the people who did the felling. No report on badgers or bats.

16.17 Apologies

Apologies were received from Cllr I McKechnie, S Calvert, M Nicholas & PCSO A Poxon.

16.18 Declarations of interest: None.

16.19 Minutes.

The minutes of 13th January had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

16.20 Matters arising:

a) Defibrillator

The defibrillators from the Mens Society have changed from a solar panel supply and agreement has been reached with two members of the Society to allow a power supply from their properties for the units. This allows the Mens Society to offer a unit to be fitted at the Community Centre. The Teddesley Estate has suggested that a unit could be fitted in the Engine House at Teddesley Hay to give coverage to the large number of residents. A grant has been received from Cllr David Williams which could be used to fund this unit. The Parish Council will pay the invoices for supply and installation to maximise VAT recovery. It was noted that CPR training is important as the defibrillator is only useful to restart a heart and CPR is needed to keep somebody breathing.

b) Recreation Field Parking

Need to identify with markers the limits of the old matting. The reinforcement needs extending to the top of the play area. Must however consider how the parking might impact the play area and how to keep the children safe.

16.21 Police Report.

None

16.22 District Councillors Report

None.

16.23 County Councillors Report.

None

16.24 Community Centre and Recreation Field
 Football Club is doing well but the field has been too wet for matches so a fixture backlog is building up. The grass has been growing through the winter and an extra cut has been provided by Great Wyrley Gardens.
 The AGM of the Community Centre Management Committee has been held. They are pleased with the work done this year with larger windows and stage put in. The Council tanked Les McDowell and David Adams for their hard work. The Committee had been in correspondence with the Charity Commission and had been allowed to use the interest on the Old Village Hall Trust to contribute to the costs of the extension. The extension had come in within the original budget. The hot water system is wearing out and the hot water facilities in the toilets needs replacing with a central system.
 The hall is well used but it needs more people to come to the Committee meetings.

16.25 Communication –Website
 The District Council pages are not up to date. More information from the Parish Council needs to be added to the website to provide greater transparency.

16.26 Environment
 Rubbish has been chucked out down Mill Lane, possibly Argos employees. Thankyou to the people who walk the roads and pick up litter.

16.27 Highways and Transport
 The edges of the road in Bednall are being worn away. Withe diversion on Lower Penkrudge Road, Top Road is suffering from the increased traffic. Mill lane now has several sharp drops. The drains in Bednall are still not working. The bus serviceare being cut back and perhaps a voluntary car service could be organised. The scheme in Penkrudge could extend to the parish. Ask in the Par4ish Newsletter whether anybody is interested in putting themselves forward for a car scheme.

16.28 Finance.

a) The accounts for the year up to 17th February were presented. The Investment account is currently £21,025.33. The Current account balance was £4,661.11

The following cheques were agreed for payment.

| | | | |
|--|-------|---|----------|
| Great Wyrley Gardens(Jan 2016) | 1314 | £ | 371.00 |
| Clerks salary –(less tax) Feb + back pay | 1315 | £ | 572.62 |
| Inland Revenue (PAYE) | 1316 | £ | 381.78 |
| SSDC-Electoral Recharge | 1317 | £ | 97.12 |
| | Total | £ | 1,442.52 |

Effective Cashbook balance £ 3,238.59

16.29 Planning:

The following applications are pending consideration

16/00067/FUL The Lane House Top Road Acton Trussell
 Proposed residential development with four new dwellings

16/00066/FUL Bednall Hill Farm Vicarage Lane Bednall
 Proposed residential development with two new dwellings

16/00026/FUL Land of Cooks Bank Acton Trussell
 Construction of 9 new dwellings on a parcel of vacant scrubland

Councillor L Bates advised that he had called in the three preceding applications so that they would be considered by the Planning Committee and not dealt with under delegated powers. He would speak against them as the Ward Councillor. Members of the public could attend the planning meeting and a representative would have a 3 minute opportunity for each application to state any objections.
 The parish Council noted the representations from the public and considered the planning aspects of each scheme. The Parish Council will object to applications 0026 and 00067 on the grounds of detrimental effect on the amenity space of neighbouring propertied contrary to Core Strategy Policy EQ9 Protecting Residential Amenity and blocking of light to neighbouring properties contrary to Policy WQ11- Wider Design Considerations D paragraph P . In addition on application 00066 the Parish Council will object that the development is contrary to Policy GB1 – Development in the Green belt and Policy EQ2 –

Cannock Chase Special Area of Conservation as the development would have an adverse effect on the SAC. The Clerk will write to the Planning Department to detail the Parish Council's objections.

16/00054/FUL Grazebrook Top Road Acton Trussell
Two storey rear extension and 2 x pitched dormers to front

The Parish Council had no comment.

The following application has been approved.

15/00129/FUL 7 Moore Close Acton Trussell
Construction of extension above an existing single storey

16.30 Correspondence.

South Staffs D C Election registration Poster
Staffs C C Notices relating to grants from Local Member Initiative
Great Wyrley Gardens Supplies – Request for increase in costs
The Parish Council agreed to an increase of 3 % commencing 1st April 2016

16.31 Date of the next meeting:

Wednesday 16th March 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 10.08 pm.

www.batth.co.uk .

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16th March 2016 at 8pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. B Golder (Chair), A Parrott, R Howarth, T Holmes, S Calvert, M Nicholas, I McKechnie
DCllr L Bates

4 members of the public

in attendance Clerk D W Wright

16.32 Apologies

Apologies were received from Cllr T Williams, CCllr D Williams & PCSO A Poxon.

16.33 Declarations of interest: None.

16.34 Minutes.

The minutes of 17th February had been previously circulated. The minutes were amended to show that Cllr Nicholas was not present at the meeting. They were then approved by the Council and signed by the Chairman.

16.35 Matters arising:

a) Defibrillator

Three defibrillators will now be fitted, one at the Community Centre, one on Top Road on the wall by The Grange and one to be fitted to the wall by the Bus Shelter. Once completed the Parish Council will pay the total cost, recovering any VAT. The Mens Society will provide a donation to the Parish Council from the funds collected towards the defibrillator. Grants have been received from the County Councillor's initiative for one unit and from the District Councillor for installation. Further training on defibrillators is being organised by the Mens Society.

16.36 Police Report.

Andy Poxon will be at the Community centre on 17th March from 11 to 12am for his regular surgery. There have been no crimes to report in the area. The Police Authority has now changed its method of reporting Crime and Antisocial behaviour and figures will only be available for the whole of Locality 1. The PCSO will still attend Parish Council meetings when he is not on leave.

16.37 District Councillors Report

Cllr Bates summarised his actions on calling in the planning applications for Cooks Bank and The Lane House in Acton Trussell. They will be considered by the Planning Committee. Residents can attend the meeting and voice their objections but need to identify a spokesman. He will call in the application for Bednall Hill Farm, currently due to be decided by delegated powers if the recommendation of the officer is to approve. The Parish Council has also written to submit objections to these three applications.

The Chairman adjourned the meeting at this point for 10 minutes to allow Mr Taylor to explain the background and scope to the planning application for 'Homestead' on Top Road which would be considered later. Mr Tyler has lived further down the road from this property for many years but has now purchased the property and wants to extend it to be suitable for also accommodating his father in law.

16.38 County Councillors Report.

None

16.39 Community Centre and Recreation Field

The Community cohesion activities are going well with a recent local Film Night, a Play and a forthcoming Barn Dance. The Tea Room is now a huge success and now filling the small room.. It is now run with a team of volunteers and rota of people to run it. The meetings are providing a venue for outside agencies to meet people including the police surgery and now a NHS blood pressure check event. More people from Bednall visiting the tea room would be nice.

Cllr Williams has found a contractor in Wrexham who could do the parking reinforcement. and grants might be obtained. A more local contractor was suggested.

16.40 Environment

We need someone to organise litter picking in the villages for Best Kept Village competition. Consider signs requesting 'No Litter'.
Additional litter bins for dog waste can be requested from Cllr Bates

16.41 Highways and Transport

Pot holes in the villages are still very deep. Keep on reporting.. The drains in Bednall are still not working. The drains from St James Crescent to Top Road are blocked and full of detritus and it needs cleaning..

The traffic on Acton Hill Road is still very heavy. Can we have a count of the number of vehicles using this road.?

The voluntary car scheme scheme in Penkrige does cover the parish. Two people from Acton Trussell are already helping with providing a service in Penkrige.. The Parish Council will publicise the Penkrige scheme on the website, the parish grapevine and the parish magazine as well as in the Tea Room.

16.42 Finance.

- a) The accounts for the year up to 16th March were presented. The Investment account is currently £21,026.17. The Current account balance was £3,738.59

The following cheques were agreed for payment.

| | | |
|---------------------------------|-------|-----------------|
| Great Wyrley Gardens(Feb 2016) | 1314 | £ 255.80 |
| Clerks salary –(less tax) March | 1315 | £ 160.07 |
| Inland Revenue (PAYE) | 1316 | <u>£ 106.71</u> |
| | Total | £ 522.58 |

Effective Cashbook balance £ 3,216.01

16.43 Planning:

The following applications are pending consideration

16/00176/FUL Coppice Farm Cannock Road Bednall
Equestrian Development comprising a covered area and car parking area

*The covered area is a very large building 100 x 30 metres of unknown height and will be very intrusive on the Green Belt and the setting of the AONB.
The Parish Council will submit its objections to this application*

16/00174/FUL Homestead Top Road Acton Trussell
Raise roof of existing bungalow to form bedrooms on first floor. Single storey rear and front extensions and side extension to form garage

16/00054/FUL Grazebrook Top Road Acton Trussell
Two storey rear extension and 2 x pitched dormers to front

The Parish Council has no comment on these applications

16.44 Correspondence.

| | |
|-----------------------------|--|
| <i>Staffordshire Police</i> | Changes to reporting of Crime Statistics. |
| <i>Staffs D Council</i> | Removal of Fly posting |
| <i>Tower Mint Ltd,</i> | Commemorative medal for Queens 90 th birthday |

The Parish Council is not going to purchased any of these medals or organise a beacon.
The Community centre will organise a barbecue on Saturday 28th May to celebrate the event.

16.45 Date of the next meeting:

Wednesday 20th April 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.40 pm. www.batth.co.uk .

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th April 2016 at 8pm in ACTON TRUSSELL COMMUNITY CENTRE

Present. T Williams (Chair), B Golder, A Parrott, T Holmes, M Nicholas, I McKechnie
DCllr L Bates (part time) in attendance Clerk D W Wright

16.46 Apologies

Apologies were received from Cllr S Calvert, R Howarth, CCllr D Williams & PCSO A Poxon.

16.47 Declarations of interest: None.

16.48 Minutes.

The minutes of 16th March had been previously circulated.. They were approved by the Council and signed by the Chairman.

16.49 Matters arising:

a) Defibrillator

Three units have now been fitted and the Parish Council has paid a first instalment of the cost and will now pay the remainder and recover any VAT. The Mens Society have provided a donation to the Parish Council from the funds collected towards the units which will cover the costs of two units, so that the Parish Council will only need to fund the unit at the Community Centre. Further training on defibrillators is being organised by the Mens Society. It was noted that there was no visible indication that the power supply was actually working on these units and also some form of covenant was needed to ensure that the arrangements for the electricity supply from the houses would continue.

16.50 Police Report.

Andy Poxon apologised as he was on an early shift but he will be at the Community Centre on 19th May and 9th June from 11 to 12am for his regular surgery. There have been no issues to report in the area.

16.51 District Councillors Report

Cllr Bates summarised his actions on recent planning applications for Cooks Bank and The Lane House in Acton Trussell. The application for building off Vicarage Lane at Bednall Hill Farm has been refused citing the detrimental effect on AONB and previous refusals. Following a traffic survey there has been seen to be a significant traffic danger associated with the access to the development off Cooks Bank and the application has now been withdrawn. CDllr Bates has had discussions with the applicant about the proposed development at Coppice Farm.

A Strategic Rail Freight Depot is now going to be sited at Four Ashes near to Junction 12 of the M6 and not in Dunston. This is classed as a major development and will be determined by the Government.

16.52 Community Centre and Recreation Field

Les McDowell had sent in a report. New blinds have been fitted to the Function Room and Stage area which give a high level of blackout effect. Stage floor surface covering has been investigated and it is hoped to place an order shortly for a heavy duty vinyl cushioned flooring. The existing chairs have been moved and there are now 76 upholstered chairs available for use. A second youth football team has expressed interest in playing at Acton Trussell. The conversion of the Gents Changing Room back into a fully functioning Changing Room is underway. This will provide a Home Team and an Away Team with dedicated Changing Room facilities. The Function room floor requires treatment and it is proposed to undertake the work in-house when there is a suitable opportunity.

Cllr Williams showed samples of plastic reinforcement proposed for the parking area. It was agreed that the heavier duty mesh was most appropriate. The existing mesh has largely disappeared from view and its extent will be probed. The expected area or parking reinforcement is about 400 square metres. Great Wyrley Garden Supplies will be consulted about any possible problems with grass mowing if the mesh is laid over the existing grass.

The Community centre will organise a barbecue on Saturday 28th May to celebrate the Queen's 90th birthday.

16.53 Environment

Litter picking has been carried out in the Village and 2.5 big bags of litter was collected from the Canal Towpath and also from Mill Lane with 3 further big bags of litter from the Church and around Acton Trussell. The Parish Council wants to thank all those who helped with this Litter Pick.

16.54 Highways and Transport

Bednall Lane is closing for a week.. The M6 will close from Junction13 to 12 between 10pm and 6am overnight for 3-4 weeks whilst it is resurfaced.
The ditch along Acton Hill Road needs re-instating. The traffic on Acton Hill Road is still very heavy. Can we have a count of the number of vehicles using this road and a speed survey? Can we get speed restrictions in the Village extended to Mill Lane and Acton Hill Road.?

16.55 Finance.

a) The Receipts and Payments Summary accounts for the year ended 31st March 2016 were presented by the Clerk and approved by the Council.

b) The accounts for the year up to 20th April were presented. The Investment account is currently £21,027.01. A donation of £2444.67 had been received from The Mens Society towards the costs of supply and installation of two of the defibrillators. The Current account balance was £3,543.88.

The following cheques were agreed for payment.

| | | | |
|---------------------------------|--|-------|-----------------|
| Grey Tile Ltd | Defibrillators-2 nd payment | 1322 | £ 2,355.20 |
| Great Wyrley Gardens (Mar 2016) | | 1323 | £ 255.80 |
| Clerks salary -(less tax)April | | 1324 | £ 160.07 |
| Inland Revenue (PAYE) | | 1325 | £ 106.71 |
| M Nicholas | BKV supplies | 1326 | <u>£ 107.94</u> |
| | | Total | £ 2,995.72 |

Effective Cashbook balance £ 548.16

c) Approval of Governance Statement.

The Council considered and approved the Governance statement

d) Approval of The Annual Return of Accounts

The Council considered and approved the Annual Return of Accounts

16.56 Planning:

The following applications are pending consideration

16/00176/FUL Coppice Farm Cannock Road Bednall
Equestrian Development comprising a covered area and car parking area

16/00067/FUL The Lane House Top Road Acton Trussell
Proposed residential development with four new dwellings
The Parish Council has submitted its objections to these applications

16/00338/FUL 2 Highfield Close Acton Trussell
Proposed second storey extension

16/00292/OTHERS Acorn Farm Buildings Acton Hill Road Acton Trussell
Conversion of the storage and distribution offices (B8) to dwelling (C3)

16/00188/FUL Keepers Lodge Teddesley Park Penkridge
Double storey rear extension and internal improvement works

The Parish Council has no comment on these applications

16.57 Correspondence.

Staffordshire County Council Changes to Highway Teams
West Midlands Interchange Strategic Rail Freight Project-Four Ashes

16.58 Date of the next meeting:

Wednesday 18th May 2016 at 8.00 pm immediately following the Parish Assembly in Acton Trussell Community Centre.

The meeting was closed at 9.46 pm.

www.batth.co.uk .

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 18th May 2016 at 8.55pm immediately following the Annual Assembly in ACTON TRUSSELL COMMUNITY CENTRE

Present. B Golder (Chair), T Williams, T Holmes, S Calvert, M Nicholas
CCllr D Williams, DCllr L Bates (part time)

Two members of the public in attendance Clerk D W Wright

16.59 T Williams was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office.
Barbara Golder was nominated and elected as Vice-Chairman.

16.60 Apologies
Apologies were received from Cllr I McKechnie, A Parrott,, R Howarth, & PCSO A Poxon.

16.61 Cooption
The Council noted his regular attendance at meetings as a member of the public and agreed to co-opt Alan Rowland as a Councillor to fill the existing vacancy.

16.62 Declarations of interest: None.

16.63 Minutes.
The minutes of 20th April had been previously circulated.. It was noted that the barbecue reported in 16.52 was actually to be organised by the BATTH Social Committee and not the Community Centre. It has now been postponed.
The minutes were approved by the Council and signed by the Chairman.

16.64 Matters arising: None

16.65 Chairman's report
The Chairman had given a full report in the preceeding Annual Assembly

16.66 Finance
The accounts for the year up to 20th April were presented. The Investment account is currently £21,027.96. The first instalment of the precept (£11,000) had been received..
The Current account balance was £11,558.16.

The following cheques were agreed for payment.

| | | | |
|--|------|---|--------------|
| Staffs Parish Council Association-subscription | 1326 | £ | 336.00 |
| AON UL Limited Insurance | 1327 | £ | 645.00 |
| Great Wyrley Gardens (April 2016) | 1328 | £ | 1027.20 |
| Clerks salary –(less tax)Mayl | 1329 | £ | 160.07 |
| Inland Revenue (PAYE) | 1330 | £ | 106.71 |
| M Nicholas BKV supplies | 1331 | £ | <u>49.00</u> |

Total £ 2,323.98

Effective Cashbook balance £ 9,234.18

16.67 Planning:

The following applications are still pending consideration

16/00176/FUL Coppice Farm Cannock Road Bednall
Equestrian Development comprising a covered area and car parking area

16/00338/FUL 2 Highfield Close Acton Trussell
Proposed second storey extension

16/00292/OTHERS Acorn Farm Buildings Acton Hill Road Acton Trussell
Conversion of the storage and distribution offices (B8) to dwelling (C3)

16/00188/FUL Keepers Lodge Teddesley Park Penkrigde
Double storey rear extension and internal improvement works

The Parish Council had no comment on these applications

The gardens at the Children's Home in Wattles Lane are in a rough state. Requested that the Environmental Dept is contacted to get a visit by the Enforcement Officer with a view to getting it tidied up.

16.68 Police Report

Andy Poxon apologised as he was on an early shift but he will be at the Community Centre on 9th June from 11 to 12am for his regular surgery. There had been a theft of £20,000 of hand tools from an Acton Trussell business..

16.69 Community Centre and Recreation Field

A Barbecue to celebrate the Queen's 90th birthday and support the Best Kept Village activities is being organised by the BATTTH Social group in early September.

Cllr Williams showed samples of plastic reinforcement proposed for the parking area and gave estimated costs. The supplier had been to site to survey the requirements and had made recommendations. It was agreed that a combination of the heavier duty mesh with a lighter duty mesh along the edges would be purchased.. The approximate cost will be £2500. The mesh fabric is rolled out and laid over level ground and pegged down and after 4-6 weeks cutting the grass can resume.. The basketball frame will be relocated to increase parking area. The mesh will be ordered by Cllr Williams and a working party on a Saturday will be arranged to lay it.

16.70 Environment

The BKV village is being well supported and the first inspection visit has been carried out. There will be further visits in June..

16.71 Correspondence.

South Staffordshire District Council Parish Election Costs

Dates for Car Boot Sales at Bednall Head

ActivePlaces Data Request for information on use of Recreation field

Royal British Legion -Centenary Fields

100th Anniversary at of Battle of the Somme

Suggested that Parish Councils and other organisation nominate or dedicate recreation fields in remembrance. The Council has two benches for the Great War and possibly could dedicate Nash Lane Play Area. There are war memorial plaques in both churches and three servicemens' graves in Acton Trussell Church. The Parish Council agreed that it could maintain the benches in perpetuity and include it into our records as a Parish Council policy. The Chairman will acknowledge the letter and explain what we intend to do.

16.72 Reports from Councillors

A resident had commented on the lack of litter boxes along Top Road. Cllr Bates noted that a survey by the District Council showed that the Litter Bin in Wattles Lane and on Cookes Bank were not being used, so no new ones are unlikely but we could move one of the existing bins.

16.73 Date of the next meeting:

Wednesday 15th June 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.50 pm.

www.batth.co.uk .

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH

MINUTES OF THE ANNUAL PARISH ASSEMBLY Wednesday 18th May 2016 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: B Golder (acted as Chairman), T Williams, M Nicholas, T Holmes, S Calvert,
In attendance Clerk D W Wright

There were two members of the public present and County Councillor D Williams and District Councillor L Bates

1. Apologies were received from Cllr, R Howarth, A Parrot, I McKechnie

2. **Chairman's Report**

The Chairman reported on the previous year and thanked the Councillors for their excellent support during the last twelve months.

In general, most aspects of the Parish Plan are being addressed.

The Community Centre has had improvements with the addition of the side windows giving views over the Parish and Cannock Chase. The addition of the stage has been another major improvement and will open up new aspects of community life.

The Parish Council wishes to thank the Community Centre Committee and its dedicated Chairman and Treasurer for the hard work bringing the stage to fruition. They applied and were successful in funding mainly from grants and were supported by the Parish Council. Acton Trussell and Bednall were successful in the BKV gaining 1st and 2nd place respectively and the BBQ celebrations were well attended. The increase in Community involvement has been substantial and the Scarecrow competition was a great success and a good talking point.

Many residents are attending the tea rooms and the BATH Social Group on Thursdays and this gives an opportunity for visiting bodies such as PCSO Andy Poxon and Community Council officers to liaise with residents addressing concerns and highlighting Neighbourhood Schemes.

Bednall has a defibrillator installed sponsored by The Friends of Bednall and two more have been sponsored by The Mens Society. One has been provided by The Moat House and another at the Community Centre has been sponsored by our County Councillor.. The Parish Council has procured the installations. The Parish Council is looking into the provision of another in Teddesley Hay.

Recently two controversial planning applications have been refused and another withdrawn and under review. Thanks go to our District Councillor for the time and considerations given to these matters.

On a more mundane note:- The bus services are not running due to lack of use after our District Councillor had campaigned for their re-introduction.

The conditions of the roads remains a constant headache with deep potholes appearing and blocked drains. We have continually asked our County Councillor for support but progress is slow and on-going as the Highways Dept attempts to meet our requests. Despite repeated requests Acton Hill Road is not gritted during cold weather even though it is a major rat run between the A34 and A449. The large vehicles travelling through Acton Trussell and Bednall seems to have abated although the apparent speed of the cars has not.

In the Parish Plan there was the question of the need for Affordable Housing. The Parish Council with the Housing Association organised a survey of the needs. The definition of Affordable Housing needs to be refined and when considering the results, the Parish Council voted not to continue with Affordable Housing provision in the Parish.

In conclusion: The Parish Council continues to support projects and the community within the Parish. We observe ongoing community involvement in many aspects of village life. Also the Parish Council monitors residents concerns and strives to make a difference for the benefit of the villages.

3. **Minutes.**

The minutes of the last Parish Assembly held on 13th May 2015 were read out by the Clerk. The Council unanimously thanked the Chairman for his efforts.

4. **Finance.**

The Clerk presented the accounts for 2015/16 and summarised the income and expenditure. The Parish Councils reserves reduced slightly in the year but this was mainly the expenditure of the grant to the Community Centre towards the extension work. The accounts will now be submitted for external audit after this meeting will be available for any member of the parish to consult during June..

5. District Councillors Report

6. County Councillors Report

Cllr Williams reported that he had paid £2500 for installation of a crossing point at the corner of Acton Hill Road and a laid out walkway from Cookes bank along to the Community Centre out of his highways allocation money. It seems to be less satisfactory than expected.

A defibrillator installation in Bednall has been funded by Councillor Williams although sponsorship has paid for the equipment box.

The drains in Bednall have been repaired and cleared. He had tried to get the gritting routes altered to include Acton Hill Road but had been unsuccessful. It would be possible to have grit containers

7. Community Centre.

The Community Centre is running well with bookings holding up well. The Management Committee is very grateful. A planning application was submitted for enlarged windows in the main hall and a stage extension. The scheme has been modified but will now provide a bigger hall space and storage facilities. The cost is much higher but very good support has been received from Grant organisations and it is thought that a shortfall of about £10,000 might be covered by the Parish Council. A very tight budget control is in place and fixed price quotations have been obtained. A 'Buy a Brick' fund raising scheme is being started in the villages and this is receiving good support and also helps to involve the community in the hall. The hall benefited from the work of the Prince of Wales Trust volunteers who have repainted the main hall. Information about the extensions and the hall is now on the website.

8. Village Matters.

Replacement of the basketball net could be funded by Cllr D Williams. A set of practise nets had been requested for use by the young people independently of the Football group. The existing ones are too heavy and potentially dangerous. Cllr D Williams suggested that an application for £ 200 is made for goalposts, field marking and the Basketball net.

The meeting closed at 8.50pm and was followed by the Annual Parish Council Meeting.

The Annual Parish Assembly is not a meeting of the Parish Council.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th June 2016 at 8.00pm
in ACTON TRUSSELL COMMUNITY CENTRE.

Present., T Williams (Chair), B Golder, T Holmes, S Calvert, M Nicholas, I McKechnie, A Rowland
A Parrott, R Howarth Cllr D Williams, DCllr L Bates

One member of the public in attendance Clerk D W Wright

16.74 Public Session

Les McDowell gave a report on the Community Centre and Recreation Field. The stage floor has been laid and missing pieces replaced around the wall edges. The PA system has been determined and will be fitted shortly. It will be kept in a cabinet. There is now a second football team using the field. The teams will organise themselves to avoid clashes and will also do their own white lining. The Centre is still proceeding with accruing funds for the stage curtains.

16.75 Apologies. Apologies were received from PCSO A Poxon.

16.76 Declarations of interest: None.

16.77 Minutes.

The minutes of 18th May had been previously circulated.. The minutes were approved by the Council and signed by the Chairman.

16.78 Matters arising:

- a) The reinforcing mesh for the recreation field parking area has been ordered and will be here soon.
- b) The dog bins in Cooks Bank are reported to be always full. Cllr Bates advised that they were emptied once a week.
- c) The untidy garden at the Childrens' Home in Wattles Lane has now been tidied up.
- d) The basket ball stand will need to be moved and then the replacement hoop can be fitted.

16.79 District Councillors Report

There has been a problem with blue bins with non-recyclable material being put in the blue bin. A newsletter and poster is being circulated to make clear what is acceptable in the bin.

For the West Midlands Interchange at Four Ashes, there will be a series of public consultation meetings. The site is about 750 acres with 800,000 square feet of warehousing on the site and some industrial space. There will be new road infrastructure with a new junction onto the A5. It could create up to 8500 jobs in South Staffs and the Black Country. Planning Consent is the responsibility of the Secretary of State for Transport and not South Staffs District Council.

He reported that the planning Officer is recommending approval for the Lane House development. The homes have been relocated to avoid over-looking but Councillors will speak against the application. Access is probably dependent on permission from an adjoining property and the owner is unwilling to permit the access to be used for the development.

The application for a covered area at Coppice Farm has now submitted revised plans detailing the size and height of the building. The Planning Officer is recommending approval.

16.80 County Councillors Report

The County Council note that the West Midlands Interchange scheme is at the busiest part of the M6 and is concerned about increasing traffic and lorry movements. There will be potential changes to Junction 12 of M6. The M54 will be coming along at the same time, so there will be diverted traffic along the A449.

The work on the Top Road paths should have been completed but is now proposed for early-mid July. The drainage in Bednall by the A34 has been jetted but it may not have cured the flooding yet. The drains in Bednall are blocked and broken and there are problems in jetting them out.

The Allocation for members for Highways activity has been reduced to £7,500 down from £10,000.

There is no change in the gritting routes and this does not include Acton Hill Road, however supplies are available for an 'Icebuster' scheme.

16.81 Police Report

The PCSO regularly visits the Tea room at The Community Centre and will be there on 1st July and 22nd of September with crime reduction advice. There is a possibility that the Police will revert back to providing more information for each locality.

There had been a suspicious incident by Ivy Court and a road traffic accident with the vehicle ending up in the canal. A burglary at Hanson Aggregates with theft of equipment

16.82 Finance

The accounts for the year up to 15th June were presented. The Investment account is currently £21,028.77. The Current account balance was £9,234.18.

The following cheques were agreed for payment.

| | | | |
|---------------------------------|------|---|--------------|
| Ashcroft –Hall floor | 1333 | £ | 1896.60 |
| Transtec Reinforcement Mesh | 1334 | £ | 2613.60 |
| Great Wyrley Gardens (May 2016) | 1335 | £ | 1035.20 |
| Clerks salary –(less tax)June | 1336 | £ | 160.07 |
| Inland Revenue (PAYE) | 1337 | £ | 106.71 |
| M Nicholas –BKV supplies | 1338 | £ | 90.18 |
| M Willlacy- BkV | 1339 | £ | 72.61 |
| T C Holmes- BKV -Printing | 1340 | £ | 29.70 |
| P Fuller - BKV supplies | 1341 | £ | <u>88.90</u> |

Total £ 6,093.57

Effective Cashbook balance £ 3,140.61

The small amount of interest being received from the Reserve Account was noted and it was suggested that it would be more useful to use some of the funds to make a loan to The Management Committee so that they can complete the work on the Community Centre and purchase the Stage Curtains now, rather when they have finally raised enough funds.

It was resolved that the Parish Council should offer a loan of £5000 to the management committee for the purchase of stage curtains.

The clerk will write to the Chairman of the committee so that the offer can be discussed by that committee.

16.83 Planning:

The following applications are still pending consideration

16/00506/FUL Elmdene, Leese Lane, Acton Trussell

Two storey and single storey extension to side and single storey open porch
The Parish Council had no comment on this application

16/00476/FUL The Old School House, Barn End Road, Acton Trussell

Replacement of contemporary detached garage with an ancillary residential annexe.

The Parish Council will comment on this application.

The development is too close to a listed building. There a problem with access off the road and it is inappropriate in style and access. It seems to be self contained and not really an annexe and seems to be an attempt to get round previous refusals.

16.84 Community Centre and Recreation Field

A Barbecue to celebrate the Queen's 90th birthday and support the Best Kept Village activities is being organised by the BATTH Social group on September 3rd. The field and play area are a significant factor in some of the Hall bookings. It was considered that the

charge rates for hall bookings which make use for the field or play area could be reviewed.

The Parish Council resolved that any charges should be determined by the Management Committee and that any fees that they may wish to levy should go to the Management Committee and NOT the Parish Council.

16.85 Environment

The BKV village competition is being well supported and the second inspection visit will be on Sunday. A planter has been added in front of the defibrillator. There are not as many Scarecrows as last year yet, only 14 so far but more are coming in. It was suggested that the Pariah Council judge the Scarecrows and the Hanging Baskets. It was agreed that Ian, Trevor, Tony and Tim would do the judging as a joint group.

16.86 Highways and Transport

The bus service is now going through Acton Trussell and is actually a double-decker bus although it is little used.

The drain in Post Office Lane is blocked and needs clearing.

16.87 Correspondence.

South Staffordshire District Council Electoral Registration
The Pensions Regulator Request to selection of a pension scheme

16.88 Reports from Councillors

None

16.89 Date of the next meeting:

Wednesday 21st September 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.45 pm.

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ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 20th July 2016 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), M Nicholas, B Golder, , T Holmes, A Parrott
District Cllr L Bates, in attendance Clerk D W Wright

There were no members of the public present.

Apologies were received from, Cllr S Calvert, I Mckechnie, A Rowland, CCllr D Williams & PCSO A Poxon

16.90 Declarations of Interest:
None.

16.91 Minutes.
The minutes of 15th June had been previously circulated. The minutes were then approved by the Council and signed by the Chairman.

16.92 Matters arising:

16.78. Car Parking mesh. The reinforcing mesh has been delivered.

16.82 Parish Council loan. The Acton Trussell Community Centre Management Committee is grateful for the offer of the loan and the authority to make charges for the field. It will be taking up these offers.

16.80 Footpath in Top Road. The entrances to all the houses have been done but not the full path. The footpaths in Bednall are uneven.

16.93 District Councillor Report

One of the ward councillors had spoken against the application to develop The Lane House in Top Road and this application had been refused on the grounds of overdevelopment , overlooking and effect on amenity of other properties. Summer play and facilities for young people, are being arranged at Haling Dene Centre in August. The proposed major development at Four Ashes has been considered and SSSC are adamant that it is development in the green belt and will make representation to the Secretary of State.

16.94 County Councillors Report. *None*

16.95 Police Report. PCSO Poxon had sent a report. There had been theft of a motor vehicle from Ivy Court. The vehicle was seen in Penkrudge and a male arrested and charged with the offence and others.. A number of units at Coppice House(Buxtons) had been broken into at night with items stolen CCTV shows the offenders and there are ongoing enquiries.

16.96 Community Action - Community Centre.

The committee are now able to choose to charge for the use of the field. It was suggested to purchase two cigarette bins for outside mounting at the Centre.

16.97 Environment – Best kept Village.

This going to plan and Friday is the end of the judging. Not sure if Acton Trussell is still in the final selection. The villages are looking incredible with no litter around. The presentation of BKV prizes will be held on 1st September in Eccleshall at the Community Centre.

There were 31 scarecrows and around 100 hanging baskets. Members of the Parish Council will carry out judging in both villages on Saturday 6th August..

16.98 Highways and Transport

Bus Service. Although there is supposedly a bus service in Acton Trussell, it has not been seen going through the village.

There are plenty of potholes being marked but nothing actually done. Wattles Lane has deteriorated and gives problems for the milk lorry. For the flooding in Meadow Lane, Cllr Bates was given a job number reference but there is no improvement. Flooding seems worse than previous years. Water is passing through yards and garages into the next field.. It is thought when a sewer pipe was put in it may have damaged the land drain and

this was not repaired correctly. There are overhanging trees on the path affecting visibility by the SCC Highways depot at Acton Gate.

16.99 Finance.

The accounts for the year up to 20th July were presented. The Investment account is currently £21,029.66. A contribution of £1,580.50 from the Community Centre towards reflooring and a VAT recovery of £ 2,136.85 have been received. The Current account balance is £6,857.96.

The following cheques were agreed for payment.

| | | | |
|---|------|---|---------------|
| Great Wyrley Gardens(July 2016) | 1342 | £ | 1031.20 |
| Sale of Old Village Hall –Charity payment | 1343 | £ | 766.00 |
| Clerks salary –(less tax)July 2016 | 1344 | £ | 160.07 |
| Inland Revenue (PAYE) | 1345 | £ | <u>106.71</u> |
| Total | | £ | 2,063.98 |

Effective Cashbook balance £ 4,793.98

16.100 Planning:

The following applications are pending consideration.

16/00506/FUL Elmdene, Leese Lane, Acton Trussell

Two storey and single storey extension to side and single storey open porch

16/00496/FUL Otherton Lower Penkridge Road, Acton Trussell

Second storey extension

16/00476/FUL The Old School House, Barn End Road, Acton Trussell

Replacement of contemporary detached garage with an ancillary residential annexe.

16.101 Correspondence

South Staffordshire Council Yearbook/Diary

16.102 Matters raised by Councillors

We need the Highways team to cut back the hedges around the road signs because farm equipment cannot get close enough to the signs. Need to trim the hedges around junction of Cooks Bank and Lower Penkridge Road

16.103 Date of the next meeting:

Wednesday 21st September 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21st September 2016 at 8.00 pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman), , B Golder, T Holmes, A Parrott , S Calvert, I Mckechnie,
A Rowland ,R Howarth
District Cllr L Bates, in attendance Clerk D W Wright

There were two members of the public present.

Public Session.

Les McDowell reported on the Community Centre. The Management Committee were very grateful for the generous offer of a loan. They are assessing how much funds they will need before finalising the arrangement. They intend to buy some more lightweight plastic chairs to go in the main hall. This will give 130 matching chairs for functions. A preparatory meeting will be held next week with a potential supplier to discuss requirements for supply and fitting of stage curtains. This will allow a specification to be written for quotations from several suppliers. The Community Centre is looking to change the hot water supply system to a central facility as the individual heaters burn out if the water is not correctly turned off. There are now two football teams playing regularly, one on Saturday and one on Sunday. There are two changing rooms now in use for home and away teams and the disabled toilet is being used as a changing room by the referee.

Apologies were received from, Cllr M Nicholas, CCllr D Williams & PCSO A Poxon

16.104 Declarations of Interest: None.

16.105 Minutes. The minutes of 20th July had been previously circulated. The minutes were then approved by the Council and signed by the Chairman.

16.106 Matters arising:

16.78. Car Parking mesh. The reinforcing mesh will be installed shortly

16.107 District Councillor Report

Cllr Bates and two councillors had attended the Police Forum earlier that day. This was a useful meeting. Cllr Bates is chairman of a committee on Fuel Poverty. A scheme for Energy Cost saving is now live and is saving residents money. He would like to hold a Parish Meeting in November and invite residents to attend to discuss fuel poverty.

16.108 County Councillors Report. *None*

16.109 Police Report. PCSO Poxon had sent a report. There had been a burglary in Top Road on 6th September and a burglary at business premises in Acton Trussell. There was theft of a motor vehicle from a property on Top Road although it was secured and fitted with steering and wheel locks.

Police Forum: 21st September. An arrest of 2 people for a burglary on 6th Sept has been made. . Although there had been two burglaries and theft of a vehicle this was not thought to be a gang but individual incidents. The police would like anyone seeing anything suspicious to phone 101 or 999 if immediate. Drones are becoming a possible problem, potentially being used for surveillance. Police want promote Neighbourhood Watch and Rural Watch, as this helps build up a picture of what is going on. The Police are purchasing mobile CCTV cameras which can be taken to hotspots.

It was noted that if a camera film beyond the boundaries of a property, there must be a notice visible warning of the presence of CCTV.

There has been some poaching of deer in Bednall and Teddesley Hay. There are 2 PCSO supporting the area but there is no aligned PC. The crime statistics show a high percentage increase but mostly this a just the addition of a single extra incident.

16.110 Community Action - Community Centre.

The Chairman thanked Cllr Parrott for removing the basket ball net. The Social Group Committee had held a successful BBQ recently in association with the Best Kept Village presentations. .

16.111 Environment – Best Kept Village.

Acton Trussell again was the best small village in the district and in the whole County for the third year running. A prize of £200 and some trees have been received. Bednall came third in the district. We would like to thank everybody in the villages for making it a great success.

16.112 Highways and Transport

The Council have rodded out the drain to try to solve the flooding in Meadow Lane but this has not worked. It seems that there is problem underground and it needs Highways Department to treat it properly. Clerk will write to Highways about this drain and the drains in Bednall, where only one seems to work. The drains in Bednall seem to be full of gravel from the road dressings and Highways Department have not been sucking them out. There is a problem with the drain at the junction of Acton Hill Road and the A34 with a huge puddle and it needs the gulley vacuuming out. The hedge at this junction is overhanging and needs cutting back. Owner of the land will be approached. The pavements in Lower Penkridge Road are dilapidated and Top Road pavements need completing.

16.113 Finance.

The Annual Accounts had been audited by Grant Thornton and the completed statement was presented. There were no significant comments on the Accounts. The Statement of Completion of the Audit and Electors Rights and a copy of the Audit submission will be published on the parish website.

The accounts for the year up to 21st September were presented. The Investment account is currently £21,031.42. The Current account balance is £4,793.98.

The following cheques were agreed for payment.

| | | | |
|---|-------|---|-------------------|
| Great Wyrley Gardens(July –August 2016) | 1346 | £ | 2062.40 |
| Information Commissioner -Renewal | 1347 | £ | 35.00 |
| Clerks salary –(less tax)Aug-Sept 2016 | 1348 | £ | 320.14 |
| Inland Revenue (PAYE) | 1349 | £ | 213.42 |
| P Fuller –BKV | 1350 | £ | 35.76 |
| S Calvert –BKV | 1351 | £ | 40.00 |
| | Total | | <u>£ 2,706.72</u> |

Effective Cashbook balance £ 2,087.26

16.114 Planning:

The following applications have been approved.

16/00506/FUL Elmdene, Leese Lane, Acton Trussell

Two storey and single storey extension to side and single storey open porch

16/00496/FUL Otherton Lower Penkridge Road, Acton Trussell

Second storey extension

16/00476/FUL The Old School House, Barn End Road, Acton Trussell

Replacement of contemporary detached garage with an ancillary residential annexe.

The following applications are pending consideration.

16/00815/TEL Communications Station, Chaseside Farm, Cannock Road

Installation of Samo cabinet

16/00793/FUL Yew Tree Farm ,Pottal Pool Road , Penkridge

Barn for Sheep containment.

The Council thought it large but well concealed. Suggest that it use coloured cladding, slate colour roof and green sidings, to blend into the surroundings.

16/00793/FUL 14 St James Crescent Acton Trussell.

Retention of rear dining room and kitchen extension and proposed new porch canopy and pitched roof to existing garage.

16.115 Correspondence

South Staffordshire Council

'Register to Vote' leaflets

Staffordshire Police Commissioner

Connecting Communities – Village Agent

'Smart Alert' app

16.116 Matters raised by Councillors.

The Chairman proposed that the Councillors should walk round the villages in the Spring and Autumn looking at things so that they have a better understanding of the Area. Some way to involve Teddesley Hay is needed and we should look at holding a Council meeting there.

16.117 Date of the next meeting:

Wednesday 19th October 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.20pm

Nb. The November meeting has been rearranged to Wednesday 23rd November and not 16th.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th October 2016 at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: T Williams(Chairman),, B Golder, T Holmes, S Calvert, I Mckechnie, A Rowland,
,R Howarth in attendance Clerk D W Wright

There was one member of the public present.

Public Session.

A resident from Top Road was concerned about security in the village and had been affected by the recent burglaries and thefts .The footpath from Top Road to Lower Penkrige Road ran past his property. He asked if the path could be closed and the land sold to residents. He had discussed with Cllr Bates about funding for CCTV. The Chairman explained that the footpath is well used and sale of the path is not really feasible. CCTV is being used a lot in high crime areas and Acton Trussell is not considered high crime. The recent incidents all appear unconnected and there is not a local crime wave. There are now unmarked police cars travelling through village and the "Grapevine" is circulating information around the village. The Police respond to reports of suspicious activity.

Apologies were received from, Cllr M Nicholas and Cllr A Parrott.

16.118 Declarations of Interest: None.

16.119 Minutes. The minutes of 23rd September had been previously circulated. The minutes were then approved by the Council and signed by the Chairman.

16.120 Matters arising:

The reinforcing mesh is now installed at the edge of the field. .The Council wishes to thank Cllr Williams and son for their work.

16.121 District Councillor Report

The Parish Council would like the telephone box at Acton Gate to remain and suggests that the telephone box could be mnmade more visible.

16.122 County Councillors Report. *None*

Regular reports are being received from the County Council on pothole repairs using their new machines. Unfortunately they do not seem to be coming into this parish. The parish council is concerned about the County Council decision to start charging for disposal of DIY material etc which is intended to catch small builders. It is thought that this will lead to an increase in fly-tipping. It was noted that rubbish at Bednall pumping station has not been picked up for 5 months. Road signs have been covered by vegetation. Can we have the highways team to cut the growth back to keep the signs visible.

16.123 Community Action - Community Centre.

The arrangements for the loan to the Management Committee had not been completed and required a meeting between the Treasurer and the Clerk. The Management Committee is still to discuss the lettings to the Football Clubs. .Curtains for the Stage Area have now been purchased.

16.124 Recreation Field.

Although a large area had been reinforced to increase parking, it will be necessary to stop vehicles going up onto the field and off the reinforced area. Suggestions of chain link fencing or simple timber logs staked to the ground will be considered as extending the chestnut fencing around the play area would be very expensive. It will be necessary to remark the lines on the incline for parallel parking to ensure that there is good access for emergency vehicles.

16.125 Environment

The problem of antisocial bonfires had been raised by one resident. Burning of wet garden rubbish creates smoke and leaving the fires burning overnight is objectionable. Acton Trussell is not a Clean Air zone but SSDC will take note of any records of repeated bonfires and write to those involved.

16.126 Finance.

The accounts for the year up to 19th October were presented. The Investment account is currently £21,032.31. The second instalment of the precept, £11000, has been received. The Current account balance is now £13,087.26.

The following cheques were agreed for payment.

| | | | |
|--|-------|---|----------------|
| Great Wyrley Gardens (September 2016) | 1352 | £ | 1031.20 |
| Grant Thornton – Audit fees | 1353 | £ | 240.00 |
| Clerks salary –(less tax) October 2016 | 1354 | £ | 160.07 |
| Inland Revenue (PAYE) | 1355 | £ | 106.71 |
| T Holmes –BKV | 1356 | £ | 24.00 |
| | Total | £ | <u>1561.98</u> |

Effective Cashbook balance £ 11,524.28

16.127 Planning:

The following applications have been approved.

- 16/00723/FUL 14 St James Crescent Acton Trussell.
Retention of rear dining room and kitchen extension and proposed new porch canopy and pitched roof to existing garage.

The following applications are pending consideration.

- 16/00815/TEL Communications Station, Chaseside Farm, Cannock Road
Installation of Samo cabinet
- 16/00793/FUL Yew Tree Farm ,Pottal Pool Road , Penkrige
Barn for Sheep containment.
- 16/00841/LBC Brookhouse Farm Cottage, Acton Hill Road Acton Trussell
Extension to form utility, toilet and shower.
- 16/00859/LUP 16 St James Crescent, Acton Trussell
Superimposition of pitched roof over existing flat roof structure
- 16/0865/FUL & 16/00866/LBC Keepers Lodge, Teddesley Park, Penkrige
Alteration and extension work to outbuildings to provide carers accommodation annex
The council had no objection as long as the extension was in keeping with the existing building

16.128 Correspondence

| | |
|-------------------------------------|----------------------------|
| <i>Staffordshire County Council</i> | Pothole repair updates |
| <i>South Staffordshire Council</i> | Street Homelessness Survey |

16.129 Matters raised by Councillors.

In an email prompted by the circulation of the draft minutes of the meeting on the parish email circuit, a number of problems were raised and these were discussed by the Council. These included anti-social bonfires, traffic speeding , addition of kerbs on grass verges to minimise traffic damage and a lack of visible house names on some properties in the village.

16.130 Date of the next meeting:

Wednesday 23rd November 2016 at 8.00 pm in Acton Trussell Community Centre.

The meeting was closed at 9.35pm

Nb. The November meeting has been rearranged to Wednesday 23rd November and not 16th.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 23rd November 2016 at 8.00 pm
in ACTON TRUSSELL COMMUNITY CENTRE

Present, B Golder(Chairman),, T Holmes, I Mckechnie, , A Parrott, R Howarth
C Cllr D Williams, D.Cllr L Bates , in attendance Clerk D W Wright

There were two members of the public present.

Public Session.

Jan Wright of the Community Council, formerly Village Agent now Good Life Locality Connector and Health & Wellbeing Connect & Support Officer gave a short presentation on the continuing work being supported by the District Council. She explained about the Best Kept Village Scheme and the Fuel bulk buying scheme. The Community Council acts as a Village Hall advisor and supports the Health & Well Being Policy. SSDC have set up a website for " The Good Life" and anybody in South Staffs working in the community is listed. A very good way of finding out what is going on in South Staffs in one place. She is now looking for a volunteer from the Council to be a 'Good Life' champion, mostly to collate information and for communication.

Les McDowell gave a short report on the Community Centre. The football teams have agreed to an annual pitch fee for the uses of the field. The Community Centre was grateful for the matting installation which means there is no need for cars to park on the field. As there is remaining material, installation of this will be discussed with the Chairman. They have now received a couple of tenders and a specification for stage curtains but these have not yet been purchased. The likely cost is £4-5K. Funds have been acquired for the purchase of tables and chairs and trollies for transport. 40 more aluminium chairs are being purchased. This means with existing ones there will be more than 100 chairs for use in the main hall. The hall walls are going to be repainted.

Apologies were received from Cllr M Nicholas, T Williams, S Calvert, A Rowland

16.131 Declarations of Interest: A Parrott declared an interest in application16/00841.

16.132 Minutes. The minutes of 19th October had been previously circulated. It was noted that 16.123 was incorrect in that the Stage curtains had not yet been purchased. The minutes were amended and then approved by the Council and signed by the Chairman.

16.133 Matters arising:

16.120 Consider whether the remaining reinforcement mesh should be installed and where. Consult with Tim Williams.

16.134 District Councillor Report

Flooding in Meadow Lane has re-emerged. Cllr Parrott has done some work and Cllr L Bates has taken it up with county Highways. The problem seems to be rubble in the pipes under the road, which may have been caused when a gas main was installed. Rodding has been carried out from time to time and a proper rodding chamber has been installed. However flooding is likely to occur again after heavy rain.

The district council are concerned about the closure of the Lloyds Bank branch in Penkridge which is used by many residents of the parish. Energy Cost Savings are being promoted by the \ouncil and will be covered at one of the Tea Party Sessions. The environmental health department is providing some free dog-fouling collection bags which come with a ball and food.

The District Council has now formed a limited company to raise funds and may run a lottery or buy and sell houses.

Following previous representations to Cllr Bates he asked that that an agenda item be included for the next meeting to allow discussion on the provision of CCTV on the entrances to the villages with possible funding from residents.

16.135 County Councillors Report.

The drain at the top of Common Lane in Bednall adjacent to the A34 has been rodded out and cleared. The drain in Meadow Lane has been jetted in the last year but not cured the problem. This has been discussed with Highways and the manager has been out to look. The resurfacing work on the accesses and paths on Top Road has now been completed.

Regular reports are now issued on pothole repairs and any pothole should be done within 3 months. The Highways department are doing many more potholes than before. Defibrillator signs will be done by the Mens Society. It is too expensive if it is done by the Highways Dept. The Friends of Bednall want to put signs at the start and end of the village and will need to get permission from Highways Dept but will fund it themselves. Icebusters. Grit can be made available if anyone wants to do some gritting. The County Council provides insurance cover. Suitable hand operated grit spreaders will be available.

Cllr Bates & CCllr Williams left the meeting at 9.15

16.136 Community Action - Community Centre.

Les McDowell gave a short report on the Community Centre. The football teams have agreed to an annual pitch fee for the uses of the field. The Community Centre was grateful for the matting installation which means there is no need for cars to park on the field. As there is remaining material, installation of this will be discussed with the Chairman. They have now received a couple of tenders and a specification for stage curtains but these have not yet been purchased. The likely cost is £4-5K. Funds have been acquired for the purchase of tables and chairs and trollys for transport. 40 more aluminium chairs are being purchased. This means with existing ones there will be more than 100 chairs for use in the main hall. The hall walls are going to be repainted.

16.137 Parish Plan. Communication

The website is unfortunately not up to date. Information on the audited accounts and other information required for transparency need to be added. The Clerk will contact Cllr Nicholas to review how updating can be achieved.

16.138 Finance.

The accounts for the year up to 23rd November were presented. The Investment account is currently £21,033.20. The BKV prize cheque for £200 has been paid in. The Current account balance is now £11,725.28.

The following cheques were agreed for payment.

| | | | |
|---|-------|---|----------------|
| Great Wyrley Gardens(October 2016) | 1357 | £ | 263.48 |
| Bayliss & Cooke –Insurance Community Centre | 1358 | £ | 2707.39 |
| Clerks salary –(less tax) November 2016 | 1359 | £ | 160.07 |
| Inland Revenue (PAYE) | 1360 | £ | <u>106.71</u> |
| | Total | £ | <u>1561.98</u> |

Effective Cashbook balance £ 8487.63

The Council discussed the proposed terms for a loan to the Community Centre. In view of the minimal interest available for the Council's funds it was agreed to provide a loan facility to the Management Committee of Acton Trussell Community Centre up to £5000. No interest will be charged but it was agreed that repayment of the loan should be made in agreed instalments at regular intervals. The loan may be taken up in stages as required. The Clerk will discuss the exact terms with the Community Centre Treasurer.

A draft budget for 2017-18 will be prepared by the Clerk and circulated to members . At the next meeting in January the Parish Council needs to formally set its precept demand for 2017-18.

16.139 Planning:

The following applications have been approved.

16/00859/LUP 16 St James Crescent, Acton Trussell
Superimposition of pitched roof over existing flat roof structure

The following applications are pending consideration.

16/00815/TEL Communications Station, Chaseside Farm, Cannock Road
Installation of Samo cabinet

16/00686/AGGRES Yew Tree Farm, Pottal Pool Road, Penkridge
Barn for Sheep containment

16/00793/FUL Yew Tree Farm, Pottal Pool Road, Penkridge
Conversion of redundant pig units into 3 detached dwellings.
The Council were concerned about access to Yew Tree Farm

16/00841/LBC Brookhouse Farm Cottage, Acton Hill Road Acton Trussell
Extension to form utility, toilet and shower.

16/0865/FUL & 16/00866/LBC Keepers Lodge, Teddesley Park, Penkridge
Alteration and extension work to outbuildings to provide carers accommodation annex

16.140 Correspondence

| | |
|-------------------------------------|---|
| <i>Community Centre</i> | Suggested terms for a loan |
| <i>Staffordshire County Council</i> | Pothole repair updates |
| <i>South Staffordshire Council</i> | Closure of Lloyds Bank Penkridge Branch |
| <i>Pensions Regulator</i> | Automatic enrolment |

16.141 Matters raised by Councillors.

The hedge by the Grange in Top |Road is overhanging the road. Contact the owner to ask him to cut the hedge. The hedges around the recreation field need trimming of the Leylandii.

16.142 Date of the next meeting:

Wednesday 11th January 2017 at 8.00 pm in Acton Trussell Community Centre.

This meeting will consider a proposed budget and set the Council Precept for 2017-2018

The meeting was closed at 10.10 pm